**Meeting Minutes**

State Bridge Crossing Elementary School Governance Council

*Date/Time*: 11.28.23/7:00am │ *Location*: Conference Room

SGC Members Present

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| --- | --- | --- | --- |
| Brooke Scharfstein, Principal | X | Holly Smith, Parent | X |
| Nicole Capps, Teacher | X | Jessica Vargas, Parent (video conference) | X |
| Selena Rosario, Teacher |  | Courtney Walton, Parent | X |
| Leanne Finn, Appointed Staff | X | Sai Sylvester, Community Member | X |
| Pam Johnston, Appointed Staff | X | Kevin Skrada, Community Member | X |

Mary K. Kinsey – FCS Governance Council Facilitator

Meeting Minutes Summary

**Action Items:**

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| --- | --- | --- | --- |
| **Motion** | **By Whom** | **Second** | **Voting Results** |
| Approve Agenda | Sai Sylvester | Kevin Skrada | All Approved |
| Approve Minutes (10/18/23) | Sai Sylvester | Nicole Capps | All Approved |
| Approve $4,000 Charter funds for STEM support | Leanne Finn | Pam Johnston | All Approved |
| Approve $4,000 Charter funds for Attendance incentives | Leanne Finn | Holly Smith | All Approved |
| Adjourn 8:10 AM | Kevin Skrada | Holly Smith | All Approved |
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Informational and Discussion Items:

1. **Fall Cross Council Meeting Recap:** Mary K. Kinsey provided update. Multiple schools met to share their initiatives and discuss how Charter dollars are being spent. Also discussed opportunities to collaborate. Another meeting scheduled for Spring 2024.
2. **Charter Dollar Expenditure:** Per Oct 18 meeting,$4500 divided among teachers to support PBIS (Positive Behavioral interventions and Supports). Teachers are discussing how to spend. Classroom store concept being implemented across the board.
3. **Principal’s Update:** 
   1. **Kristin McCabe**, District 5 Fulton County Schools Board of Education representative, will attend the next Governance Council meeting on Dec 12.
   2. **College Readiness Index (CCRI)** starting to unroll. Will review at next meeting.
   3. **Semester Action Plan.** FCS implemented new tool to track attendance vs manual count. Our goal this year is 96% vs year to date 97%. A significant number of absences occur around extended days off as parents leave early for vacations. Need to incentivize parents to stay at least until 11 AM on the day before departures to avoid being counted as an absence. Idea for incentives: Raffle for prizes based on attendance. PreK the most difficult since this age gets sick more often and parents are more prone to keep kids home. Data shows missing 10% of school affects performance. By 6th grade, chronic absences become a leading indicator that student will drop out of school.
   4. **Mary Justice**, Media Specialist, is taking on expanded roll to improve science experience for students