

**Constitution of the Veterans Memorial High School Spanish Club**

**Club Sponsor:** M. Vela, M.

 **I. Name**

The name of this organization is “Spanish Club"

**II. Meetings**

Students must attend meetings and be picked up on time to maintain membership in Spanish Club. Meetings will be held twice a month on Thursdays in the Spanish classroom, meeting time from 4:20 pm -5:00 pm after school. Occasionally, meetings will be announced and held at different times and different dates. Your child must have a ride home on meetings days and must be picked up no later than 5:10 pm.

 **III. Purpose**

The Spanish Club’s purpose is to extend Spanish education out-of-class and to further and enhance other Spanish speaking countries’ culture. This includes cultural education, recreation and assistance to those delving in the complex yet satisfying different cultures.

**VI. Spanish Club at VMHS shall achieve the following goals:**

* Promote community among club members and others.
* Provide students with an opportunity to explore the Spanish speaking world and to meet others who share similar interests.
* Participate in excursions and social events that promote understanding of the Spanish speaking world.
* Provide a forum where you can practice speaking, hearing and learning Spanish through discussions, music, and films.
* Sponsor social and community service events.

**V. Spanish Club Student sponsorship:**

* To sponsor social and community service events. Provide opportunities for campus and community service projects— such as: collect food for the community (Oct-Nov), collect winter clothing items for the Children’s Shelter (Nov-Dec), partner or assist students with disabilities at various events, and/or collect school supplies as a Spanish project every year as a contribution from our school to the community.

**VI. By-laws**

**A. Eligibility for Membership**

Membership is open to any Veterans Memorial High School student;

* The fee to join is $20.00 dollars payable prior to attending any meetings (nonrefundable). This will cover the club t-shirt, some refreshments and food for meetings, and fund field trips.
* The member must have the expectations form signed before being an active member.

**B. Participation requirement.**

* Members must attend club meetings and participate in the club activities. Once a month attendance is required. If you have three or more unexcused absences, you will be dismissed from the club and will not be able to attend any field trips.
* Behavior is a plus. You will be dismissed from the club if you cannot behave according to school policies.
* Must attend at least one excursion per year (during/after school or on Saturday)
* Must wear the Spanish Club t-shirt on spirit days, field trips, and/or fundraisers. The Spanish Club T-shirt will be designed by our club at the beginning of every school year.

**C. Elections**

Officer elections will be the second meeting of the year. Candidates are required to fill out a grade check and prepare a speech for the club members. The President must be a Junior or Senior and be recommended by a teacher. Voting will take place the same day after the speeches.

**D. Officers**

* President:
1. Must be a Junior or Senior
2. Lead meetings

3. Schedule meetings

4. Place items in announcements

5. Make decisions with the sponsor

6. Assist and ensure all other duties are being followed

* Vice President
1. Must be a Junior or Senior

2. Fill-in for president when needed

3. Assist all officers

* Secretary

1. Take notes on all meetings

2. Prepare all certificates at end of year

3. Assist with forms and logs

4. Maintain Bulletin Board

* Treasurer

1. Assist in counting

2. Provide possible options for fundraising

* Publicity Officer/ Historian

1. Keep a log of all events

2. Create a photo album or videos of all events

**VII. Fundraising Activities**

* Members are required to work on fundraisers such as:
* Food fest, Festivals, Holiday’s Day of the dead, Christmas-store, Valentine’s day-roses, etc….
* Any money collected during the year will be used for Field trips or Club’s related activities.

**VIII. The Spanish Club Expectations:**

**Parent:**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have read the Spanish Club By-laws. I will follow the requirements in order to my child be a member. I will pick up my child after school on meetings days, I will allow my child to participate in after school activities. I realize that my child has to attend meetings in order to stay a member of the Spanish Club; I understand that my child must follow all school rules in order to stay a member of Spanish Club. I understand the requirements, and if I do not abide with the requirements my child will not be a member of this club.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student:**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have read the Spanish Club By-laws. I will follow the requirements in order to be member. I will participate by attending: social events, monthly meetings, an excursion and wearing the Spanish Club T-shirt as required. I understand the requirements, and if I do not abide with the requirements I will not be a member of this club.

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IX. Contact information**

Please complete the following information.

Student complete name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student ID#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Grade: \_\_\_\_\_\_\_\_\_ Student cell phone #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3rd period teacher’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ T-shirt Size: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Spanish teacher’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Class Period: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian’s Name and Signature:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fee due paid by:

Cash: \_\_\_\_\_\_\_\_\_\_\_

 Check: \_\_\_\_\_\_\_\_\_\_ Check #: \_\_\_\_\_\_\_\_\_\_

Check payable to Spanish Club.

**Student must return this form to Mrs. Vela (room A219) prior to the meeting on September 5th.**

**X. Spanish Club of Veterans Memorial High School Grade and Recommendation for Officer Positions.**

Please fill in the subject boxes and ask your teacher to write the current grade along with their recommendation. The form must be signed and turned in the week of September 5th.

Spanish Club Applicant’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position Seeking: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*\*\*Teachers, please do not sign this form until after the 3rd week of school. Thank you!**

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| --- | --- | --- | --- | --- |
| **Period** | **Subject** | **Current Grade**  | **Teacher’s Signature** | **Recommendation for Officer Position****(please comment on character and/or behavior)** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| 7 |  |  |  |  |