**Medlock Bridge School Governance Council**

**Meeting Agenda – April 28, 2021 – 3:10 p.m. – p.m.**

**\*\*Microsoft Teams Meeting due to COVID-19**

This Meeting is Open for Public Comment

Virtual Comment Box Available at Tinyurl.com/MBESSGCcomments

Present:

**M. Vance, Principal**

M. Lawrence

K. Hall

M. Turner

A. Yang

D. Castel

Guest – PTO President M. Bradley

**3:10 pm. Call to Order** **(Vance)**

**3:13 p.m. Action Item: Approve Meeting Agenda (Vance)**

Vance motioned to approve, Lawrence seconded. All motions passed with unanimous votes.

**3:14 p.m. Discussion Item: Meeting Norms, introductions (Vance)**

Council discussed the need to more effectively publicize our Public Comment box.

Mr. Vance will bring this up at monthly Parent Orientations. We will continue to find better ways to publicize.

We will continue to have a Chair’s List to keep track of individuals with questions and comments throughout the meeting to avoid hands up for a long time.

**3:24 p.m. Action Item: Approve May Meeting Minutes (Vance)**

Minutes have not been received – Mr. Vance will follow up.

**3:24 p.m. Public Comment / Virtual Comment Box Summary (Vance)**

Megan Bradley discussed the Popsicles on the Playground and Community Cleanup day.

Formal invitation has been requested and extended for an SGC rep at PTO meetings. Intention is to have Chair or Vice Chair as the attendee each month.

No virtual comments.

**3:27 p.m. Discussion Item: Principal’s Update (Vance)**

* 1. **2021-22 Overview**
		1. Embrace the Journey is this year’s theme.
		2. Many teachers attended the Orton-Gillingham training earlier this summer to boost students’ literacy goals.
	2. **Strategic Priorities FCS Big Rocks**
		1. Our goal is to determine priorities (our Big Rocks).
			1. Safety is a Big Rock.
				1. Masks are optional/recommended, but status may change based on county guidance. Masks required on transportation.
				2. Social distancing will still be practiced to the greatest possible extent.
				3. No temperature checks, but we will continue to have a fully functioning clinic. No attendance awards- we want students, parents, and teachers to be encouraged to stay home when sick.
			2. Relationships & Routines are critical this year.
				1. Heavy emphasis on Social/Emotional Learning this year.
				2. Mustangs Rock Day – Kicking off Runapalooza (similar to Field Day but with an emphasis on working together/team building). Each activity will have talking points that pertain to Mustangs Rock.
				3. Start with Hello – we will start the year wearing nametags so that we can be personable and say hello to others in the hallway.
			3. Tier 1 Instruction
				1. We now have a Literacy Coach & other academic coaches available to set goals, reach goals, and discuss how we can reach goals in the future.
			4. Interventions
				1. We teach grade level standards, but there will be more of an emphasis on supporting learning that has happened in previous standards to
				2. 50/50 Literacy Coach & Small Group Instructor for students with greater needs. We also have a Parapro dedicated to tutoring these students as well as our EIP teacher.
	3. **Staffing Update**
		1. Lauren Greenburg – 4th Grade
		2. Celeste Blagg – Support Pre-K Inclusion Classroom
		3. Grace Beck – ESOL (50/50 River Trail)
		4. Leann Karen – PE Parapro
		5. Pam Patterson has been promoted- she will cover both schools for a while until we have a replacement.
		6. Still in need of a custodian.
	4. **Financial Update**
		1. All purchases made last year have been received.
		2. Book Vending Machine will be here by mid-August.
		3. We had $93,000 last year.
			1. Spent all but $147 of our budget.
		4. Universal Supply Room is on track. We will have a manager of the supply room for our inventory.
		5. We are on track to fund our parapro STEM position. (will purchase 10 days in)
			1. PTO has stepped in to help cover the cost in order to support SGC. When it comes time to spend charter dollars, we need to determine how we can support PTO by taking over a few costs that PTO is currently taking on.
		6. VAF – Value Added Framework (replacing RFF)
			1. Need to opt-in to this to continue the STEM position
		7. Budget rough estimate - $44,000

**3:53 p.m. Review Self-Assessment and Principal Assessment Data**

* 1. Deferred to next meeting for additional review.

**3:55 p.m. Action Item: Nominate Community Members & Fill Vacancies**

* No nominations as of today
* Mr. Vance will bring this up at Friday’s parent orientation.

**3:57 p.m. Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian) – will be continued at the next meeting; did not reach quorum.**

* Chair
	+ Nominees:
		- Megan Lawrence (D. Castel – Second: K. Hall)
		- Melissa Turner (Self – Second: M. Lawrence)
* Vice Chair
	+ Nominees:
		- Deb Castel (M. Lawrence – Second: K. Hall)
		- Melissa Turner (M. Lawrence – Second: K. Hall)
* Parliamentarian
	+ Nominees:
		- Kim Hall (Self – Second: M. Turner)

**4:10 p.m. Action Item: Staff Standing Committees**

* **Budget & Finance**
	+ Deb Castel
* **Outreach & Community**
	+ Melissa Turner
	+ Megan Lawrence
	+ Kim Hall
* **Principal Selection**
	+ Deb Castel
	+ SGC Chair
	+ Kim Hall

**4:15 p.m. Discussion Item: Set Meeting Calendar**

* Will we do in person or online?
	+ To be determined
* Dates:
	+ August 17th
	+ September 7th
	+ October 5th
	+ November 9th
	+ January 18th
	+ February 15th
	+ March 15th
	+ April 26th

**4:25 p.m. Discussion Item: Set Next Meeting Agenda**

* Discuss Value Added Framework – we must declare intent in September
* Elections
* Survey data from today’s meeting
* May’s meeting minutes
* Nominate community member
* Staff committees

**4:26 p.m. Meeting Adjournment**

* Unanimously adjourned

All SGC members can access the Join the Journey app with information and supporting documents from the conference by clicking here: <https://my.yapp.us/FCSSGC>

Reminder that up to three external (non-SGC) members can be added to the both the Budget & Finance Committee and Outreach & Communication Committee. Click [here](https://docs.google.com/forms/d/e/1FAIpQLScrgbVD7kLxp74hrk1Cy6pqrfJV6zlfeo9Kq0LXsuEzK5BL1w/viewform) to access the Outreach & Communication Committee Training. Click [here](https://docs.google.com/forms/d/1av2DmsdFOdzo5vw0xW6xW-fWPMq3YuSNLviDxmWJMyU/viewform?edit_requested=true) to access the Budget & Finance Committee Training.

All new governance council members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). New members can sign-up for governance training by visiting: <https://tinyurl.com/trainingsgc>