**Medlock Bridge School Governance Council**

**Meeting Agenda – August 3, 2023 – 3:00 p.m. – 4:30 p.m.**

**Virtual – Click** [**HERE**](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_MTc3NGY0YTUtYTkyMy00MDRhLTlhZmEtODE3Yzc4NDIzNjU3%40thread.v2/0?context=%7b%22Tid%22%3a%220cdcb198-8169-4b70-ba9f-da7e3ba700c2%22%2c%22Oid%22%3a%2248d5f51b-12f3-43cf-b0aa-069e59800a61%22%7d) **to join meeting.**

Public may attend this meeting.

Open for public comment

Virtual Comment Box Available at Tinyurl.com/MBESSGCvirtualcommentbox

In attendance: Matt Vance, Susan DeMint, Megan Rios, Sylvia Lui, Mary Kinsey, Angel Jones, Terri Bryant, Ali Pardhan, Kim Hall

**3:03 p.m. Call to Order**

**3:03 p.m. Action Item: Approve Meeting Agenda**

Susan DeMint motioned to approve, Kim Hall seconds.

**3:03 p.m. Discussion Item: Meeting Norms, introductions:**

Mr. Vance reviews meeting norms and introduces Mary Kinsley, SGC coach.

**\*\*3:24 p.m. Action Item: Approve April Meeting Minutes:** Kim Hall Motions to approve, Susan DeMint seconds.

**3:05 p.m. Public Comment / Virtual Comment Box Summary:** No comments

**3:05 p.m. Discussion Item: Principal’s Update:**

1. **Strategic Priorities and FCS Big Rocks**

Mr. Vance explained our new enhanced special- CTAE is taught by a certified teacher to take the place of STEM. We are 1 of 3 in the district with this distinction.

Attendance will be a strong focus this year. We met a 90% attendance rate during 22-23 and our goal this year is to move up to 95% attendance rate.

Our school is continuing to improve, focus, and develop literacy outcomes for all students, as stated in our strategic plan.

1. **School Safety**

We will be working on a comprehensive safety plan using data from a recent 83-page self-audit. Mr. Parhan asked for an example from the plan. Examples given include cyber-attacks, flooding, earthquakes. Mrs. Jones asked how this will be communicated. Mr. Vance answered that our staff will access via the handbook and team’s site. This more comprehensive plan will go beyond what is already in place (fire, intruder, tornado/weather).

1. **Financial Update**

We are in a good financial position due to our new CTAE position. This freed up about $43,000 in charter dollars for approvals on propositions.

1. **PTO Event Update**
	1. **Mustangs ROCK Day:** PBIS event on 9/8 that features team building and rewarding positive behaviors.
	2. **Runapalooza:** PTO’sbiggest fundraiser on 9/29

**3:25 p.m. Discussion Item: SGC 101**

1. **Outreach Committee overview**
	1. **Function:** Ms. Jones explained how she and Ms. Bryant worked to create pillars of outreach via the school’s strategic plan and using these, they work to create community events.
	2. **Previous work:** Popsicles on the playground
2. **Financial Committee overview**
	1. **Function:** This committee looks closely at the budget to shift charter dollars to fully align with our strategic plan to meet the needs of all students**.**
	2. **Previous work:** held pre-SGC budget meetings to discuss allocations of funds for approval.
	3. **Principal committee**
		1. **Function:** Used for the Principal selection committee or other focus committees as determined by Zone 6.

**3:39 p.m. Action Item: Nominate Community Members & Fill Vacancies:**

NA

**3:50 p.m. Action Items: Elect New Officers (Chair, Vice Chair, Parliamentarian)**

Ms. Bryant asked where the agenda’s come from. Mr. Vance explained that the SGC chair and the principal meet to set it monthly.

Kim Hall was nominated for chair. Megan Rios seconds.

Susan DeMint was nominated for vice chair. Kim Hall seconds.

Megan Rios was nominated for parliamentary. Kim Hall seconds.

**3:55 p.m. Action Items: Staff Standing Committees:**

Budget and Finance- Susan, Ali, Kim, Megan

Ali is nominated as chair. Hall approves.

Outreach and Communication- Terri and Angel

Terri and Angel were nominated as co-chairs. DeMint approves.

Principal Selection- Kim, Ali, Terri

DeMint motioned, Hall seconds.

**4:00 p.m. Discussion Items: Discuss allocations of charter funds toward PLCs, PBIS, visuals, and solicit other ideas.**

Initial brainstorming with approximate costs:

* $7500 to continue with educational consultant for PLCs.
* $3000 for PBIS visuals needed in various areas throughout the school to help maintain our distinguished PBIS rating.
* $7000 to stock books for the reward vending machine as a Birthday celebration

Additional Brainstorming: Lego education, additional window screens, meeting space/area in the room attached to cafeteria, Additional field trip (1 per semester)

**4:09 p.m. Discussion Item: Value Added Framework Possibilities**

There is a possibility of collapsing itinerant positions that aren’t needed and reallocating those dollars to better serve our students. This will be reevaluated after the 10 day count.

**4:12 p.m. Discussion Item: Set Next Meeting Agenda, Date, and Time**

Charter dollar discussions will continue.

**4:17p.m. Meeting Adjournment**

Kim Hall motions, Ms. Bryant seconds.

All new governance council members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). New members can sign-up for governance training by visiting: [Charter System (SGC) / Training Sessions (fultonschools.org)](https://www.fultonschools.org/Page/7356)



**ALL MEETINGS**

Medlock Bridge Elementary School Governance Council Norms

**Participation:** There should be no texting, internet surfing, or emailing during the meeting. Only purposeful use of technology is permitted. In addition, only in the case of emergencies, should calls be made or answered.

**Time:** All must be respectful that every meeting begin and end on time.

**Listening and discussion:** Members must follow the agenda and stay on point. Also, it is critical to be respectful of each other and assume good will regarding discussions and comments. It is also important to take turns during disunion and only one person speak at a time.

**Expectations:** Members should remember that outside the meetings they should speak with one voice when

discussing the council’s final decision on matters.

**Public Comment:** Every meeting will reserve a portion of time for public comment.

**Virtual Meetings ONLY**

**Cameras and Microphones:** Turning on cameras during meeting will be the option of the SGC member. Microphones should remain muted until the member is speaking on a topic.

**Voting:** Voting will take place in the MS Teams Chat whenever possible. When not possible, the voting member will communicate their vote to the SGC Chair.

**Speakers List:** To reduce communication delays and confusion, The SGC Chair (or designee) will establish a Speakers List per topic and will identify speakers when it is their turn to speak. Members will use the chat to request to be on the Speakers List.

**Public Comment:** The Q/A function of MS Teams will be used to provide the community with the opportunity for public comment. If comments are shared after the time for public comment is up, then the comments will be held over for next meeting.

**FACE TO FACE MEETINGS ONLY**

**Seating:** All council members should make every effort to sit in an alternating parent/staff pattern.