Meeting Minutes

Summit Hill School Governance Council

Date: 10/25/23 Time: 3:00pm Location: Principal’s Conference Room

**SGC Members Present**

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| Lorrie Bearden, Principal | ✓ | Caylee Esmonde, Elected Parent | ✓ |
| Lisa Tackett, Elected Teacher | ✓ | Kelly McDonald, Elected Parent | ✓ |
| Beverly Vanacore, Elected Teacher |  | Deborah Shigley, Elected Parent | ✓ |
| Stephanie Dibert, Appointed Staff | ✓ | Juliette Johnson, Community Members |  |
| Ashley Patterson, Appointed Staff | ✓ | Erek Mimms, Community Members | ✓ |

**Additional Members:**

Katie Kinsey

Lillie Pozatek

**Agenda Items:**

1. Action Item: Approve Agenda
2. Action Item: Approve September Meeting Minutes
3. Action Item: Review Meeting Norms
4. Discussion Item: PTO Update
5. Discussion Item: Principal Update
6. Semester Action Plan (School Goals)
7. Fieldtrip Update
8. Discussion Item: Supt Parent Advisory Council Update
9. Discussion Item: Community Outreach/Communication
10. Action Item: Set November 29th Agenda
11. Meeting Adjournment

**Meeting Minutes:**

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| Action Items |
| Motion | Time | By Whom | Second By | Voting Results |
| Meeting called to order at | 3:03 | Kelly McDonald | Stephanie Dibert | All Approved |
| Motion to approve agenda  | 3:04 | Kelly McDonald | Erik Mimms | All Approved |
| Motion to approve September meeting minutes | 3:06 | Kelly McDonald | Ashley Patterson | All Approved |
| Motion to set next meeting agenda | 4:05 | Kelly McDonald | Stephanie Dibert | All Approved |
| Meeting adjourned at | 4:02 | Caylee Esmonde | Ashley Patterson | All Approved |

1. 3:03 Action Item: Meeting Called to Order
2. 3:04 Action Item: Motion to approve agenda. Revision- change date, cross out motion to approve Ryan
3. 3:06 September Minutes- Everyone was in agreement.
4. 3:07 Meeting Norms reviewed.
5. 3:09 Guest Speaker- Lillie Pozatek: Discussed meeting with state legislators. 89,658 students in Fulton County. 104 schools- 2 billion dollar budget. Kelly McDonald asked about school vouchers. Fulton county does not support school vouchers. The school vouchers were made for the bottom 25% performing school districts. Dr. Looney said that he didn’t mind competition, but there must be a level playing field. FCS take all students, no matter the level. Measurement standards should be the same. FCS has the highest number of schools that are high performing in literacy. We had 22 elementary schools excel. McDonald asked about the federal funding for literacy coaches. Pozatek explained that would go away, but Fulton County vows to keep it. They are trying to get one in every school, not just K-2. Literacy coach positions are at the top of the list of what needs to be funded.
6. 3:24 Dr. Bearden discussed charter funds. Original SGC was going to pay for the custodial contracts, but we were grandfathered into the previous price which frees up some funds. Dr. Bearden discussed the need for coach books for 3-5 grade students in preparation for milestones. Ms. Paterson asked about the books. The team discussed ways to use the books and brought up concerns about if all teachers would use them and if the content would be information that hasn’t been taught yet. Kelly McDonald asked about study skills curriculum for kids. The transitions to next grade level is hard so maybe a study skills class could close that gap. Science software is another proposal. The resources in science are not funded so this program would be helpful. Dr. Bearden brought up the SHE shares garden. They were able to buy a composter and the Eagle Scout will be replacing and updating the beds, finish up landscaping, and planting. City of Milton grant is $600 which doesn’t go very far. We have been awarded this the past two years. Dr. Bearden would like to allocate leftover funds to this cause. The team decided to table final decisions until November after Dr. Bearden can talk with teachers and make a plan for the coach books.
7. 3:36 PTO update: Fall festival was fantastic, PTO mindset change- not going to fundraise all year, we are going to do it once and then offer free events all year. Trunk or treat, November nights, and Thanksgiving feast are coming up.
8. 3:38 A- Semester Action Plan: SGC taking over a big rock. B-Field trip update: K is going to Art Barn, 2: 4: Civil Rights Museum, 5: Immigration Day, Rock Eagle, Atlanta Symphony Orchestra, Tech Club Field Trip- Computer Museum of America (mid- November)
9. 3:42 Supt Parent Advisory- McDonald discussed the superintendent call. What works well is that the parents are really involved. Items discussed included: master calendar for the cluster of schools so things do not overlap, communication, and smaller class sizes. Also mentioned was that general curriculum-teachers would love to see curriculum not change so often. The communication team explained operation. All this information is on the website. Emergency plan was also discussed. The state requires county plans to be shared yearly. Parents talked about how much is too much to be shared. The plan ensures that there is a safety team at each school and an emergency team in place. Substitute teachers were discussed. They feel ill-equipped when in schools. Innovation and enhancement program was mentioned. They tell stories of things going on at school and bring them to life. The Fulton County schools news site is trying to highlight the people and not just the scores. Esmonde asked about the spirals for math. Patterson explained that the RELA curriculum has been given to teachers in spirals, but we do not have anything like that for math. Dr. Bearden discussed how substitutes are trained at SHE. Kelly McDonald asked the team to let her know if they had any concerns to bring up at the next meeting. Deb Shigley asked about how APS uses their budget differently to get more teachers. Charter funds have the flexibility to buy staff but Dr. Bearden explained that it is only enough to buy a full time para or part time teachers. Katie Kinsey discussed that she met with the APS charter people at a meeting and it sounds like they have a lot more flexibility because they are so much smaller. Calendar was asked about. Lillie said that the board has voted. Instructional calendar will go out for review soon.
10. 3:59 Community outreach- Patterson discussed how SGC created a survey on staff perception on parent involvement. 60% of the staff took it. Teachers would love copy support, lunch support, and recess support. The team wants to finish the communication discussion in November.
11. 4:01- Bearden asked about cross council meetings. We need 2 people to go. November 1st: Kelly McDonald & Deb Shigley will go on the first.
12. 4:02 SGC Date Amendment- Feb 21 changed Feb 28th, 2024.
13. 4:05 November Agenda: Events, Communication, Teacher response to budget items
14. 4:06: Meeting Adjourned- Bearden, Esmonde, Patterson