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Description automatically generated Meeting minutes

Mountain Park Elementary School Governance Council

Date | time February 9, 2023 |8:00 AM Location MPE-Principal’s Office

# SGC Members

* Ayo Richardson, Principal – present
* Tarnisha Ruben, Appointed School Employee-present
* Sherri Beckwith, Teacher-present
* Kendal Harlow, Teacher-present
* Kristen Reittenbach, CST (*Parliamentarian*) - present
* Eric Casey, Community Member- present
* Corey Reed, Community Member – present
* Erica Lowman, Parent (*Vice Chair*) - present
* Ashley Macken, Parent (*Chair*) -present
* Janet Park, Parent - present

# Agenda Items

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| Time | Item | Owner |
| 8:02 | Action Item: Call to Order | Ayo Richardson |
| 8:02 | Action Item: Approve 2/5 Agenda | Erica Lowman |
| 8:02 | Action Item: Approve 12/1 Minutes | Erica Lowman |
| 8:03 | Discussion Item: Cross Council Meeting | Ayo Richardson |
| 8:05 | Discussion Item: Charter Expenditure Update | Ayo Richardson |
| 8:12 | Discussion Item: SY 24-25 Budget | Ayo Richardson |
| 8:29 | Discussion Item: Spring SGC Elections | Ayo Richardson |
| 8:30 | Informational Item: Superintendent Advisory Councils Updates | Erica Lowman |
| 8:30 | Informational Item: Principal’s Update   1. Playground Update & Fundraising Efforts | Ayo Richardson |
| 8:41 | Discussion Item: Draft Next Meeting Agenda | Tarnisha Ruben |
| 8:42 | Action Item: Meeting Adjournment | Tarnisha Ruben |

# Meeting Norms

**Meeting Minutes**

**8:02 Action Item: Call to Order-Ayo Richardson**

* Ruben motion to approve.
* E. Casey seconded.
* All in favor.

**8:02 Action Item: Approve February 9 Agenda-Lowman**

* T. Ruben motion to approve.
* S. Beckwith seconded.
* All in favor of approving agenda

**8:02 Action Item: Approve December 1 Minutes-Lowman**

* S. Beckwith motion to approve.
* T. Ruben seconded.
* All in favor of approving minutes

**8:03 Discussion Item: Cross Council Meeting-Richardson**

* On **February 28th** (**8:30am – 10:30am @ North Learning Center**) and **March 1st** (**8:30am – 10:30am @ South Learning Center**) the Governance Team will host its Spring Cross Councils. [Spring Cross Council Meeting Signup Link](https://nam11.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.signupgenius.com%2Fgo%2F10C094AADA923A1FD0-47122758-spring&data=05%7C02%7CReittenbach%40fultonschools.org%7Cf1e9c07d64d349155d1508dc1797b04d%7C0cdcb19881694b70ba9fda7e3ba700c2%7C0%7C0%7C638411187545529165%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=1exNM3mz6LhPNV6sJtiTmfY3nmGDpugK05xYqgw8iHA%3D&reserved=0)
  + C. Reed volunteers to attend.
  + Macken may be able to attend.
  + One MPE admin member will attend. Possibly Ruben or Reittenbach.

**8:05 Discussion Item: Charter Expenditure Update - Richardson**

* Costs for CPR Training for staff came in under 1k. What else could we fund for safety?
* Plans and renovations for a staff relaxation/wellness room are underway.
* We have about 10k of funds leftover.
  + FCS won’t allow SGC to write a check to PTA for playground funding.
  + Gallup Strengths Insights for teachers – possibly fund the additional costs for next steps beyond the initial assessment.
  + Lowman proposes use of funds for student recognition and/or end of the year rewards.
  + Beckwith proposes funding for the TV screen in the cafeteria. Perhaps something larger and more engaging would help keep the noise level down.
  + Lowman inquires about teacher training resources/opportunities. Reittenbach proposes purchasing writing resources from Empowering Writers along with teacher training for using those resources.

**8:12 Discussion Item: SY24-25 Budget-Richardson**

* Richardson reviews key priorities based on Semester Action Plan goals: relationships and routines (attendance and behavior), Tier 1 (reading and math goals), Tier 2 (interventions)
* Richardson reviews projected enrollment (741) and personnel allotments.
  + Early fall discussion of pre-k in the future.
  + High dosage small group position no longer funded.
  + Proposed personnel adjustments: front office + .5, admin and support +1 (Administrative Assistant for SST/504 and to pick up intervention segments), cash in funds for 2 custodians in order to pay outside cleaners; 750 is the required enrollment to qualify for 2 assistant principals, historically we end up with about 20 students over the projected enrollment so Richardson has requested to keep our current Aps to prevent a highly disruptive consequence of hiring a new AP after the 10 day count.

**8:29 Discussion Item: Spring SGC Elections-Richardson**

* Declaration in newsletter communication to staff and families.
* Flyer went home February 8.
* Signage at front entrance of school.

**8:30**  **Informational Item: Superintendent Advisory Council Updates-Lowman**

* No update.

**8:30 Informational Item: Principal’s Update – Richardson**

* Playground: 90k raised from Gala, but not enough to fund the playground
* PTA is asking about another fundraiser this year, Richardson asks SGC members thoughts on fundraising – now or next year (would be Spring 2025)
  + Harlow inquires about losing momentum and parent support from families who have students in upper grades.
  + Beckwith inquires about the possibility of investing the 90k to gain interest.
  + Lowman proposes moving forward with fundraising but changing our language and approach. If we give staff and stakeholders a target and make it clear what they’re working towards, we’ll have more success and support. Casey echoes that sentiment. For instance, attach names on equipment, levels of donation to take focus away from the overwhelming total cost.
  + Richardson shares PTA’s proposal of hosting a boosterthon where students raise money from family and friends who pledge a dollar amount per lap. PTA’s request is that we host this the last week of March.
  + Could we connect with someone in the community who does fundraising for a living to help build a successful plan?

**8:41 Discussion Item: Draft Next Meeting Agenda-Ruben**

* Next meeting on February 23 will be on Teams.
* We will approve the budget.

**8:42 Action Item: Meeting Adjournment – Ruben**

* Ruben motions to adjourn the meeting.
* Harlow seconds.
* All in favor.