**Call to order**

* 1. **Attendance:** Stephanie Margolis, Lisa Hilpert, Chantal Hoffsten, Tesha Weathersby, Angela Haas, Hannah Mayer, Amelia Klueter, Jen Gruenenfelder, EJ Brace, Leah Rush

1. **Minutes:** Review Minutes from March\* approved (correct Pingle to Pingel)
   1. **Copies Line item readdressed:** $900 that was approved last year is already expected by the school to help pay for the $1200/year total cost of copy machine service/rental. Lisa has invoices.
      1. **Motion by Amelia Klueter:** vote to put “copies” line back into budget for this year with the option to discuss for next year’s budget. \*approved
2. **Financial Report**
   1. Audit update- have not heard back from Tom Newport but Chantal will continue to pursue
   2. Present Budget for next year- discussed need to approve budget May because Fiscal year is June 1-May 31, school budget is also due May-helps to know what money will be coming from PTO and finally makes for easier transition of officers. Will vote in May.
      1. Discussed creating a “School/building grant” in the amount of $750 to replace the “copies” item.
      2. Community events item added as a fund to present a PTO table at events and provide for trinkets or treats handed out.
      3. Technology budget discussed: new district technology roll out next year (EJ asked doesn’t district pay for this, Lisa: yes but the technology fee helps to cover broken and dated equipment. ) Also “software” to be replaced with “computers/equipment”
   3. Playground Account: Motion made by Stephanie Margolis “that the PTO open a separate Nonprofit checking account with Regions Banks for the purpose of housing all fund and monies associated with the PTO Playground project, and that the account have the following signatories attached: PTO President, PTO Treasurer, and the PTO Playground Committee member who is acting as treasurer for the project. \*approved
3. **Approval of Bills \*approved $6879.30 in bills**
4. **Principal’s Report-**Lisa Hilpert, Donuts with dad/Muffins with Mom will become VIP breakfast next year to be respectful of all family types; can always reevaluate, welcome to feedback. Will also look into the cost of donuts, Nikki Winchester suggested a company called Baker’s Pride.
   1. **Fifth grade events**  coming up
   2. **Outdoor stage** to be built over the summer
5. **Committee Reports**
   1. **Standing Committees**
      1. Welcome Committee/Hudson Cares, Rebecca Dohrmann
         1. Volunteer at Cardinal’s game June 2nd
      2. Playground Committee, Jen Gruenenfelder
         1. Unlimited Play presentations/focus groups: will place designs in the office and present final design at school events in the future.
         2. Amazing FundRacer rescheduled for early school year next year due to busy end of year calendar and schedule of design pushed back
         3. Next steps: Surveys out to gather opinions on final design. Marketing materials to be developed including a video made by Leah Rush.
         4. Next Meeting April 17 at 6:30pm
   2. **Event Committees**
      1. Cinco De Mayo-Lynn Spellecy
         1. need to start volunteer sign ups
         2. Attempting to find contact for lot reservation
      2. Spring picnic- Amelia Klueter and Niki Winchester
         1. volunteer signups and flyer in Wed. envelope to start April 22
         2. couple questions for the group: Ice for sno cones? Bought and kept in coolers.
      3. Box tops, Meagan Wade
         1. Keep submitting for next year
      4. Dine outs, Dori and Indra
         1. Next event- Bandana’s BBQ, 4/23
         2. Consider Papa Johns- already set for next Oct.
      5. Teacher appreciation, Kristey Walker
         1. - status report- PTO officers to help with door décor, trail mix station, door hanger treat requests
6. **New Business**
   1. Nominations and Voting process details- Nominations through 4/19, Vote 5/1-5/14, with new officers presented at final PTO meeting on 5/15
   2. Calendar for next year- discussed Trivia to be held on Saturday next year
   3. Year End Wrap up, Stephanie
7. **Unfinished Business**
   1. “Copies” line item, follow up from last meeting—see above in Minutes
   2. Room parents follow up- will plan to gather all room parents and give some guidelines for parties etc with the first PTO meeting next year
8. **Public comments (General thoughts, questions, concerns)**

**Adjourned at 7:40pm**

**Final meeting May 15, 2019 at 6:30pm in the loft**