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Board of Education Meeting Minutes

Tuesday, November 16,, 2021

Administration Office

Members Present: Nick Hegarty, Tim Swedean, Doug Skinner, Fr. Terry Roder, Fr. Brad Pelzel, Rick Bertrand, Jacki Kelly, Dan Kriener, Fr. David Esquiliano, Jennifer Rose-Bass

Members Absent: Fr. David Hemann, Bridget Breen, Luis Villalobos, Melissa Uhl

Staff Present: John Flanery, Jeanette Frey, Marisa O’Connell

Guest: Mary Fischer, Mater Dei School Principal

Business

1. Opening Prayer – 5:00 p.m. led by Fr. Brad Pelzel
2. Approval of September 21,2021 board meeting minutes

Motion by Jennifer Rose Bass; Seconded by Fr. Terry Roder

All in favor: Aye

1. Mary Fischer – Mater Dei School Update

* Mater Dei School consists of two different buildings
  + Nativity Center
  + Immaculate Conception Center
* Power Point presentation outlining school activities
  + Life Teams for Thanksgiving, Advent, Prayer, Care for the Earth, Lent
  + Children pick theme for year – banner for each building “I can do all things through Christ that strengthens me”
  + Technology improvements due to EAN funds such as 1 to 1 on chrome books, interactive tv’s, 3D printer was also donated

1. Sub-Committee Reports have been moved to beginning of board meeting to allow more time to focus on key items

* Report from each committee chair due to John no later than noon on Monday before board meeting
* If sub-committee is keeping minutes from their meetings that will work as the requested report
* Those reports will be included in board packet

1. President’s Report
   * Covid Update
     + Student numbers are low
     + Mater Dei had 4 teachers out with covid
     + High School had nearly 10% illness rate for 2 days not Covid related (RSV, sinus, strep) – if we had hit this percentage, we would have needed to contact Siouxland District Health
   * Enrollment
     + Tuition Model Committee will be meeting
     + Add Rick Bertrand to list of committee members
   * Youth Athletics – We Are Heelan
     + Parental meeting on November 3rd to discuss winter sports program expectations
     + AD’s, John Flanery, Fr. Shane will speak with parents
     + Involve high school Athletic Directors and varsity coaching staff with system wide recruitment of athletes from elementary and up
   * Diversity Committee and Tech Committee
     + Reconvene in November
     + High school and elementary groups
   * Emergency Connectivity Fund
     + BHCS will receive $145,280 (for devices only)
2. Sub-Committee Reports
   1. Academics
   * No update at this time
   1. Catholic Identity
   * Pro-life month - Crusaders for Life will be doing some events at Mary’s shelter
   * Middle school retreat in Carroll, IA for forty 7th & 8th graders
   * Bible studies on Thursdays – Lexie will be having more of these sessions
   * Rick Bertrand to be added to list of committee members (meet on Tuesdays)
   1. Enrollment & Marketing
   * Kemesse Festival (no expense) raised $2700
   * Create a “task force” for next year’s Kemesse Festival
   * Homecoming program was not well received – need to revamp for next year (perhaps move parade time back for better attendance)
   * Win/Win marketing update through PTO/PTA to maintain guidelines and consistency
   * Kris Brown and Kerry Hope joined the Enrollment and Marketing committee
   * Fyi…Goal to look like one unified school system, our high school and elementary plaids should match – will work on this process
   1. Finance
   * Director of Lunch Program
     + Have 8 applicants – Yvette will be reaching out to do preliminary calls this week
   * 75 letters mailed to inactive accounts regarding tuition payments
   * Will mail letters to 85-90 active students this week requesting meetings to do payment plans
   * Currently have 45 payment plans for total of $585,000
   * As of 6/30/21, collected $367,800
   * Auditors
     + Will be gathering more information for auditors
     + Feedback so far has been encouraging
     + Finance Committee to meet with auditors to discuss “Ongoing Concern Opinion” status
     + Jeanette to get a “Covenant Waiver” from Diocese for an extension to December 30, 2021
   1. Leadership & Governance
   * No update at this time
3. Other Business
   * John to forward email to Board regarding meeting on November 8, 2021 at 5:00 p.m. at the Administration building to meet with Meitler Group
   * Jake Weist and Joe Meyer are National Merit Semi-Finalists
4. Motion to Adjourn
   * Motion to adjourn – Fr. Brad Pelzel
   * Seconded – Tim Swedean

**Next meeting Tuesday, November 16, 2021, at 5:00 p.m.**