**Medlock Bridge School Governance Council**

**Meeting Minutes – January 8, 2019**

**7:06 a.m. – 8:50 a.m.**

**Medlock Bridge Elementary School**

**Room 131**

**Call to Order:**

Mr. Vance called the meeting to order at 7:06 a.m.

In attendance were:

* Matthew Vance, Principal
* David Stahl, Parent / Guardian
* Louann Nannini , Community Member
* Marsha Foster, Elected Teacher
* Megan Lawrence, Elected Teacher
* Andrea Yenrick, Appointed Staff
* Katherine Fowler, Appointed Staff
* Virginia Patel – Parent / Guardian Nominee
* Megan Bradley – Member of the Public
* Randi King – Parent / Guardian, Arrived at 8:00

**Discussion Item: Review Meeting Norms (7:07)**

Mr. Vance read aloud the SGC Meeting Norms.

**Action Item: Approve Agenda (7:07)**

**Ms. Nannini moved to approve the agenda. Ms. Fowler seconded the motion.** The motion passed by unanimous vote.

**Action Item: Approve November Meeting Minutes (7:08)**

**After the council reviewed the November Minutes Ms. Fowler moved to approve them as written. Ms. Lawrence seconded the motion.** The motion passed by unanimous vote.

**Action Item: Finalize Council Composition (7:10)**

**Mr. Vance introduced Ms. Patel as his nominee to fill the vacancy left by Ms. Gulley. She introduced herself as a parent of a fourth and fifth grader here at Medlock.**

**Ms. Lawrence moved to approve Ms. Patel, Ms. Nannini seconded the motion.** The motion passed by unanimous vote.

Ms. Lawrence nominated Ms. Nannini for Chair of the SGC in Ms. Gulley’s absence.

Ms. Nannini accepted the nomination. Ms. Lawrence moved to approve Ms. Nannini and move to a vote. Ms. Fowler seconded. The motion passed by unanimous vote. Ms. Nannini is the new Chair of the SGC.

**Ms. Foster nominated Ms. Yenrick to serve as Vice Chair. Ms. Yenrick declined the nomination.**

**Ms. Nannini nominated Ms. Lawrence to serve as Vice Chair. Ms. Lawrence accepted the nomination. Ms. Fowler moved that we vote on Ms. Lawrence for Vice Chair. Ms. Yenrick seconded.** The motion passed by unanimous vote. Ms. Lawrence is the new Vice Chair of the SGC.

**Discussion Item: SGC Scorecard (7:30)**

**Mr. Vance presented on the SGC Scorecard. Highlights include:**

* **Haven’t done new member training 100% (in person)**
* Online training for outreach & budget committee – New and need to be done
* Need to post summary of actions within two days of a meeting
* Look for opportunities to get more public comment from the community

**Discussion Item: Strategic Plan Progress Tracker (7:49)**

**Mr. Vance walked the council through the “Strategic Plan Monitoring Tool”.**

**Mr. Vance asked the council to consider the question “Can I explain the School’s Strategic Plan?” as they reviewed the scorecard. In reviewing the progress, it was noted that our baseline 3rd grade reading level was at 88% when this plan was drafted but has since moved up to 92%. The goal is 95%.**

**Mr. Vance pointed out that the Social & Emotional Learning Program is new to the school – this includes the “Seven Mindsets” program and numerous other events & opportunities.**

**There was discussion about how to track the goal of keeping teachers for five or more years. Reporting on this metric is difficult because teachers may be involuntarily moved or retire or otherwise change their employment, which is not reflective of the environment at Medlock Bridge Elementary.**

**Discussion Item: “Community Champions” Initiative Update (8:18)**

**Ms. Nannini gave an update as Outreach Chair. In the interest of time, the update for today was kept brief:**

* **A morning activity**
* **Fourth and Fifth graders**
* **Two 45-minute sessions**
* **Hands On**
* **A summary by the instructor to focus on “Here is how you could pursue a career like mine.”**

**A number of local businesses are already interested in being part of this event.**

**Principal’s Update (8:27)**

**Mr. Vance provided a Principal’s Update. SGC elections are coming up. Mr. Stahl and Ms. Foster are coming to the end of their current terms.**

**Ms. Nannini encouraged everyone to speak to teachers and parents about the work the SGC does. Ms. King pointed out that a lot of people don’t know what the SGC does and education needs to be done.**

**Mr. Vance proposed that a “State of the School” address could help with sharing information such as this. Other schools have tried this and have cited problems getting people to attend.**

**Action Item: Vote to Allow Public Comment at all Future Meetings (8:40)**

**Mr. Nannini made a motion to allow public comment at every meeting going forward. Ms. Lawrence seconded the motion.** The motion passed by unanimous vote.

**Public Comment (8:45)**

**Ms. Bradley spoke about wanting to keep the SGC and PTO more updated about what each group is working on. This was an effort she began last year and is hoping to continue. She gave a quick PTO update covering volunteer opportunities, money for school landscaping and some upcoming activities.**

**Discussion Item: Set Next Meeting Agenda (8:48)**

**Ms. Nannini stated that Mr. Vance will manage the Agendas and will take requests from the council to set items for the next Agenda.**

**Adjournment (8:50)**

**Mr. Stahl moved to adjourn the meeting. Ms. Yenrick seconded the motion.** The motion passed unanimously, and the meeting adjourned at 8:50 am.