**Medlock Bridge School Governance Council**

**Meeting Minutes – July 11, 2019**

**8:07 a.m. – 10:10 a.m.**

**Medlock Bridge Elementary School**

**Room 131**

**Call to Order:**

Mr. Vance called the meeting to order at 8:07 a.m.

In attendance were:

* Matthew Vance, Principal
* David Stahl, Parent / Guardian (Left at 10:00)
* Katherine Fowler, Appointed Staff
* Virginia Patel, Parent / Guardian
* Jordan Smith, Community Member
* Megan Lawrence, Elected Teacher
* Erin King, North East LC Facilitator
* Randi King, Parent / Guardian
* Shannan Jones, Elected Teacher

**Action Item: Approve Meeting Agenda (8:08)**

Ms. King moved to approve the Agenda. Ms. Fowler seconded. The motion passed by unanimous vote.

**Discussion Item: Review Meeting Norms and Introductions (8:11)**

Mr. Vance read aloud the SGC Meeting Norms.

**Action Item: Approve May Meeting Minutes (8:29)**

**After the council reviewed the May Minutes Ms. Lawrence moved to approve them as written. Mr. Smith seconded the motion.** The motion passed by unanimous vote.

**Public Comment / Virtual Comment Box Summary (8:31)**

There were no Virtual Comments. There were no public comments from those in attendance.

**Discussion Item: Principal’s Update (8:32)**

Mr. Vance told the council that this past year showed a lot of growth in reading, language arts and math – areas MBES has been focused on.

Mr. Vance gave a staffing update:

* Ms. Clark will be moving and be departing MBES
* Coach Rogers will be moving to the high school
* Ms. Halron will be moving to Dolvin
* Ms. McDaniel will be departing MBES

There are new people joining the staff to fill these open positions.

Mr. Vance attended a teacher’s conference at Columbia University, which reinforced the importance of teaching writing to students. This is part of the MBES mission to teach students to be lifelong learners.

**Discussion Item: MBES SGC Identity (8:43)**

Mr. Vance led a brainstorming exercise to get the council thinking of ways to better understand what’s going on in our community outside of MBES. Some ideas discussed include:

* Having meetings at other locations in the community
* Attending SGC meetings of other schools, especially schools we feed into, to understand what happens after MBES
* Inviting other SGCs to attend our meetings to share what we do

**Discussion Item: E-Day: “Community Champions” Initiative (9:07)**

Mr. Vance presented some documentation prepared by Ms. Nannini from this past year. The documentation described how to host the event.

The council agreed that the event is worth hosting again. Ms. Randi King asked if this event was overwhelming or otherwise difficult for teachers to accommodate. Ms. Lawrence confirmed that it was not a problem and was good for students due to the timing with standardized testing.

**Discussion Item: Strategic Plan Draft Documents (9:12)**

Mr. Vance distributed copies of the strategic plan for review. Mr. Vance’s informed the council that the school will receive (from the governor) approximately $30,000 to be used for school safety.

**Discussion Item: Summer Work Session (9:19)**

Mr. Vance spoke about what he calls “Medlock Bridge 101” – a program designed to let new families know what they need to know about MBES. The first date is set (coffee on the 3rd day of school – August 14). It’s specifically for the new families. There will be Medlock Bridge 202 for the general community. There will be a principal’s talk during the curriculum nights.

Other events are planned for August 21st (coffee) and a new parent orientation at 8:00 pm on August 8th (Sneak Peak).

Mr. Vance tasked the SGC with defining what is covered during those sessions.

Northview Feeder Meetings will be held September 10th at 5pm and April 14th at 5pm at Northview High School.

The council reviewed the “pink sheet” of the strategic plan (community collaboration) and then decided to spend some time working on MBES 101 during the meeting today. Ms. Randi King, Mr. Smith and Ms. Jones have formed a subcommittee responsible for MBES 101.

**Discussion Item: Initial Chair Nominations (9:40)**

**Mr. Stahl nominated Ms. Lawrence as Chairperson.**

**Ms. Lawrence nominated Mr. Stahl as Chairperson.**

**Mr. Vance asked that the Vice Chair take on the responsibility of posting the “Action Summary” after every meeting.**

**Ms. Lawrence nominated herself as Vice Chair.**

**Discussion Item: Set Next Meeting Agenda (10:00)**

**Mr. Vance stated that the next meeting should elect the officers and staff the committees.**

**Adjournment (10:10)**

**Mr. Smith moved to adjourn the meeting. Ms. King seconded the motion.** The motion passed unanimously, and the meeting adjourned at 10:10 am.