 Meeting minutes

 Mountain Park Elementary School Governance Council

Date | time September 29, 2023 |8:00 AM Location MPE-Principal’s Office

# SGC Members

* Ayo Richardson, Principal -present
* Tarnisha Ruben, Appointed School Employee-present
* Sherri Beckwith, Teacher-present
* Kendal Harlow, Teacher-present
* Kristen Reittenbach, CST-present
* Eric Casey, Community Member-present
* Corey Reed, Community Member
* Erica Lowman, Parent-present
* Ashley Macken, Parent-present
* Janet Park, Parent

# Agenda Items

|  |  |  |
| --- | --- | --- |
| Time  | Item  | Owner  |
| 8:00  | Action Item: Call to Order  | Ayo Richardson  |
| 8:02 | Action Item: Approve 9/29 Agenda  | Ayo Richardson  |
| 8:03 | Action Item: Approve 8/25 Minutes  | Ayo Richardson  |
| 8:03 | Discussion Item: Semester Action Plan Review  | Ayo Richardson  |
|  8:23 | Discussion Item: SY23-24 Council Initiatives  Review 23-24 Self Assessment  | All members  |
| 8:37 | Discussion Item: Charter Expenditure Proposals  | Budget & Finance Committee Members  |
| 8:45 | Informational Item: Principal’s Update 1. Standardized Test Data Review
2. Staffing Updates
3. Calendar of Upcoming School Events
4. Upcoming [Board Member Community Meetings](https://www.fultonschools.org/Page/1959)
 | Ayo Richardson  |
| 8:55 | Discussion Item: Draft Next Meeting Agenda  | Ayo Richardson  |
| 9:00  | Action Item: Meeting Adjournment  | Ayo Richardson  |

# Meeting Norms

**Meeting Minutes**

**8:00 Action Item: Call to Order-Ayo Richardson**

 Richardson called to order; Sharri Beckwith motioned to approve, and Ashely Macken seconded. All were in favor and meeting was started at 8:00

**8:02 Action Item: Approve September 29 Agenda-Ayo Richardson**

 Erica Lowman motioned to approve; Ruben seconded. All were in favor and the August 29 agenda was approved.

**8:03 Action Item: Approve August 25 Minutes-Ayo Richardson**

 Beckwith motioned to approve; Macken seconded. All were in favor and the August 25 minutes were approved.

**8:03 Discussion: Semester Action Plan Review**

* Richardson reviewed plan and goals
	+ Relationships and Routines:
		- attendance: admin tracking and working in conjunction with teachers to support families with students at the severe chronic and chronic level
		- discipline: PBIS – last year emerging, this year moved up to operational and goal is to stay at operational and eventually move to distinguished; Richardson explained coding reports
	+ Tier 1 instruction
		- reading: increase percentage of students in grades k-2 performing on or above grade level in reading from 92% to 94% as measured by iReady
		- writing: increase percentage of students in grades 3-5 performing at the monitor/accelerate level in writing from 81 percent to 83 percent as measured by GMAS
		- math: increase the percentage of students in grades 3-5 demonstrating proficiency in math from 78-80% as measured by GMAS
	+ Interventions:
		- k-2: students who begin the year one or more below grade level in reading will meet their annual growth target as measured by iReady diagnostic
		- 3-5: students who begin the year one or more grade levels below…

**8:23 Discussion: SY23-24 Council Initiatives Review 23-24 Self-Assessment**

* Council members review self-assessment from August 10, 2023 and discuss noticings, wonderings, and actions
	+ Harlow noted that for monitoring strategic vision for education at MPE, there were 5 “always” ratings and 1 often. This came up again and Harlow wondered if it was the same person. Lowman wondered if it could be someone who doesn’t think in absolute terms (always/never responses).
	+ Richardson asked the committee what we can to do to address monitoring the strategic vision moving forward. Harlow suggested regularly monitoring how our actions and communications align with the strategic action plan. Macken recommends keeping stakeholders well aware of SGC’s work.

**8:37 Discussion Item: Charter Expenditure Proposals**

* foci:
	+ staff health and wellness: Richardson shared Lindsey Elkins’s mood board and design plans; wellness room budget 4k
	+ academic excellence: books for vending machine 10k; grants 15k
	+ safety and security: Lowman asked about exterior needs, Ruben discussed need for camera in playground blindspots, Richardson discussed window film for vulnerable classrooms
	+ Macken motions to approve budgets for wellness, excellence, safety, and Beckworth approves.
	+ Ruben notes that book machine is a great way to start SGC highlights and draw in community (stickers on books – Anderson)

**8:57 Informational Item: Principal’s Update-Ayo Richardson**

Moved to next meeting.

**8:58 Discussion Item: Draft Next Meeting Agenda-Ayo Richardson**

**8:58 Action Item: Meeting Adjournment-Ayo Richardson**

Lowman moved to adjourn meeting at 8:58, Macken seconded. All were in favor and meeting adjourned at 8:59.