**Meeting Minutes**

**Autrey Mill Middle School Governance Council**

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| **Date** April 27, 2020 | **Time**: 4:00PM | **Location**: Teams |

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| **SGC Members** |
| Trey Martin, Principal │ Bruce Landeck (Vice Chair) │Curtis Smith │ Kim Brill (Parliamentarian)  Jennifer Yammout │ Kate Arthur │ Ashley McCall │ Kamal Nuri (Chair)│ Adam Lipman│ Courtney Hagans |

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| **Time**  4:17  **4:18**  **4:19**  **4:20** | **Item**   * Call to order   Kamal Nuri (chair) is not in attendance; Kim Brill (parliamentarian) calls meeting to order and runs the meeting.   * Action Item: Approve Agenda   + Bruce Landeck motions to approve   + Kate Arthur seconds   + All approve * Action Item: Approve February Minutes   + Bruce Landeck motions to approve   + Courtney Hagans seconds   + All approve * Members Present: Trey Martin, Kim Brill, Kate Arthur, Bruce Landeck, Jennifer Yammout, Adam Lipman, Courtney Hagans, Erin King * Members Absent: Kamal Nuri, Ashley McCall, Curtis Smith | **Owner**  Kamal Nuri  Kamal Nuri  Kamal Nuri |
| 4:20  4:22 | * General discussion of life and schooling during Covid-19 quarantine. Most families are pleased with what school is providing. We have some students who are not completing work; others would like more work available. * Informational Items: Principal’s Update * End of Year procedures   - Teachers will come in in shifts during the first week of May in order to close up classrooms and organize  -A sign up will be used for families to have times to come to school to clean out lockers, receive yearbooks, and get items from the clinic; iPads will stay with student over the summer   * Grades during quarantine   -Letters going home about students who have completed less than 70% of the work since March 13; they will receive an I (Incomplete); zeros will not affect the average; summer school will have options  -- June: digital for kids who failed courses  -- July: hybrid for kids who received Incomplete grades  -We do have extremes of kids – those doing no work; those wanting more  -Our support team has been busy calling and emailing those who may need support  -As we come to the end of the school year, there will be fewer assignments  Bruce Landeck asked if the ‘goalpost’ will change for next year; Trey Martin answered that there is no Milestone testing this year, teacher recommendations were made prior to Milestones, gaps will be assessed and addressed next school year   * Working for School Year 2020-2021   -administration has held several interviews and we are fully staffed  -4-5 teachers not returning but their positions have been filled  Cindy Smith = retiring; Robin Butler = moving to Cambridge High; Areli Saucedo = moving; math positions have been filled  Jennifer Yammout says that PTA will carry over funding since they don’t know what fundraising; Trey answered that there may be questions about seed funding, but the real financial change will be for the following school year (2021-22) | Kamal Nuri  Trey Martin |
| 4:34 | Discussion Item: Surveys  Governance Council members should complete principal survey and SGC survey in link sent by Erin King; deadline is at the end of the week (April 30) | Kamal Nuri |
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| 4:35  4:40  4:45 | Discussion Item: Change of SGC members   * Erika Smith won the teacher election; Michelle Graves won the parent election * Ashley McCall and Curtis Smith’s positions have ended – thanks for your service * Courtney Hagans and Adam Lipman’s positions will roll off since they were replacements; the new SGC will make recommendations in the new school year * Erin King discussed that training will likely be virtual for the time being starting in July * Discussion Item: Set next meeting agenda – no agenda needed since next meeting will be next school year * In the meantime: survey results, update monitoring tool, no scorecard, website audit; Erin King may reach out to individuals as needed   Meeting Adjournment  Bruce Landeck motions to approve  Adam Lipman seconds  All approve | Kamal Nuri  Kamal Nuri  Kamal Nuri |
|  | * Future Meeting Dates:   \*Next semester  All meetings will start at 7:45 unless otherwise noted. |  |