Medlock Bridge School Governance Council

Meeting Minutes – August 24, 2020 – 3:10 p.m. – 4:28 p.m.

Virtual Meeting

This Meeting is Open for Public Comment

Present- M. Vance, Principal

D. Stahl, Parent/Chair

M. Lawrence, elected teacher/Vice Chair

S. Jones, Elected teacher

J. Smith, Elected Parent

K. Fowler, Appointed Teacher

E. King, Fulton County SGC Representative

D. Castel, appointed teacher

C. Spragg, Community Member

T. Eisenberg, Community Member

H. Yang, Parent

**3:10 p.m. Call to Order**

**3:12 p.m. Action Item: Approve Meeting Agenda**

Motion- Lawrence, 2nd- Stahl

Unanimous ayes

**3:14 p.m. Discussion Item: Meeting Norms and Introductions**

**3:16 p.m. Action Item: Approve July Meeting Minutes**

Motion- Jones

2nd- Lawrence

Unanimous ayes

**3:17 p.m. Public Comment / Virtual Comment Box Summary**

No new comments currently. No updates on previous comments.

**3:18 p.m. Discussion Item: Principal’s Update (Vance)**

1. Remote Learning Update
	1. Overall, our URL efforts appear to be going well. Ms. Yang suggested that having an outdoor circle time for Kindergarten students would be beneficial since it has been difficult for them. Mr. Vance expressed that although Kindergarten teachers would like to do this, we are waiting for Phase 1 to begin.
2. Strategic Priorities
	1. We will need to look at our focus on improving Medlock Bridge’s student performance within math and reading through a STEM special. We currently are not able to purchase our STEM position, so we need to address that this is no longer a viable option in our Strategic Plan.
	2. The county has supplied a Social Emotional Program for us to continue teaching the whole child.
	3. For literacy, measuring our progress towards our 3rd grade 95% proficiency goal will be more difficult, as we do not have many of the same scores used previously.
		1. Ms. Fowler shared that we have had a positive response to filling out forms for library book check-out. Using this form, students can select up to 4 books to check out from the library.
		2. We are not able to use Epic! due to county restrictions as the company has not signed our student privacy policy. We are looking into other digital book resource options.
	4. EIP and ESOL have started getting online with students to meet academic needs.
3. PTO Update
	1. The PTO is ready to support the school’s needs. They are available to support remote learning, health and safety for in-person learning, and possibly student access to online books.

**3:39 p.m. Committee Update/Work** -

1. Outreach
	1. MBES Welcome Kit
		1. We are waiting on bussing information to continue this initiative.
	2. MBES 101
		1. Being renamed “Parent University”
		2. CHRIS 180 is working with schools
	3. Assessing Community Needs
		1. We are going to work to continue determining what the community needs.
2. Finance
	1. $30,000 charter funds
	2. $63,000 from our STEM position
	3. $93,000 total to support what the school may need- we will determine how to best use these funds to support student learning this year.
	4. Ideas on how to best use this money? (This needs to be added to our next agenda as a discussion point.)
		1. Do we need to use some to strengthen Social/Emotional needs? (We are using Student Success Skills – RethinkEd & ReStart this year; CHRIS 180)
		2. Can we use this money on positions? (Possibly.)
		3. Classroom libraries
		4. Math and STEM professional development
3. Strategic Plan Monitoring
	1. Strategic Plan Monitoring Tool

**3:52 p.m. Action Item: Nominate Community Members & Fill Vacancies**

* Terri Eisenberg is being nominated. She has been in education for 30 years and has a passion for helping local schools. She appreciates helping the local schools through Tutor Shop and feels best equipped to do so when she has an opportunity to strategize with them.
	+ Motion to approve nomination – Lawrence
	+ 2nd – Stahl
	+ Unanimous ayes
* Cynthia Spragg is being nominated. Ms. Spragg work at USAA. She is hoping to join the council as an opportunity to advocate for all students in the new normal of our school.
	+ Motion to approve nomination – Stahl
	+ 2nd – Lawrence
	+ Unanimous ayes

**4:00 p.m. Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian)**

Chair nominations: Megan Lawrence by David Stahl

* Motion to elect – Jones
* 2nd – Stahl
* Unanimous ayes

Vice Chair nominations: David Stahl by Megan Lawrence

* Motion to elect – Smith
* 2nd – Lawrence
* Unanimous ayes

Parliamentarian nominations: Cynthia Spragg – Self-nomination

* Motion to elect – Lawrence
* 2nd – Castel
* Unanimous ayes

**4:07 p.m. Action Item: Staff Standing Committees (Budget & Finance, Outreach & Communication, Principal Selection)**

Budget & Finance: David Stahl, Jordan Smith, Terri Eisenberg, Kat Fowler, Cyndi Spragg

* Chair – David Stahl

Outreach & Communication: Shannan Jones, Megan Lawrence, Deborah Castel, Hua (Angela) Yang

* Chair - Shannan Jones

Principal Selection: Megan Lawrence (Chair), Jordan Smith, Terri Eisenberg, Shannan Jones

* Motion to elect chairs – Smith
* 2nd – Castel
* Unanimous ayes
* Motion to elect Principal Selection – Stahl
* 2nd – Eisenberg
* Unanimous ayes

**4:15 p.m. Discussion Item: Set Meeting Calendar**

We are only setting our next 2 meetings. Tuesday, September 22nd and Tuesday, October 20th at 3 pm. We will set our next 2 meetings in September.

**4:19 p.m. Discussion Item: Set Next Meeting Agenda**

1. Virtual Team Building to be determined by Megan Lawrence
2. Approve meeting minutes
3. Virtual comment box
4. Return to school update; how to spend charter dollars; PTO update; Parent University
5. 2 goals that we would like to focus on next year for strategic plan
6. Survey results if applicable; possible survey development

**4:28 p.m. Meeting Adjournment**

Motion to Adjourn-Stahl, 2nd- Lawrence

Unanimous ayes