A close up of a logo

Description automatically generated Agenda

Sweet Apple Elementary School Governance Council

Date | time September 16, 2021 |2:50pm Location Virtual on Teams

# SGC Members

* Andy Allison, Principal
* Laura Butler, Appointed School Employee
* Allie Kimbrell, Teacher
* Catherine Liebrock, Teacher
* Karin Alhadeff, Appointed School Employee
* Shannon Coyne, Parent
* Laura LaHara, Parent
* Jocelyn MacKinnon, Parent
* Krystian Morales, Community Member
* Kerry Griffin, Community Member

# Agenda Items

|  |  |  |
| --- | --- | --- |
| Time | Item | Owner |
| 2:50pm | Action Item: Call to Order | Laura Butler |
| 2:51pm | Action Item: Approve Agenda | Laura Butler |
| 2:53pm | Reminder of committees and officers | Laura Butler |
| 2:55pm | Reminder of Council Trainings | Laura Butler |
| 3:00pm | Discussion: 2021-2022 Charter Dollars Protocol pg 2 | Laura Butler |
| 3:20pm | Principal’s Update | Andy Allison |
| 3:50pm | Meeting Adjourn | Laura Butler |
|  |  |  |
|  |  |  |

# Meeting Norms

Be Prepared, Begin on Time and Follow Agenda, Think Boldly, Challenge Assumptions and Voice Concerns, Stay on Topic and Keep Dialogue Constructive, Be Respectful

Meeting Documents:

# **Notes from the Governance and Flexibility Team**

\*\* All new members are required to complete the New Member Onboarding self-guided training module. The Governance Team will also be hosting virtual Officer Training seminars for all Chairs, Vice-Chairs, and Parliamentarians on September 14th and September 28th. Details about all governance training opportunities and information on how to register and attend virtual sessions is available on the [Charter System Website](https://www.fultonschools.org/Page/7356).

\*\*\* All Charter Dollar expenditures must be recorded using the [Charter Dollar Expenditure Form](https://fultonschools.az1.qualtrics.com/jfe/form/SV_07Z2pB6eHusDoG2) to maintain adherence to Georgia Sunshine Laws and the FCS Charter Contract. Charter Dollars must be spent in accordance with FCS expenditure guidelines and are subject to the same restrictions as other funds in your cost center. In addition, any purchase made using Charter Dollars must be publicly voted on by your School Governance Council and recorded in your SGC meeting minutes. For examples of district supported Charter Dollars expenditures, please see the [Charter Dollar Matrix](https://fultonk12-my.sharepoint.com/:b:/g/personal/schoolgovernance_fultonschools_org/EcpWt-iyw1VDlWoPfqpaJrQBdfNGZQTsYgadMlK_S_OEEA?e=wOBPZ3).

|  |  |
| --- | --- |
| September SGC Meeting Exercise: Spending Charter Dollars | |
| **Focus:** | Fiscal Responsibly |
| **Purpose/Outcome:** | Frame Thinking about the Spending of our Charter Funds: SGC Members and Principal |
| **Time:** | 15-20 minutes |
| **Facilitator:** | Chair or Budget & Finance Committee Chair |
| **Activator:** | The facilitator invites all members of the SGC and Principal to quietly reflect for one minute on the following question: How has the current environment and virtual learning start of the school year impacted our community? |
| **Protocol: 3:2:1** | 1. Facilitator passes out a copy or can project/share the [Charter Dollar Spending Rubric](https://www.fultonschools.org/cms/lib/GA50000114/Centricity/Domain/244/SGC%20Proposed%20Charter%20Dollars%20Rubric.pdf) for the SGC to view. 2. The facilitator asks: What are **three** things you notice about this rubric? The group jots down their 3 things. Several members volunteer their initial observations about the rubric. 3. The facilitator asks: What are**two** ways that a proposal to spend funds would score 2-3 points on the rubric? The group jots down 2 ways. Several members volunteer the ways a proposal can score 2-3 points on the rubric. 4. The facilitator asks the group to answer **one** of the following questions:   What *is* one proposal to spend Charter Funds that the SGC could spend to create medium to high impact for students?  OR  What *was* one proposal to spend Charter Funds that the SGC spent previously that created medium to high impact for students?  The group jots down their answers silently. Several members share proposal ideas or previous projects that creates medium/high impact for students.   1. The SGC brainstorms for 3 minutes with the principal to generate ideas/proposals for spending Charter funds.   \**Consider opening proposals up to the staff to be considered by the SGC*. |
| **Next Steps:** | Add this Charter Dollar Proposals to the October agenda to allow members or staff members to share ideas or proposals for the spending of Charter Dollars.  Plan Budget and Finance committee meetings to follow up with the feedback. |