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| ASDF Board Meeting: April 4, 2019 |
| Minutes |  |  |  |
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| Meeting called by | Kurt Zwikl at 7:32AM |
| Type of meeting | Regular Board Meeting  |
| Note taker | Nancy Wilt |
| Attendees | Sue Williams, Vicki Newhard, Ralph Todd, Michele Pessina, Josh Dodd, Pete Kareha, John Hughes, Tony Muir, Kurt Zwikl, Nancy Wilt, John Stevens, Thomas Parker and Audrey Mathison, Kimberly Mackey, Scott Cole, Charlie Thiel, Jane Marks, Ellen Kern, Dick Button, Tonya Harris, Mike Bruckner |

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## **Agenda Topics**

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|  | Approval of minutes | nancy wilt |
| Discussion | Nancy requested that barring any corrections by board members in attendance, the minutes be approved as submitted. |
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| Mike Bruckner made motion & Charlie Thiel 2nd. Minutes approved as submitted |
| Conclusions |  |
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| Action items | Person responsible | Deadline |
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## Executive Director Report Susan Williams

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| discussion | Susan gave report of HN Gala being in the books. She shared that board needs to establish a policy for ‘comps’. Charlie Thiel shared that school board members are often asked to sit with vendors which creates a conflict of interest. 2020 date is March 21st. Discussion around venue change: consensus is to stay at Miller Symphony Hall. Gross for event was roughly $116,000. Some declines due to money going to learning dome capital campaign. Suggestion was made to have floor captains to create a flow for the dinner and logistics. Some concern that dinner was not ready on time. |
| Sue provided a list of handouts for upcoming events. Mayfair table again this year. Volunteers needed. |
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| Conclusions |  |
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|  | Program report | Vicki newhard |
| *Discussion* | Vicki gave us an overview of updates (see handout) and shared that the chart had been updated to identify schools as elementary, middle, or high school. |
| Mike Bruckner asked of 8900 students, how many are repeats. Vicki indicated that we are working on tracking that statistic. |
| Susan thanked Ralph Todd for all his work on the Program Committee. |
| Conclusions |  |
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|  | Superintendent update | thomas parker |
| Discussion | Mr. Parker thanked the Foundation for a dynamic Gala event. He also shared that in response to the audit there are 2 new administrators: Scott Cole, a long time ASD employee, is the new Director of Elementary Education. Dr. Kimberley Mackey, is the new Director of Secondary Education. She has an Education background and has consulted in 23 states. |
| Mr. Parker stated that he wants to continue introducing new Admins to build relationships with the Foundation. Sidebar comment: ASD won a MAGNA award for Newcomer Academy. Superintendent Awards will be 5/29 @ PPL. |
| Budget season: Building off the PFM Audit, district if facing a significant structural deficit. 17% of budget tied up in charter tuition costs.  |
| Conclusions |  |
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| Action items | Person responsible | Deadline |
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|  | Treasurer’s Report | JOsh DodD |
| Discussion | Josh discussed the agenda item regarding scholarships. The finance committee recommends that 3% of endowed scholarship funds be distributed to students, and the scholarship committee recommends that $2832.23 be distributed from Trust & Agency Expandable Scholarship funds. It was also recommended that the Foundation contribute $685.90 to bring each scholarship to at least $100, and to round other amounts to the nearest $10. See Agenda Brief. Mike Bruckner and Tony Mujr made motion to approved. Motion approved. |
| Josh presented overall budget and shared that we are tracking right where we should be with money in and money out. (see handout) Motion was made by Josh to approve budget, Charlie Thiel 2nd. Approved  |
| Also, some discussion on endowment. Interest has not performed as well as had been expected. |
| Conclusions |  |
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|  | Scholarships | Dick Button |
| Discussion | Dick made a motion to codify the scholarship policy and review it every 2 years. Nancy W. 2nd. Motion was approved |
| Dick talked about organization sponsored scholarships for groups that are not formally structured. (such as teacher donations etc). Jane asked about service charge. Susan W asked if each donor will need a tax receipt. Further discussion will need to follow to tighten up the policy. |
| Building 21 Scholarships. Have first graduating class this year. Dick explained how some scholarships are specifically designated. However, Wotring scholarship will now be distributed proportionately (per school enrollment) to all 3 HS. Mr. Parker thanked board for equitable vision. Motion was made to accept redistribution of funds by Tony Muir and Josh Dodd. Motion approved. |
|  | Tony Muir thanked Dick for all the time and effort he gives to the scholarships for our students. |
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| Action items Dick Button will meet w/ B21 to set up structure | Person responsible | Deadline |
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| Discussion |  |
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Next meeting June 6 Board Retreat

Motion to adjourn (names not noted)

Meeting adjourned at 8:44AM