**Medlock Bridge School Governance Council**

**Meeting Minutes – January 19, 2021 – 3:00 p.m. – 4:27 p.m.**

**Virtual Meeting**

**Present**:

**Vance M., Principal**

**Lawrence M., Elected teacher/Chair**

**Jones S., Elected teacher**

**Castel D. Teacher**

**Fowler, K., Appointed Teacher**  
 **Stahl, Parent/Vice Chair**

**Yang, A. Parent**

**Eisenberg, T.-, Community member**

**3:02 P.M. Call to Order by M. Lawrence**

**3:03 P.M. Action Item: Approve Meeting Agenda**

Motion- Jones

2nd- Fowler

Unanimous ayes

**3:06 P.M. Meeting Norms reviewed by M. Lawrence**

**3:09 P.M.** Motion to approve the Nov. Meeting Minutes

Motion- K. Fowler

2nd- unknown

Unanimous ayes

**3:09 P.M. Public Comment / Virtual Comment Box Summary**

Nothing currently in the Virtual Comment Box – Mr. Vance clarified the availability of the comment box on the MBES website.

**3:10 P.M. Discussion Item: Principal’s Update (Vance)**

**Semester 2 Update:**

* Discussion of Covid statistics availability
* School is functioning with minimal SIMULTANEOUS learning environments.
* School is holding families to the commitments made in December because we have organized the school to function well.
* Hardships for changes in commitment have to be approved through a process.
* 33 is the cap for a virtual environment
* Social Emotional Learning- FCS is working through a curriculum in order to support students with the complex emotions that are happening currently
* Planning as of now to have Georgia Milestones
* To support instruction- teachers were given PLC planning for 1 full day to create solid standards planning
* WIS- Wildly Important Standards- a way to focus on the most important standards of all the many standards students are to learn. We are focusing and measuring growth.
* Celebrating 30 years as MBES.
* Budget Update: Kyong Hargis

Charter dollars $93,000

Spent: $11,862.32

Available: $81,134.68

Feb 8-9 Formulating Next year’s budget - Need to spend by March- so we can make purchases prior to the spending card being cut off.

* Celebration- Dr. Parham is moving on to Chattahoochee High School and selection process is underway for a replacement.
* PTO update(unavailable at this meeting)

**3:28 P.M. Committees Update**

**Budget Committee** –

BOOKS

* Ms. Fowler gave a summary of the typical process for building classroom libraries. Including diversity and Social Emotional topics.
* Around $1000 per grade level- K-5
* Parent book section?
* Professional Development books?
* Total for classroom- $36,000 Including PreK, IEP and IRR classrooms

DESKS

* Desks are available through the district
* Special Education Department would like desks
* Kindergarten and 2nd grade will receive a refresh of chairs from the district
* flexible seating options surveyed-
  + multiple options given - $7,500 total for all respondents

**OUTREACH COMMITTEE**

* Parent University- in conjunction with Chris 180
  + Trauma informed responses
  + intention is to increase parent communication
    - video chats
    - offering sessions to parents (1 page of options)

Acting on Community Needs- Strategic Discussion

* Parent Tech Hotline/FAQ forum hosted by parents on a volunteer basis – Jones/Vance will discuss opportunities for this

**4:04** Staff Survey

* Ms. Lawrence reviewed staff survey results – Results can be shared in full as needed
* Actionable items:
  + inclusive schools committee is being formed
  + Vance would like to dive into the responses with the admin team to solve for some issues

**4:10** Finance – School Budget Update

* + Training available for SGC Members
  + Budget meeting to be scheduled
  + Budget Development
  + Should have a budget to be approved for the next SGC meeting

**4:14** Strategic Plan Monitoring

* Goal to improve 2-way communication between school and community- working to improve – frequent emails
* Goal to Improve 2-way communication within school- wish to increase staff meetings

**4:17** Superintendent Advisory Council Update- will discuss at February meeting

**Action Item: Spending**

* Motion to approve Funds to purchase books: Castel
* 2nd the motion: Stahl
* Unanimous AYES

**Motion to approve flexible seating**

* Motion to approve flexible seating funds: Castel
* 2nd the motion: Folwer
* Unanimous ayes

**Future spending of the funds-** allow staff to apply for grants to be approved by SCG

**Future agenda item:**

* Review Grant Applications for charter dollars
* kindergarten transition to first strategies and concerns
* how to welcome our remote students back to campus
* election update

**4:27 P.M. Motion to Adjourn**

Motion – Shannan Jones

Second- Dave Stahl

Unanimously approved to adjourn