 Meeting minutes

Mountain Park Elementary School Governance Council

Date | time October 27, 2023 |8:00 AM Location MPE-Principal’s Office

# SGC Members

* Ayo Richardson, Principal -present
* Tarnisha Ruben, Appointed School Employee-present
* Sherri Beckwith, Teacher-present
* Kendal Harlow, Teacher-present
* Kristen Reittenbach, CST (*Parliamentarian*) – not present
* Eric Casey, Community Member-present
* Corey Reed, Community Member - present
* Erica Lowman, Parent (*Vice Chair*) - present
* Ashley Macken, Parent (*Chair*) -present
* Janet Park, Parent - present

# Agenda Items

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| Time  | Item  | Owner  |
| 8:01 | Action Item: Call to Order  | Ayo Richardson  |
| 8:03 | Action Item: Approve 10/27 Agenda  | Ashley Macken  |
| 8:04 | Action Item: Approve 9/29 Minutes  | Ashley Macken  |
| 8:05 | Discussion Item: Charter Expenditure Update  | Ayo Richardson  |
| 8:16 | Discussion Item: Parent’s Superintendent Council Meetings Update  | Ashely Macken |
| Discussion Item: Fall Cross Council Meeting |
| Discussion Item: Website Audit |
| 8:23 | Informational Item: Principal’s Update 1. Standardized Test Data Review
2. Staffing Updates
3. Calendar of Upcoming School Events
4. Upcoming [Board Member Community Meetings](https://www.fultonschools.org/Page/1959) +
 | Ayo Richardson  |
| 8:42 | Discussion Item: Draft Next Meeting Agenda  | Ayo Richardson  |
| 8:44 | Action Item: Meeting Adjournment  | Ayo Richardson  |

# Meeting Norms

**Meeting Minutes**

**8:01 Action Item: Call to Order-Ayo Richardson**

**8:03 Action Item: Approve October 27 Agenda-Macken**

* J. Park motion to approve.
* S. Beckwith seconded.
* All in favor of approving agenda

**8:04 Action Item: Approve September 29 Minutes-Macken**

* Motion to approve S. Beckwith
* C. Reed seconded
* All in favor of approving minutes

**8:05 Discussion Item: Charter Expenditure Update-Richardson**

* Teachers have been excited about SGC mini grants.
* Six additional grant applications
	+ $235 task cards to make reading more engaging.
	+ $152-updates to the garden and signage
	+ $204-magnetic pattern blocks
	+ $315-math manipulatives to engage students in hands on math
	+ $686-rug and bookshelf
* $15,000 allocated for teacher grants.
* $10,000 vending machine books
* $4,000 staff wellness room
* New requests
	+ CPR training for all staff -$3500
	+ Rug for adapted specials-$500
	+ Math resource library-$1,000
	+ Metro RESA Math PD for 8 people -$1850
* Vote:
	+ C. Reed motioned to approve
	+ E. Casey seconded
	+ All in favor of approving expenditures

**8:16 Discussion Item: Parent’s Superintendent Council Meetings Update-Macken**

* Centegix badges and safety were topics of discussion.
* Safety plans should be communicated to the community.
	+ Concerns were addressed regarding communication too much information about the safety plan. General building info should be communicated.
		- Location of staging area
		- Areas identified for reunification
* FCS Communication teams strategy 2023: recognizing and amplifying things to be celebrated within the community. New website:
* FCS has reached graduation rate high of 90.3%!!!

 **Discussion Item: Fall Cross Council Meeting-Macken**

* Park and Macken will attend
* Trying to connect SGC’s across the district and engage community members.

 **Discussion Item: Website Audit-Macken**

* Website looks good. Shannon has made necessary changes.
* Meetings and agendas must be posted 7 days in advance.
* Summary of Action should be posted 2 business days after the meeting.
* Minutes should be posted 2 days after vote of approval.

**8:23 Informational Item: Principal’s Update-Richardson**

1. Standardized Test Data Review
	* Balanced Score Card is a great starting point to access and review data. School Profile Report gives a nice overview of school information.
	* State Accountability Report provides useful information when determining a school’s academic performance.
	* Reading Indicator 94%; highest in Zone 5!!
2. Staffing Updates
	* MPE is currently fully staffed.
	* New ESOL para has started and is a great addition to the MPE team.
3. Calendar of Upcoming School Events
	* Fall Festival today at 6:00
	* Katha Stuart meeting on 11/15
	* Parent Coffee-11/3
	* Rock Eagle with 5th grade on 12/6-12/8
	* 50th Year Celebration-
		+ Alumni Breakfast before HE -12/9.
		+ Hundreds of pictures from archives have been provided.
		+ Student celebration. A week of fun activities scheduled for students. Retro candy, pep rally, music, chants, door decorating contest and more!
4. Upcoming Board Member Community Meetings
* Dates have been linked

**8:42 Discussion Item: Draft Next Meeting Agenda-Richardson**

* Meeting agenda for November
	+ Additional charter expenditures
	+ Invite PTA
	+ Review notes from Cross-Council
	+ Group picture

**8:44 Action Item: Meeting Adjournment-Richardson**

* Motion to adjourn-S. Beckwith
* Seconded-J. Park