**Medlock Bridge School Governance Council**

**Meeting Minutes – April 9, 2019**

**7:00 a.m. – 8:45 a.m.**

**Medlock Bridge Elementary School**

**Room 131**

**Call to Order:**

Ms. Nannini called the meeting to order at 7:07 a.m.

In attendance were:

* Matthew Vance, Principal
* David Stahl, Parent / Guardian
* Louann Nannini, Community Member
* Marsha Foster, Elected Teacher
* Andrea Yenrick, Appointed Staff
* Katherine Fowler, Appointed Staff
* Virginia Patel, Parent / Guardian
* Randi King, Parent / Guardian
* Jordan Smith, Community Member
* Megan Lawrence, Elected Teacher
* Megan Bradley, Member of the Public
* Shannan Jones, Elected Teacher
* Kelly Webb, Member of the Public

**Action Item: Approve Meeting Agenda (7:10)**

Ms. King moved to add an agenda item before the Principal’s Update. This is a Discussion Item to consider an RFF for next year, which makes the PTO President a non-voting member of the SGC. Mr. Stahl seconded the motion. The motion passed by unanimous vote.

Ms. King moved to approve the Agenda. Mr. Smith seconded. The motion passed by unanimous vote.

**Discussion Item: Review Meeting Norms (7:11)**

Ms. Nannini read aloud the SGC Meeting Norms.

**Action Item: Approve March Meeting Minutes (7:12)**

**After the council reviewed the March Minutes Ms. Lawrence moved to approve them as written. Ms. Yenrick seconded the motion.** The motion passed by unanimous vote.

**Public Comment / Virtual Comment Box Summary (7:15)**

There were no Virtual Comments at this time.

Megan Bradley spoke about some of the recent PTO activities. These included a mini-grant and the funding of 8 teachers going to a literacy conference in September. Those teachers will bring back information to the rest of the teachers at Medlock.

Ms. Nannini thanked the PTO on behalf of the SGC and offered the SGC’s support if needed.

**Discussion Item: SGC Elections – Introduction of Elected Members for 2019 – 2020 (7:18)**

Mr. Vance introduced the newly elected SGC members. Shannan Jones (elected teacher). David Stahl (re-elected parent/guardian).

**Action Item: Vote to Approve RFF for Phys. Ed Class Size (7:20)**

Mr. Vance gave an update on this RFF. The plan was to take the next 20% of a position that we would have earned and apply those funds to other areas. Our 20% is part of a full position, which needs to be filled by someone (that someone would spend some time at MBES and the rest of the time elsewhere). Fulton County approved of the RFF in nature, but they did not approve it for 2019-2020. It is not obvious at this time if we can still approve it now (at the Council level) and have it take effect at some point in the future.

Mr. Stahl asked about the purpose of taking a vote today and if it could tie us to a course of action that we may not want in the future. Mr. Vance explained that it’s not likely to be a problem for us and it could help if Fulton County does reconsider later (our vote would already be in place). Additionally, having the vote re-affirms and re-states the community’s opinion on the matter.

Ms. Foster moved to approve the RFF as stated. Ms. Fowler seconded the motion. The motion passed by unanimous vote.

**Discussion Item: E-Day “Community Champions” Initiative (7:32)**

**Ms. Nannini provided an update. E-Day will take place in 3 weeks. The surveys were collected form the students. We have received 191 of them and are waiting on 29 more. We have 19 committed vendors. It will start right after carpool ends.**

**Ms. Nannini asked Mr. Smith to discuss the Robotics Team from JCHS. In January the Robitics Team gets a “game” challenge (take a ball and move it somewhere). They have six weeks to build a robot from scratch. This robot competes every couple of weeks. Students organize into groups with different responsibilities: robot construction, programming/coding and a group that writes a business plan to get sponsorship, apply for awards, etc…**

**One of the participants will be here to help students program & control a robot.**

**Ms. Nannini pointed out that every vendor and teacher has been eager and generous.**

**Ms. King asked if any parent volunteers are needed. Ms. Nannini said that we currently do not need any additional volunteers. Ms. Nannini has worked with the PTO to ensure that we did not put any stress on the pool of volunteers that the PTO currently relies upon.**

**Discussion Item: Strategic Plan 2019-20 Draft Documents (7:48)**

**Mr. Vance stated that the CC and Teachers have each met to review & discuss the documents for next year. The SGC reviewed a draft of the critical actions for the Community & Collaboration piece.**

**Discussion Item: Summer Work, Summer Meeting Date (8:24)**

**Mr. Smith moved to set the summer work day on June 25th. Ms. Fowler seconded it.** The motion passed by unanimous vote.

**Discussion Item: Self-Assessment and Principal Survey (8:29)**

**Mr. Vance urged us to complete the Self-Assessment and Principal Survey.**

**Discussion Item: Making the PTO President a non-voting member (8:30)**

**Ms. King proposed that we make the PTO president a non-voting SGC member so that someone in that position be allowed to engage in discussion instead of only being allowed to speak during agenda items reserved for public comment.**

**In general, the council agrees that the members (specifically the chair) should be able to call on anyone (including members of the public) to provide input or share their thoughts. Council members will think on the best way to formalize & state this belief. Mr. Vance will contact Ms. Erin King for advice on this matter.**

**Discussion Item: Principal’s Update (8:42)**

**Mr. Vance reminded us that milestones testing starts next week for 3rd grade. This is our first year breaking up the test into smaller portions over more days. There are currently five teachers visiting from Korea and staying through the end of the year.**

**On May 21st MBES will host the senior class of 2019 to come back and walk the hallways.**

**Discussion Item: Set Next Meeting Agenda (8:44)**

**Topics for the next agenda were discussed. Discussed were:**

* **Summer work needed and possible dates**
* **Strategic plan updates**
* **Ms. King’s discussion item on ensuring the PTO president or others from the community be able to engage with the council during meetings when appropriate**

**Adjournment (8:45)**

**Mr. Smith moved to adjourn the meeting. Ms. Patel seconded the motion.** The motion passed unanimously, and the meeting adjourned at 8:45 am.