Burcham Elementary School

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# School Site Council Minutes

# Tuesday, November 28, 2023 at 2:30 pm

| I | **Call to Order**  | **Minutes**The meeting was called to order at 2:32 PM |
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| II | **Roll Call/Quorum** **Number of members: 10****Quorum met? Yes** | **Members present:** Eleni Makridis (Principal), Erin Starks (SEL Facilitator/Other Staff), Tatyana Bickford (Teacher), Vanessa Huerta (Parent), Beth Frasher (Parent), Thomas Irons (Parent), Nilda Langston (Parent), Gwendolyn Cagnolotti (RSP Teacher), Odochi Tyler (Parent), Holly Martinez (Teacher)**Members Absent:** NoneQuorum accomplished to vote |
| III | **Public Comments** (Limit of 3 min per speaker; 15 mins total) Per the Greene Act, SSC cannot consider items that are not on the agenda  | Committee Reports* + **None**
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| IV | **OLD BUSINESS** |  |
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|  | 1. Approval of minutes from

**November 14, 2023** | Minutes were approved with additions and corrections. Mr. Irons motioned to approve. Mrs. Frasher seconded the motion. The minutes were approved with a 10 - 0 vote. |

| V |  **NEW BUSINESS ITEMS:** |  |
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|  | 1. Safety Plan
2. School visit-Dec. 7th at 8:15
 | Ms. Makridis and Mrs. Starks reviewed the School Safety Plan, including our key areas of focus and action steps, based on a review of available school data. Highlights from our plan include the following:* Developing an incentive program to encourage students to keep the restroom facilities clean.
* Conducting SEL model lessons and observations to support the social-emotional learning needs of our students, using the Harmony SEL curriculum.
* Purchasing additional materials to support SEL development and provide students with options for more activities to engage in during recess.
* Maintaining a safe school campus and facilities.
* Mrs. Frasher, Mrs. Bickford, and Mrs. Cagnolotti suggested using visuals in the restroom to remind students of the “Go, Flush, Wash, Leave” expectations for restrooms.
* Mrs. Tyler inquired about the restroom incentive program, and what that would look like. Ms. Makridis shared some of the ideas gathered at our most recent Culture Climate meeting for incentivizing students to keep the restroom facilities clean (i.e. free dress pass, an extra 5 minutes added to their lunchtime, etc.)
* Ms. Makridis shared that she will follow up with the district regarding placing a tarp on the fence between our school and the church next door after the incident occurred earlier this month. She has spoken with the Pastor and church staff to make them aware of what occurred, and the Pastor shared that they would work to take care of the issue on their end.
* Mr. Irons made a suggestion to adjust the language on one of the items listed in the plan, and Mrs. Starks made that adjustment.
* Mrs. Frasher shared that she has seen the police patrol during lunch since this incident occurred.
* Ms. Makridis provided a date for the classroom visits, which is 12/7/2023 at 8:15 AM.
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|  | 1. Adjournment
2. **Next meeting: December 19th canceled**
 | The meeting adjourned at 3:16 PM |