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| ASDF Board Meeting: June 7, 2018 | | | | |
| Minutes | |  |  |  |
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| Meeting called by | Kurt Zwikl at 7:33AM | | | |
| Type of meeting | Regular Board Meeting Prior to start of Retreat | | | |
| Note taker | Nancy Wilt | | | |
| Attendees | Sue Williams, Jack Cooney, Michelle Pessina, Dennis Blankowitsch, Jane Marks, Tonya Harris, Dick Button, Michael Bruckner, Thomas Parker, Ralph Todd, Ellen Kern, Tony Muir, Peter Kareha, Elizabeth Marcon, Vicki Newhard, Kelli Holzman, John Stevens, Marci Martinez Howey, Dan Bosket, John Hughes, Joshua Dodd, Chrissy Hixson, Nancy Wilt | | | |

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## **Agenda Topics**

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|  | Call to Order | | | Kurt Zwikl | |
| Discussion | | Introductions were made by all in attendance | | | |
| A motion was made by Tony Muir w/ a 2nd by Kurt Zwikl to approve the minutes from the April meeting. So moved | | | | | |
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| Conclusions | |  | | | |
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| Action items | | | Person responsible | | Deadline |
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## Election of Board Members and Officers & New members Tony Muir

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| Discussion | Per handout: the following agreed to serve a 2nd 3 year term on the board: Dennis Blankowitsch, Anthony Muir, Robert Sperling and John Stevens. Elizabeth Marcon and Kurt Zwikl made and 2nd motion to approve. Motion carried | | |
| The following members were recommended to serve on the Executive Committee: Kurt D. Zwikl President; Anthony Muir, Esq. Vice President, Joshua Dodd Treasurer and Nancy Wilt Secretary. John Stevens made motion & Marci Martinez Howey 2nd. Motion carried | | | |
| Michael Bruckner and Chrissy Hixson were introduced to current board. Motion made by Tony Muir & Nancy Wilt to elect them to serve. Motion carried | | | |
| Conclusions | Dennis Blankowitsch, Anthony Muir, Robert Sperling and John Stevens will stay on board | | |
| Kurt Zwickl President, Tony Muir Vice President, Kelli Holzman Treasurer, Nancy Wilt Secretary  Michael Bruckner and Chrissy Hixson officially join the board | | | |
| Action items | | Person responsible | Deadline |
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|  | Approval of committee chairs & bylaw changes | | | Tony Muir | |
| Discussion | | Dennis Blankowitsch and Jane Marks have agreed to co-chair TIG/ Joshua Dodd has agreed to chair Finance Committee & Ralph Todd has agreed to chair Planning and Programming. | | | |
| Tony Muir made motion & Nancy Wilt 2nd. Motion carried | | | | | |
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| Conclusions | | All above will serve in mentioned capacity. | | | |
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| Action items | | | Person responsible | | Deadline |
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|  | Scholarship revisions | | | dick button | |
| Discussion | | As per agenda brief discussion revolved around proposed changes to the Eleanor Shoemaker Memorial Scholarship and the Wotring Scholarship. Dick Button explained in detail the reasons and necessity for change. Kurt Zwikl and Dennis Blankowitch made and 2nd the motion to approve changes starting with next year’s round of allocations. Motion carried | | | |
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| Conclusions | |  | | | |
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|  | Allentown public library campaign | | | kurt zwikl | |
| Discussion | | Information was provided about the ongoing capital campaign for the Allentown Library. All were encouraged to donate if so inclined. | | | |
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| Conclusions | |  | | | |
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| Action items | | | Person responsible | | Deadline |
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|  | Approval of volunteer recogniton event | | | kurt zwikl | |
| Discussion | | Hand out of details for event were given to board members. Date will be 9/21/2018 at the Barrister’s Club. Susan and Kurt presented the estimated budget and details about the event. Elizabeth Marcon asked where and excess allocated funds would go? They would go in to the general operating budget or in to a fund for next year’s event. | | | |
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| Conclusions | | Kurt Zwikl and Tony Muir made motion to move forward with the event. Motion carried | | | |
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|  | Budget and Staffing plan | | | kelli holzman | |
| Discussion | | Kelli presented an overview of the 2018-19 budget. She indicated that it is a conservative budget. Some of this stems from a conservative High Notes Gala estimate, as D. Robeson is stepping down as chair of the gala event. | | | |
| Kelli also indicated that the foundation will take pass thru $ from the MLB grant of $116,000 to WAHS baseball team. Kelli also indicated that Programming costs are holding from last year. Expenses will increase due to increase in staff hours/salaries in 2018-19. | | | | | |
| Question was asked about what if’s…..if $ down-collapse level of programming….if $ up-re-evaluate programming opportunities.  See hand out for specific budget overview. | | | | | |
| Conclusions | |  | | | |
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|  | Strategic plan | | | kurt zwikl | |
| Discussion | | Kurt informed the board that various meetings were held between the district and the foundation to marry the foundations Strategic Plan with the School Districts Strategic Framework | | | |
| Kurt asked the board to vote on the Strategic Plan. Dr. Steven and Nancy Wilt made motion. | | | | | |
| Motion carried. Strategic Plan adopted. | | | | | |
| Conclusions | |  | | | |
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| Action items | | | Person responsible | | Deadline |
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Official meeting closed at 8:20AM.