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**Crabapple Crossing Elementary School**

**School Governance Council**

**Meeting Minutes**

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**Date:** Monday, January 8, 2024

**Time:** 4:00pm

**Location:** CCES Media Center

**Agenda:**

**Action Item: Call to Order**

**Action Item: Approve Agenda**

**Action Item: Approve November 13, 2023 Meeting Minutes**

**Discussion Item: Superintendent’s Parents Council Debrief**

**Information Item: 2024 SGC Elections – Possible Action Items**

**Action Item: Schedule Budget Committee Meeting**

**Discussion Item: Council Initiatives**

**Discussion Item: Charter Funds Expenditures Proposals**

**Action Item: Vote on Charter Funds Expenditures**

**Information Item: Principal’s Update**

**Information Item: PTO update**

**Discussion Item: Items for Next Meeting’s Agenda on February 12, 2024**

**Action Item: Meeting Adjournment**

**Members present:**

Dr. Tresa Cheatham

Barbara Halbert

Laura York

Lauren Smith

Jill Belasick

Shelia Halter

Susan Huey

David DeStefano

Brittany Griffin

**PTO Co-President Present:**

Jen Speers

**Action Item – Call the Meeting to Order**

* Barbara Halbert called the meeting to order at 4:02 PM.

**Action Item – Approve Agenda**

* The Agenda was moved to be approved by David DeStefano. Susan Huey Seconded. All in favor.

**Action Item – Approve November 13 Meeting Minutes**

* The November 13 meeting minutes was moved to be approved by Sheila Halter. Jill Belasick Seconded. All in Favor.

**Discussion Item – Superintendent’s Parent’s Council Debrief**

* Lauren Smith reported on the topics covered during the meeting:
  + Areas of Growth are professional development, leadership development and retention.
  + Bill of Rights was shared for students/parents/teachers
  + Bridge to success update:
    - Overview of funding and grants for initiatives
    - Focus on:
      * Summer school
      * Extended learning programs
      * High dosage small group tutoring
      * Curriculum software
      * Every child reads
      * Letters training
      * Student safety
      * Textbook adoption

**Information Item – 2024 SGC Elections – possible Action Items**

* Candidate Declaration is from February 5, 2024 to March 29, 2024
* Voting is from April 17, 2024 to April 24, 2024
* Elected Members Leaving: Susan Huey and Lauren Smith
* Appointed Members Leaving: Barbara Halbert and David DeStefano
* Sheila Halter will organize the Outreach Committee to meet and discuss advertising and recruiting for candidates.

**Action Item – Schedule Budget Committee Meeting**

* Dr. Cheatham plans to present draft budget to council at February meeting.

**Discussion Item – Council Initiatives**

* Ideas for Fulton County presented by Barbara Halbert.
* Author workshop suggested – Susan Huey to provide author information to Dr. Cheatham to explore.
* Susan Huey reported to chair bikes in her classroom.

**Discussion Item – Charter Funds Expenditures Proposals**

* Dr. Cheatham presented staff requests:
  + PE requested a printer for $500
  + Media Center requested a microphone for CNN for $249

**Action Item – Vote on Charter Funds Expenditures**

* Brittany motioned to approve $749 for the above requests. Sheila Halter seconded. All in Favor.

**Information Item – Principal’s Update**

* Safety assessment – stellar review with only flag…needing 2 visitor parking signs.  Signs to be provided by Fulton County.
* Teacher contracts coming out electronically January 22, 2024.
* Teacher transfer window is January 24, 2024 to February 16, 2024
  + 2023-2024 Enrollment is 637 students, 2024-2025 enrollment projection is 600 students. Projections:
    - Kindergarten – 92
    - 1st Grade – 90
    - 2nd Grade – 91
    - 3rd Grade – 105
    - 4th Grade – 117
    - 5th Grade – 105

**Information Item – PTO Update**

* PTO will meet on January 12, 2024 at 1pm.
* Buddy bench and shade structure for playground was submitted for approval and they requested more information.
* International Night will be on January 19, 2024 from 5:30-7:30pm.

**Information Item – Items for Next Meeting’s Agenda on February 12, 2024**

* Budget
* Council Initiatives

**Action Item – Meeting Adjournment**

* Brittany Griffin motioned to adjourn the meeting. Jill Belasick Seconded. All in Favor. Meeting adjourned at 4:42pm.