**Medlock Bridge School Governance Council**

**Meeting Agenda – February 4, 2020 – 6 p.m. – 7:30 p.m.**

**Medlock Bridge Elementary School, Room 131**

This Meeting is Open for Public Comment

Virtual Comment Box Available at Tinyurl.com/MBESSGCcomments

Present:

**M. Vance, Principal**

D Stahl, Parent/chair

V. Patel, parent/Events chair

S. Jones, Elected teacher

J. Smith, Elected Parent

L. Ward,

K. Fowler

E. King

M. Lawrence (arrived late at 6:13 pm)

Not Present- R. King, A. Yenrick, M. Lawrence

**6:04 pm. Call to Order** **(Stahl)**

**6:04 p.m. Action Item: Approve Meeting Agenda (Stahl)**

Amendments: Add Action Item for Finance Committee, B. Approve Budget

Amendment: Change 7:10 AM to 7:10 PM for RFF process

Smith motioned to approve, Patel seconded. All motions passed with unanimous votes.

**6:05 p.m. Discussion Item: Meeting Norms (Stahl)**

**6:07 p.m. Action Item: Approve January Meeting Minutes (Stahl)**

Edit January agenda- All motions passed with unanimous votes.

Ward motioned to approve, Patel seconded. Motion carried with unanimous votes.

**6:11 p.m. Public Comment / Virtual Comment Box Summary (Patel/Vance)**

Virtual Comment: Asked about nonworking school zone sign in front of school.

**6:15 p.m. Discussion Item: Principal’s Update (Vance)**

1. **Announcements/Upcoming Events:** Kindness Month-B. Taylor is leading the way on interactive board for every student

**-**Heritage Night/Day was a huge success thanks to Ms. Patel and her team of parents

**-**Live to Give Night on March 19th

**-**STEM Night Feb. 20th

**-**New teachers: Youngman starting in AU classroom, L. Ross one day a week for TAG, Gupta moving to long term role for STEM classroom

**-**Diagnostic assessment given to all 5th graders to see if any gaps and use data for direct instruction

1. **Select members to attend Spring Cross Council**- **6:00 this Thursday at NLC**

**-** All three spots are currently open

**6:28 p.m. Committee Update/Work -**

1. **Outreach – (Patel, Lawrence, King, Smith, Ward)** 
   1. **MBES 101 (King, Jones, Vance)-**None at this time
   2. **E-Day (Patel, Lawrence, Ward)-** Patel, Lawrence, Smith: new vendors have been asked this year: henna, yoga, Home Depot, Northview

**-**Many vendors from last year confirmed yes (Johns Creek, Great Harvest, etc.)  
-10 confirmed right now, still getting more yeses

**-**April 2nd for the event

**-**March 6th for vendor luncheon

1. **Election update** – advertised through newsletter to parents and staff

-Feb. 2nd-26th candidate declarations just started (even for current members)

-E. King-ideas to get teachers involved

1. **Review Meeting Schedule-** outreach meeting on Friday via teleconference
2. **Finance – (Fowler, Jones, Yenrick, Stahl)**
   1. **Review Draft Budget**- Vance review budget changes from last year, carry over $63,000 + the $25,500 from approved RFF from collapsing PE itinerant to fund STEM position for 2020-2021

**Vance will need 2 motions: motion to use charter funds to fund STEM position and motion to approve budget**

Fowler called for motion for STEM position, Smith second.Motion carried with unanimous votes.

Ward called for motion, Lawrence seconded. Motion carried with unanimous votes.

**6:59 p.m. Action Item: Request for Flexibility**

Motion to post RFF for public comment.

Ward called for motion, Jones seconded. Motion carried with unanimous votes.

March 10th scheduled public comment meeting for RFF

**7:02 p.m. Review Strategic Plan Monitoring Tool Update**

**-**Lawrence came up with monitoring tool, continue with process

**7:04 p.m. Discussion Item: Set Next Meeting Agenda**

Next meeting 7am on March 10th

Action item: vote to submit request for flexibility for cabinet, add updates from other SGC related meetings, discuss meeting schedule

**7:08 p.m. Meeting Adjournment**

Patel moved to adjourn , Ward seconded**.** All motions passed with unanimous votes.

All SGC members can access the Join the Journey app with information and supporting documents from the conference by clicking here: <https://my.yapp.us/FCSSGC>

Reminder that up to three external (non-SGC) members can be added to the both the Budget & Finance Committee and Outreach & Communication Committee. Click [here](https://docs.google.com/forms/d/e/1FAIpQLScrgbVD7kLxp74hrk1Cy6pqrfJV6zlfeo9Kq0LXsuEzK5BL1w/viewform) to access the Outreach & Communication Committee Training. Click [here](https://docs.google.com/forms/d/1av2DmsdFOdzo5vw0xW6xW-fWPMq3YuSNLviDxmWJMyU/viewform?edit_requested=true) to access the Budget & Finance Committee Training.

All new governance council members must attend training and non-FCS employees must be background checked (these checks occur on-site during trainings). New members can sign-up for governance training by visiting: <https://tinyurl.com/trainingsgc>