**Feldwood Elementary School Governance Council**



**September 12, 2022**

* Meeting was called to order at 3:17 p.m. by Ms. Foster
* Meeting Norms were established as followed:

**NORMS**

**Silence phones**

**Be respectful of others’ opinions**

**Work for the good of all students**

* **Action Item:** *Approval of September’s agenda:* Motion was made by Dr. Kengwa to approve September’s agenda and was seconded by Mr. Stamps.
* **Action Item:** *Approval of May’s meeting minutes:* Copy of May’s meeting minutes could not be provided, so committee chose to table this action
* **Discussion Item:** *Member Introductions*:
	+ Gina Foster, School Governance Analyst
	+ Takoya Frazier, Parent
	+ Jamnique Kengwa, Administrative Assistant
	+ Andrea Troutman, School Counselor
	+ Aliza Dennis, Assistant Principal
	+ Shantara Crooks, Principal
	+ Keith Stamps, SEC Department Chair
* **Action Item:** *Elect New Officers: (Chair, Vice Chair, Parliamentarian)* Ms. Crooks motioned for Ms. Frazier to become the Chair and it was seconded by Dr. Kengwa. Ms. Frazier accepted the nomination.
	+ Chair—Ms. Takoya Frazier
	+ Vice Chair—Action Item for October’s meeting
	+ Parliamentarian—Action Item for October’s meeting
* **Action Item:** *Staff Standing Committee:*
	+ Budget & Finance: Ms. Crooks, Ms. Dennis, Mr. Stamps
	+ Outreach & Communication: Mr. Stamps, Dr. Kengwa, Ms. Troutman
	+ Principal Selection: Ms. Frazier, Mr. Stamps, Ms. Troutman, Dr. Kengwa
* **Discussion Item:** *Nominate Representative for Superintendent’s Parent/Community Advisory Council*
	+ Ms. Frazier volunteered to be the Representative for the Superintendent’s Parent/Community Advisory Council
* **Discussion Item:** *Determine Meeting Schedule*
	+ Wednesdays at 7:00am (once a month)
	+ No meeting in December or April
* **Informational Item:** *Principal’s Update*
	+ **Staffing Changes:** There is a teacher shortage at Feldwood, but Ms. Crooks made opportunities to train to retain staff. There is currently a 2nd grade vacancy and potentially a 4th grade. A 4th grade teacher on staff will move to become Feldwood’s Media Specialist once the 4th grade position is filled.
	+ **District Policy/School Practices:** There is a ZERO tolerance for cell phone usage at school. Students can have them in their bookbags on silent. Cell phones should not be seen or heard. Administration/teachers will confiscate cell phones for parents to retrieve.
	+ **Calendar of Upcoming Events:**
		- September—International Dot Day
		- October—STEM Night, MAPP Assessment, Character Dress Day, Red Ribbon Week
		- November—Thanksgiving luncheon
		- December—Parent Data Talk Night
* **Discussion Item:** *Draft next meeting agenda:*
	+ Call to Order
	+ Review Meeting Norms
	+ Approve Agenda
	+ Action Items
	+ Approve May meeting minutes
	+ Vote for Vice Chair & Parliamentarian
	+ Complete Standing Committee
	+ Discussion Items
	+ Bring proposals for Charter funds
	+ Set agenda for next meeting
	+ Questions and Answers
	+ Announcement & Adjournment
* Action Item: Meeting Adjournment—Dr. Kenga motioned to adjourn the meeting at 3:48 p.m. and Ms. Dennis seconded.
* Meeting adjourned at 3:48 p.m.