A close up of a logo

Description automatically generated

Board of Education Meeting Minutes

Tuesday, December 21, 2021

Administration Office

Members Present: Nick Hegarty, Tim Swedean, Doug Skinner, Fr. Terry Roder, Fr. Brad Pelzel, Rick Bertrand, Jacki Kelly, Dan Kriener, Fr. David Esquiliano, Jennifer Rose-Bass, Fr. David Hemann

via phone: Bridget Breen

Members Absent: Luis Villalobos, Melissa Uhl

Staff Present: John Flanery, Jeanette Frey, Marisa O’Connell

Guest: Andy Foster and Jay Wright, Co-Athletic Directors, Laurie Dougherty

Business

1. Opening Prayer – 5:00 p.m. led by Fr. David Hemann
2. Approval of November 16, 2021 board meeting minutes

Motion by Fr. David Esquiliano; Seconded by Tim Swedean

All in favor: Aye

1. Report from Andy Foster and Jay Wright
   1. Won regional volleyball, 2 girls went to state for cross country
   2. Improved social media
   3. “Varsity Bound” added rosters, advertising for more supports through varsitybound.com
   4. Researching using “E Tickets” versus cash at gates
   5. Received bids for “Shot Clocks” for basketball – using Daktronics in gym so may need to go in that direction
   6. Briar Cliff University assisted with baseball field improvement
   7. Hosted 2 regional volleyball events
   8. Plan to host more track events – looking at scheduling March 31st event
   9. Goal is to improve Memorial Field entrance
   10. Potential to play softball at Riverside
   11. CYO floor is being restored
   12. Trophy case capacity is maxed
   13. Need to increase volunteers for events
   14. Youth athletics needs the right coaches (pre-junior high and high school)
   15. “We are Heelan” – Andy and Jay attend their board meetings, trying to connect varsity with middle school sports
   16. Scheduling needs to be more transparent for parents
   17. Finding coaches continues to be a big challenge. Will need approximately 30 coaches for fall/winter sports
   18. Suggested that a “Hold Harmless Agreement” be completed if gym is rented
2. Proposed tuition rates for 2022-2023, Grades PK-12
   1. Tuition amounts - $8,900 ($2,700 minimum) high school, $6,700 ($2,300 minimum) elementary, $5,300 ($2,300 minimum) PK and K
   2. Tech Fee moves from $60 to $75
   3. Non-Catholic fee moves to $500 per family
   4. Non-supporting parish fee moves from $200 to $0
   5. AGI moves from 7.5% to 7.6%

Approval of above proposed tuition rates for 2022-2023, Grades PK-12

Motion by Tim Swedean

Seconded by Fr. Terry Roder

Motion carries with majority in favor

* 1. Discussion regarding point “F’ on agenda “No debt reduction fee at this time”
* Board discussed what the goal is for paying off Diocesan loan – 10 years?
* Discussion of tuition vs debt retirement
  + Debt Reduction Fee Benefits
    - Pay off loan sooner
  + Debt Reduction Fee Concerns
    - Disenrollment of students
    - Decrease in tuition received due to fewer students
    - Restructuring the loan will equal restructuring the schools
      * Fewer students will result in a decrease in staff, potentially fewer and larger classrooms
  + When campaign began, families were told this would not affect their tuition
* Doug Skinner stated for the record that he wants a “debt reduction fee”
* Rick Bertrand requested an amendment for a yearly “debt reduction fee” of $300 per child up to 3 children
  + Vote taken and does not pass
* Rick Bertrand requested an amendment for a yearly “debt reduction fee” of $150 per child up to 3 children
  + Roll call vote taken for debt reduction fee of $150 per student up to three students – vote on this amendment passes

1. Proposed tuition rates for 3-year-old program
   1. MWF mornings $75 (up from $60) – per week
   2. T TH mornings $50 (up from $40) – per week
   3. M-F all day $175 (up from $165) – per week
   4. Approval of proposed tuition rate increase

* Motion by Bridget Breen
* Seconded by Dan Kriener
* All in favor – Aye

1. Committee Reports

* Academics
  + No report
* Catholic Identity
  + Steubenville communication was outstanding
  + Crusaders for Life meeting with middle school students to promote Pro-Life activities
  + Looking at standardizing some practices in schools regarding to Catholic Identity and Faith Practices
  + Catholic Schools week committee started meeting on December 8th

* Enrollment & Marketing
  + Uniform change has been positively received
  + Provided report was reviewed
* Finance
  + Tuition receivables for the month
    - Active collected - $470,545.50
    - Inactive balances moved to collections increased Accounts Receivable overall $230,000 due to revoked aid
    - Collection balance grew $534,623.14
  + Parish Receivables
  + Audit Report
    - Board of Education accepts Audit Report from KRP
  + 2022-2023 Preliminary budget
  + Discussed 3% salary increases, review hourly employees and Para’s salaries
* Leadership & Governance
  + - No update available

1. President’s Report
   1. Covid numbers have been low – a 5-year-old student has not been doing well
   2. Advancement Update

* MLTF
  + Has been filled so we will get $646,000 plus any additional funds
* Other (Two Estate Gifts)
  + Fr. McGuirk estate left 25% of his estate to BHCS
  + Discussed $500,000 towards Pride II and an additional funds towards Pride I
    - Documents reviewed – posted $500K to Pride I and additional funds went to Pride II
  + Brennan Estate left 1.3 million towards Pride II

1. Enrollment Update
   1. Enrollment Report
   2. Shadow Days
   3. Diocesan Report
2. EANS and ECF funds update
   1. $450,000 will be coming
3. Angel House & Villa Maria
   1. John and Jeanette met with Marla to discuss expanding early childhood program
4. Other business
   1. N/A
5. Move to Adjourn
   1. Motion by Fr. David Hemann
   2. Seconded by Fr. Terry Roder
   3. All in Favor - Aye

**Next meeting Tuesday, January 18, 2022, at 5:00 p.m.**