**Feldwood Elementary School Governance Council**



**October 24, 2022**

* Meeting was called to order at 3:00 p.m. by Ms. Frazier
* Meeting Norms were established as followed:

**NORMS**

**Silence phones**

**Be respectful of others’ opinions**

**Work for the good of all students**

* **Action Item:** *Approval of October’s agenda:* Motion was made by Dr. Kengwa to approve October’s agenda and was seconded by Ms. Dennis. October’s agenda was approved by Ms. Frazier.
* **Action Item:** *Approval of September’s meeting minutes:* Copy of September’s meeting minutes could not be provided. Although the meeting minutes are uploaded to the school’s website, but no copies were at the meeting for the members to view, the committee chose to table this action.
* **Discussion Item:** *Member Introductions were conducted* *as a new member has joined the* *council*—*Ms. Amber Phillips, Parent*
  + Takoya Frazier, Presiding Chair
  + Shantara Crooks, Principal
  + Aliza Dennis, Assistant Principal
  + Jamnique Kengwa, Administrative Assistant
  + Andrea Troutman, School Counselor
  + Keith Stamps, SEC Department Chair
* **Action Item:** *Elect New Officers--(Vice Chair, Parliamentarian):* Motion was made by Dr. Kengwa to table election of new officers to November’s meeting and was seconded by Ms. Dennis. Motion to table was approved by Ms. Frazier.
* **Action Item:** *Review Staff Standing Committee roles & responsibilities*: New member Ms. Phillips volunteered to join the Outreach & Communications committee. Dr. Kengwa motioned to approve Ms. Phillips joining the Outreach & Communications committee and was seconded by Mr. Stamps. Motion was approved by Ms. Frazier.
* **Discussion Item:** *SCG Budget Proposal*:
  + We currently have a $46,000 budget. The committee reviewed the “Loud Crowd” quote that was provided by Ms. Crooks. The “Loud Crowd” is a company that will provide new hallway/classroom signage, a marquee, and front office signage for a quote of $6885. The goal is to celebrate and retain staff. Ms. Crooks is tentatively requesting $31,000 for rebranding the school for the following:
    - $10,000—PBIS (*Student Culture Initiative)*
    - $5,000—Staff culture (*gear for staff, bus drivers, volunteers*)
    - $5,000—School supplies (*paper, pencils, chart paper, markers, etc…)*
    - $26,000—School branding
  + Ms. Frazier suggested of the following:
    - $7,500—PBIS
    - $7,500—Staff culture
    - $5,00—School supplies
    - $26,000—School branding
  + Dr. Kengwa motioned to accept and move forward to purchase the items from the “Loud Crowd” quote for $6885 with a possible shifting of the other school budget funds and Mr. Stamps seconded. Motion was approved by Ms. Frazier.
* **Discussion Item:** *Review & discuss Safety budget proposal*:
  + Ms. Dennis discussed items that are needed at Feldwood to improve the safety of staff and students:
    - 8 high traffic cones are needed for the car loop, especially in the mornings
    - Entire set of walkie-talkies; new ones to be given to Admin Team, front office staff and 2 per grade level; $529 each
    - Securing an officer (preferably retired) to assist with morning traffic at the car loop for 1 hour per day; $9900 salary per year
    - Ms. Phillips suggested to dismiss PreK and Kindergarten car riders (and siblings) from the front of the school to help decrease the number of cars being backed up; possibly sit on stage with siblings until called for dismissal; Ms. Crooks suggested that Ms. Phillips speak to a variety of parents to obtain their opinions of this move; Ms. Crooks is going to speak to someone about the liability of this option; Ms. Phillips is going to speak to some of her retired colleagues about taking this position
    - Ms. Dennis motioned that we accept the proposed safety budget and have the flexibility to do an allocation of safety funds if needed. Mr. Stamps seconded and Ms. Frazier accepted and approved this motion.
* **Discussion Item:**  *Principal’s Update*: See items above
* **Questions & Answers: N/A**
* **Announcements and Adjournment:** There were no announcements at this meeting. Ms. Crooks motioned to adjourn the meeting at 4:02 and Mr. Stamps seconded. Motion was approved and accepted by Ms. Frazier.
* ***Meeting adjourned at 4:02pm***

**Important dates:**

**Next SGC Meeting: *November 14, 2022 @2:45pm***

***December 12, 2022 @2:45pm***

***AGENDA FOR NEXT MEETING***

1. *Call to Order*
2. *Review meeting Norms*
3. *Approve Agenda*
4. *ACTIONS ITEMS (election of officers)*
5. *DISCUSSION ITEMS (budget)*
6. *Set agenda for next meeting.*
7. *Questions & Answers*
8. *Announcement & Adjournment*