**Medlock Bridge School Governance Council**

**Meeting Minutes – May 14, 2019**

**7:11 a.m. – 8:15 a.m.**

**Medlock Bridge Elementary School**

**Room 131**

**Call to Order:**

Ms. Nannini called the meeting to order at 7:11 a.m.

In attendance were:

* Matthew Vance, Principal
* David Stahl, Parent / Guardian
* Louann Nannini, Community Member
* Andrea Yenrick, Appointed Staff
* Katherine Fowler, Appointed Staff
* Virginia Patel, Parent / Guardian
* Randi King, Parent / Guardian
* Jordan Smith, Community Member
* Megan Lawrence, Elected Teacher
* Megan Bradley, Member of the Public
* Kelly Webb, Member of the Public
* Erin King, North East LC Facilitator

**Discussion Item: Review Meeting Norms (7:11)**

Ms. Nannini read aloud the SGC Meeting Norms.

**Action Item: Approve Meeting Agenda (7:12)**

Mr. Stahl moved to approve the Agenda. Ms. Lawrence seconded. The motion passed by unanimous vote.

**Action Item: Approve April Meeting Minutes (7:13)**

**After the council reviewed the March Minutes Ms. Lawrence moved to approve them as written. Ms. Patel seconded the motion.** The motion passed by unanimous vote.

**Public Comment / Virtual Comment Box Summary (7:14)**

There were no Virtual Comments at this time. There were no public comments from those in attendance.

**Discussion Item: E-Day “Community Champions” Initiative (7:14)**

Ms. Nannini opened an update by thanking the council for their help and support. She stated that the vendors were very complimentary. They felt the kids were very involved, interested and well behaved. Ms. Nannini is preparing a post-event report and will circulate it when it’s ready.

**Discussion Item: Strategic Plan 2019-20 Draft Documents (7:23)**

Mr. Vance circulated copies of the Community & Collaboration and Student Achievement sections of the strategic plan.

He highlighted the “Reading Units of Study” program at every grade level and Writing Units of Study at a few upper grade levels. We are implementing our extended learning program (after hours, 1st and 2nd semesters).

Ms. King asked about the grade levels that were chosen and asked if there was interest in adding it to younger students (2nd grade) to help get them ready for the upper grades. Mr. Vance stated that he did not believe there was funding for it, but he would confirm.

We are still planning to expand PBIS and 7 Mindsets and continue the professional development & growth in those programs.

Ms. King asked how parents will be educated about what is being done in the classroom. Mr. Vance replied that some things (like Standards Mastery Framework) will need to be better learned by the teachers before it is broadly communicated. He commented that things like Medlock Bridge 101 and other avenues would be good for distributing this type of communication.

Ms. King asked about the communication strategy regarding existing families here. Mr. Vance suggested we address it in the Summer Work and that Medlock Bridge 101 and 201 will be good for this.

**Discussion Item: Summer Work and Meeting Date / Agenda (7:35)**

The Summer Meeting is set for June 25th, 2019 at 8am – 10am.

Items to be discussed:

* Approving the full strategic plan initiatives for 2019-2020
* Reviewing any plan items that have metrics associated with them
* Accept nominations for SGC positions
* Layout a full year of council & school activities
* Medlock Bridge 101, 201
* Staffing of the standing SGC committees
* Review E-Day and start pre-planning if we decide to host it again

**Discussion Item: Self-Assessment and Principal Survey (7:48)**

There are two people who need to complete the surveys.

**Discussion Item: Principal’s Update (7:49)**

Mr. Vance followed-up with the action item from the previous meeting regarding allowing members of the public speaking at SGC meeting. After discussion with Ms. Erin King, the council recommends not formally adding someone to the council, but to keep it informal and mange the process within the established meeting norms and rules of order.

Ms. Bradley was recognized and spoke on behalf of the PTO. The PTO wishes to extend an offer to the SGC to have someone from the SGC attend the full PTO meetings (a portion of which are closed to the public). The expectation is that the PTO may send a different representative to each SGC meeting, depending on the topics being discussed. The SGC would do something similar with regard to the PTO meetings.

There are other meetings to be aware of - September 10th 2019 at 5pm, and April 14th, 2020 at 5pm – SGC members and principals to discuss challenges facing and support needed.

There is an SGC conference on September 21st. 8am – noon.

Some other activities:

The Tiny Art Show is happening now. PBIS breakfast happens today as well at 8:30. Poetry Café is happening as well as a Rube Goldberg machine in 4th Grade.

Mr. Vance formally thanked and acknowledged Ms. Nannini and Ms. Foster for their service to the council.

**Discussion Item: Set Next Meeting Agenda (8:03)**

**The meeting agenda for the summer has already been set (earlier in this meeting).**

**Adjournment (8:15)**

**Ms. Randi King moved to adjourn the meeting. Mr. Smith seconded the motion.** The motion passed unanimously, and the meeting adjourned at 8:07 am.