**Medlock Bridge School Governance Council**

**Meeting Minutes – November 11, 2018**

**7:09 a.m. – 8:48 a.m.**

**Medlock Bridge Elementary School**

**Room 131**

**Call to Order:**

Ms. Gulley called the meeting to order at 7:09 a.m.

In attendance were:

* Matthew Vance, Principal
* Neena Gulley, Parent / Guardian
* David Stahl, Parent / Guardian
* Randi King, Parent / Guardian
* Louann Nannini , Community Member
* Jordan Smith, Community Member
* Marsha Foster, Elected Teacher
* Megan Lawrence, Elected Teacher
* Andrea Yenrick, Appointed Staff
* Katherine Fowler, Appointed Staff, Left at 8:27

**Action Item: Approve Agenda (7:10)**

**Mr. Smith moved to approve the agenda. Ms. Foster seconded the motion.** The motion passed by unanimous vote.

**Action Item: Approve October Meeting Minutes (7:13)**

**After the council reviewed the minuts, Ms. Fowler moved to approve them as written. Ms. Yenrick seconded the motion.** The motion passed by unanimous vote.

**Discussion Item: Review Meeting Norms (7:14)**

Ms. Gulley read aloud the SGC Meeting Norms.

**Principal’s Welcome Back and Update (7:15)**

**Ms. Gulley welcomed Mr. Vance back. Since the last meeting, the CCRPI scores came out. As started earlier, last year’s comparative score was ~86. This year’s score of an 88 indicates an improvement.**

**Mr. Vance walked us through the CCRPI results. These results will be used by the core team to assess areas for focus. The Iowa test scores should be available soon.**

**Action Item: Vote to Finalize Council Composition (7:51)**

**Ms. Randi King has been nominated by Mr. Vance to take a position on the SGC as a community member. The council voted unanimously to approve Ms. King. She now officially joins the council.**

**Discussion Item: Finalize Plan for “Community Champions” Initiative Through the Outreach & Communication Committee (7:55)**

**Ms. Gulley asked Ms. Nannini (Chairman of the Outreach & Communication Committee) to provide an update. Medlock’s version of “Wow Day” will be held on April 30, 2019. This event will be for 4th and 5th graders and take place in their hallway. The goal is to ensure that the students have enough time with the different stations to have a meaningful experience rather than rush through only getting a superficial exposure.**

**Ms. Nannini stated that we are looking to get support from the Johns Creek City Council and that we already have several businesses interested. She also stated that anyone coming into the school will go through the standard vetting process that applies to all volunteers and guests of the school.**

**Ms. Nannini finished by saying that the PTO will be notified of our plans so that efforts like this can be coordinated.**

**Some further considerations:**

* **Two (2) rotations are optimal for the students.**
* **The vendors are expected to come up with how many students they can handle with support from us.**
* **The hope is to have a successful but smaller first event and grow it over the years.**
* **We do need a name for it. “Wow Day” is the placeholder but it’s desirable to put our own branding on it.**

**Ms. Nannini will present the idea on Nov 30th to the PTO.**

**Ms. Gulley asked if we’d consider it a success if we tried this and then it failed and we stopped. The consensus was that this seems like a worthy event that has been successful elsewhere and was worth trying.**

**Ms. Nannini said that the Outreach Committee will meet soon and start to work on this.**

**Discussion Item: Are we on track to Fulfill our Year 1 Strategic Plan goals (8:16)**

**Mr. Vance lead the discussion. He circulated the Early Intervention Plan (EIP) and a decision making framework for the school. These are items from our Strategic Plan’s Critical Actions.**

**The “Community & Collaboration” portion of the Plan was discussed, specifically the “menu of options” for how families can get involved in the school.**

**Ms. Lawrence asked what parents can do in the classroom because it’s not clear what the options are. Mr. Vance mentioned privacy as a big concern; parents can’t be involved in anything where confidential information is available. Things like Mystery Reader are good possibilities. Mr. Smith pointed out that parents could volunteer to come to the classroom and help students doing extra reading or math work, for example.**

Ms. Yenrick pointed out that the “Menu of Parental Options” could vary by grade level.

**Discussion Item: Set Next Meeting Agenda (8:40)**

**December’s meeting will be a public comment meeting. The outreach subcommittee will try to meet before then.**

**The next meeting’s agenda should include more “Wow Day” discussion.**

**Ms. Gulley announced that she is stepping down from the SGC effective immediately. Her position as an elected Parent/Guardian will be filled in accordance with official SGC policy.**

**Adjournment (8:48)**

**Ms. Lawrence moved to adjourn the meeting. Mr. Smith seconded the motion.** The motion passed unanimously, and the meeting adjourned at 8:48 am.