**Medlock Bridge School Governance Council**

**Meeting Agenda – January 23, 2023 – 3:00 p.m. – 4:30 p.m.**

**Room 131**

Public may attend this meeting.

Open for public comment

Virtual Comment Box Available at Tinyurl.com/MBESSGCvirtualcommentbox

Attendance: Matt Vance, Melissa Turner, Reema Ajmera, Megan Rios, Susan DeMint, Ali Pardhan, Angel Jones, Terri Bryant, Sylvia Luu, Kim Hall

**3:00 p.m. Call to Order:** Melissa Turner calls meeting to order.

**3:00 p.m. Action Item: Approve Meeting Agenda-** Terri Bryant calls to motion meeting agenda, Susan DeMint seconds.

**3:03 p.m. Discussion Item: Meeting Norms:** Melissa Turner reviews all norms.

**3:10 p.m. Action Item: Approve September, October Meeting Minutes:** Susan Demint motions to approve.Reema Ajmera seconds

**3:15 p.m. Public Comment / Virtual Comment Box Summary:** Girl scouts made a public comment regarding new rule changes. They are proposing gum chewing during major assessments.

**3:25 p.m. Discussion Item: Principal’s Update**

1. **School Safety: $15,480 to approve-** window coverings, padding for the gym. Terri Bryant asked how long the window covering will last. Vendor has said they are made to hold up to weather/elements.
	1. **Spending Updates:** Window covers, and padding have been ordered.
	2. **Future Priorities:** Finish gym padding, secure the front entrance, slide locks changed to key card system.
2. **Staffing for 23-24:** 5 vacancies are expected. The district is allowing for early contracts for next year.
3. **PTO Update – Guest Speaker on Upcoming Events:** Melissa Turner shared that silent auction information will be coming up. Lots of communication to come. Through my eyes the competition wrapped up and the winners will be moving on to the area competition. Terri Bryant pointed out that the timing was difficult as it was due right before the winter holidays. Terri also asked if it would possible to incorporate some of the competitions into the classroom. Example: art contest in art, writing in ELA class. PTA has purchased a permanent Gaga ball pit for the field and a sun shade near the playground. February 15th is STEM night. Field day planning has begun.

**3:50 p.m. Discussion Item: Budget (Budget Committee)**

* 1. **Priorities:** Mr. Vance shared that we are right at the beginning of the process. The proposed budget will be worked on from now through Jan. 31st. STEM class will continue next year, as well as window coverings and gym padding. The budget committee will meet Thursday, January 26th to review the district’s proposed budget.
	2. **Budget approval process:** Budget committee will meet ahead of the next scheduled SGC meeting. SGC meeting will be held on February 6th to approve budget by February 10th deadline.

**4:00 p.m. Discussion Item: Outreach Committee Meeting Brief:** Angel Jones shared that the outreach members would like to send out a quarterly SGC snippet in the principal’s email to improve community outreach and communication. Improve parent to teacher relationships: help parents and teachers come to a better understanding with communication by providing examples. The group is looking at several opportunities to strengthen connections between families. Terri suggested we try to create quarterly opportunities where students can connect, and parents are able to connect with one another as well. Playgroups on the playground was suggested. Heritage Night, possibly Live to Give Event, and discussed k-2 before schools out playgroup meet up, add a before or after section at Parent coffee to allow for parent to parent connections. Terri suggested that we see about looping in the room parent to reach out to new families with a welcome to Medlock Bridge.

**4:10 p.m. Amended - Discussion Item: SGC Elections:** Vance went over the document located on the SGC site regarding SGC elections. 2/1-3/24 candidate declaration & 4/12-4/19 voting opens. SGC will invite candidates to SGC meeting 4/10. Voting happens via email.

**4:20 p.m. Discussion Item: Set Next Meeting Agenda, Date, and Time:** Report from outreach, report from budget.

**4:16 p.m. Meeting Adjournment:** Terri Bryant motioned to adjourn; Sylvia Luu seconded.

All new governance council members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). New members can sign-up for governance training by visiting: [Charter System (SGC) / Training Sessions (fultonschools.org)](https://www.fultonschools.org/Page/7356)



Medlock Bridge Elementary School Governance Council Norms

**ALL MEETINGS**

**Participation:** There should be no texting, internet surfing, or emailing during the meeting. Only purposeful use of technology is permitted. In addition, only in the case of emergencies, should calls be made or answered.
**Time:** All must be respectful that every meeting begin and end on time.

**Listening and discussion:** Members must follow the agenda and stay on point. Also, it is critical to be respectful of each other and assume good will regarding discussions and comments. It is also important to take turns during disunion and only one person speak at a time.

**Expectations:** Members should remember that outside the meetings they should speak with one voice when discussing the council’s final decision on matters.

**Public Comment:** Every meeting will reserve a portion of time for public comment.

**Virtual Meetings ONLY**

**Cameras and Microphones:** Turning on cameras during meeting will be the option of the SGC member.Microphones should remain muted until the member is speaking on a topic.

**Voting:** Voting will take place in the MS Teams Chat whenever possible. When not possible, the voting member will communicate their vote to the SGC Chair.

**Speakers List:** To reduce communication delays and confusion, The SGC Chair (or designee) will establish a Speakers List per topic and will identify speakers when it is their turn to speak. Members will use the chat to request to be on the Speakers List.

**Public Comment:** The Q/A function of MS Teams will be used to provide the community with the opportunity for public comment. If comments are shared after the time for public comment is up, then the comments will be held over for next meeting.

**FACE TO FACE MEETINGS ONLY**

**Seating:** All council members should make every effort to sit in an alternating parent/staff pattern.