

Meeting Minutes

**Wolf Creek Elementary School Governance Council**

Date | time 10/17/2023 | 4:00pm | Location WCES SGC Teams

SGC Website: <http://school.fultonschools.org/es/wolfcreek/Pages/SCHOOL-GOVERNANCE-COUNCIL.aspx> WCES SGC Meeting-Please [Click Here](https://teams.microsoft.com/l/meetup-join/19%3a15c1d8c66c1c4144a52fee7a96f848a8%40thread.tacv2/1667417990576?context=%7b%22Tid%22%3a%220cdcb198-8169-4b70-ba9f-da7e3ba700c2%22%2c%22Oid%22%3a%22db9c8c3b-b199-439e-b84f-c6917112b6e1%22%7d) to join the meeting. **Or call in (audio only)** +1 470-705- 1712 ID # : 828 158 591

# SGC Members

# **Dionne Glass** Principal **~ Nikia Hopkins-Sullivan-** AppointedSchoolEmployee **~Novella Bridges** Appointed School Employee **~ Ambria Clark** Elected Parent **~ Brandi Gwin-** Elected SchoolEmployee**~Hillary Middleton**- Elected Parent**~** **Lacrecia Reynolds-** AppointedCommunity Member**~** **Gail Bulloch-**Parent/Community Superintendent Representative- E. Scarborough

