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Description automatically generated Meeting minutes

Mountain Park Elementary School Governance Council

Date | time December 1, 2023 |8:00 AM Location MPE-Principal’s Office

# SGC Members

* Ayo Richardson, Principal – not present
* Tarnisha Ruben, Appointed School Employee-present
* Sherri Beckwith, Teacher-present
* Kendal Harlow, Teacher-present
* Kristen Reittenbach, CST (*Parliamentarian*) - present
* Eric Casey, Community Member- not present
* Corey Reed, Community Member – not present
* Erica Lowman, Parent (*Vice Chair*) - present
* Ashley Macken, Parent (*Chair*) -present
* Janet Park, Parent - present

# Agenda Items

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| Time | Item | Owner |
| 8:10 | Action Item: Call to Order | Tarnisha Ruben |
| 8:10 | Action Item: Approve 12/01 Agenda | Ashley Macken |
| 8:11 | Action Item: Approve 10/27 Minutes | Ashley Macken |
| 8:11 | Discussion Item: Charter Expenditure Update | Tarnisha Ruben |
| 8:13 | Discussion Item: Explanation of Public Comment | Ashely Macken |
| Discussion Item: SY23-24 Council Initiative Share Out |  |
| Discussion Item: Spring Committee Meetings | Kristen Reittenbach |
| 8:22 | Discussion Item: Draft Next Meeting Agenda | All Members |
| 8:24 | Action Item: Meeting Adjournment | Tarnisha Ruben |

# Meeting Norms

**Meeting Minutes**

**8:10 Action Item: Call to Order-Tarnisha Ruben**

**8:10 Action Item: Approve December 1 Agenda-Macken**

* S. Beckwith motion to approve.
* J. Park seconded.
* All in favor of approving agenda

**8:11 Action Item: Approve October 27 Minutes-Macken**

* J. Park motion to approve.
* S. Beckwith seconded.
* All in favor of approving minutes

**8:11 Discussion Item: Charter Expenditure Update-Ruben**

* No updates at this time.
  + Beckwith speaks about Babbel App use for supporting ELLs in the classroom.
  + Macken addresses funding for teacher wellness and suggests we pause for Ayo’s return. We have until April to firm up plans.

**8:13 Discussion Item: Explanation of Public Comment - Macken**

* SGC needs to invite public comment bi-annually; We can invite public comment through Mustang Flyer

**Discussion Item: SY23-24 Council Initiatives Share Out-Macken**

* Macken reviews our initiatives and shares out initiatives from various schools.

**Discussion Item: Spring Committee Meetings-Reittenbach**

* Outreach and Communication: Eric Casey, Janet Park, Ashley Macken, Corey Reed
* Budget and Finance: Beckwith, Lowman, Ruben, Harlow
* Discussion of using a portion of a future SGC meeting for committee breakout sessions to focus on three initiatives and committee actions.

**8:22**  **Discussion Item: Draft Next Meeting Agenda-All Members**

* Meeting agenda for February
  + Additional charter expenditures
  + Invite PTA/Public Comment
  + Committee Breakout Sessions
  + Group picture

**8:24 Action Item: Meeting Adjournment-Ruben**

* Motion to adjourn-S. Beckwith
* Seconded-E. Lowman