| Time | Item | | Owner | |
| --- | --- | --- | --- | --- |
| 4:00pm  4:01pm | Call to Order-Mrs. Hopkins-Sullivan called the meeting to order at 4:11pm  **Discussion Item: Review Meeting Norms**-M. Clark reviewed the meeting norms. | | Hopkins-Sullivan  Clark | |
| 4:02pm | **Action Item:** Approve October 17, 2023-Mrs. Hopkins-Sullivan moved to approve the meeting agenda. The council reviewed the meeting agenda. The council voted to approve the agenda. | | Hopkins-Sullivan | |
| 4:05pm | **Action Item: Approve August Meeting Minutes-**Ms. Hopkins-Sullivan reviewed the August 2023 meeting minutes. Mrs. Hopkins-Sullivan moved to approve the meeting minutes. Bridges asked to make corrections to change Ms. Bridges 2nd and remove Ms. Charles's name for approving the August 2023 minutes. After corrections were made Mrs. Hopkins-Sullivan moved to approve the meeting minutes. Bridges 2nd, Clark, Scarborough, Curry-Reynolds, and Gwin approved. | | Hopkins-Sullivan | |
| 4:10pm | **Discussion Item: SY23-24 Council Initiatives:** Mrs. Hopkins-Sullivan reminded the council we want to align our initiatives with our schools and district goals-Big Rocks. Last year we made sure to build academic relationships with parents by sharing student data with parents. Bridges shared she felt it would be great to continue and consider adding an additional component. Another way to build relationships is to do more with the Teacher/Parent Appreciation PBIS store to reward teachers and parents for making an impact in our school. Clark suggested asking parents for donations and posting on Class Dojo. Gwin agreed to make a flyer to post monthly. Bridges added this is a wonderful way to enhance our PBIS. Curry-Reynolds suggested using a survey to see what teacher's favorite items and snacks are. Glass shared that we should also push the Leader Portfolio where students are having student-led conferences regarding their goals, and how they will be working to achieve their goals leading to student accountability. | | Hopkins-Sullivan | |
| 4:20pm | **Discussion Item: Charter Dollar Expenditure Proposals:** Mrs. Glass shared with the council we received charter funds and every year we receive carry-over funds from Title I. Mrs. Glass reviewed the items purchased from 22-23 charter dollars to include - colored coded equipment kits for each grade level recess ($4033.37), Recess Equipment Carts-PE ($701.04), security monitor for front lobby ($8,744.12), Bulletin Boards ($4999.96), Classroom Emergency Bookbags ($1404), Calm corner items-Bean bags, rugs, cube seating, pocket size journals, sensory kits, Headsets/noise controlled, window guards/wraps, fencing project ($16,5676), Exit Door Signs ($848).  Items allocated with other funds-Franklin Covey Lighthouse Walkthrough $3600.  Items moved to 23-24 school year-7 CPR Mannequin Kits-PE $5,075)  Digital Marquee is not off the table but trying to get building approval for alteration.  Curry-Reynold’s asked about the number of staff members required to be CPR Certified and the number of ADs in the building. Mrs. Glass indicated we met our required number of 15 CPR-certified staff members. Glass also stated we have 3 Ads and earned one to be granted. Glass informed the council the CPR kits are for students and Coach Nephew gave a successful CPR class for students. We decided to get our own mannequins for Coach Nephew to teach CPR every year to students. Glass opened the discussion for any ideas to allocate funding. If no suggestions today, we can circle back around at the next meeting.  Curry-Reynold’s suggested purchasing items to incentivize attendance. Bridges indicated the Attendance Committee will be meeting to look at things to present to classrooms with good attendance. Also looking at student badges for Perfect Attendance and Most Improved Attendance. As well as attendance celebrations. The Social Worker is thinking of doing a Snack Attack. Curry-Reynolds also asked about parent incentives. Bridges stated that a parent component was included with Most Improved Attendance and tied this in with PBIS parents.  Glass is asking for a $ 5,000 start-up budget for attendance incentives to encourage students and parents.  Bridges added the students love the obstacle course however, we need 7-8 parents to volunteer to move the heavy equipment. Any ideas are welcome to get volunteers to help with set-up. Thursday 10/26 is a proposed day to utilize the obstacle course. Glass reminded the council Ms. Sims has a list of parent volunteers that may be accessible.  Hopkins-Sullivan moved to accept the Charter Dollar Funds Proposal. Bridges 2nd, and all other council members accepted. Motion carried to accept the Charter Dollar Funds Proposal. | | Glass | |
| 4:30pm | Informational Item: Principal’s Update   1. **Upcoming School Events-** Glass sharedTrunk or Treat October 25, 2023, 4:00-5:30 pm. 2. **Semester Action Plan Review-** Glass shared we are focusing on District Big Rock in particular Building Relationships. Teachers implementing SEL to help with social emotional. Tie in the SEL with PBIS and Leader in Me. 100% of students are to implement at least one SEL lesson a week. Big Rock #2 is Tier 1 instruction and get students out of Tier 2 and Tier 3. The goal is to increase students on GMAS level 3 and 4 which is proficient and distinguished by 10 % by May 2024. Big Rock 3 is interventions and decrease the percentage of students in Tier 3 by 5%. | | Glass | |
| 4:40pm | Discussion Item: Fall Cross Council Meetings-In early November there will be a series of Fall Cross Council Meetings to support SGC to provide a forum to work with other councils throughout the council. Each council needs to register up to two members. Hopkins-Sullivan will email the council as soon as dates and registration are provided. | | Hopkins-Sullivan | |
| 4:50pm  4:55pm | **Discussion Item: Website Audits-**Bridges shared the website needed to be updated and will be ready and in compliance at the next audit. Being checked for updated information such as current members noted with email addresses, positions, term dates, meeting notifications with links and dates, agenda, summary of action and minutes posted.  **Council Updates and/or Input- Hopkins-Sullivan asked the council if they had any updates.** Scarborough shared she went to the officer's training on October 16th and is available for the November 3 training. Bridges asked if we had any updates regarding Parent Superintendent Advisory meeting dates. Hopkins-Sullivan stated she did not have any updates. Scarborough informed the council that she received an email regarding a meeting on October 23rd and will be prepared to share information at the next meeting. | | Bridges | |
| 5:00pm | **Action Item: Meeting Adjournment-** Mrs. Hopkins-Sullivan moved to adjourn the meeting at 5:11pm. Ms. Bridges2nd, the council moved in favor to adjourn the meeting. | | Hopkins-Sullivan | |
|  |  | |  | |
|  | |  | |

# Meeting Norms

Silences Phones | Be Respectful of Others’ Opinions | Work for the Good of All Students