**INVITATION TO** **BID**

Notice is hereby given that sealed bids for the Refuse and Recycling Removal Services will be received by the Allentown School District until **2:30 PM, prevailing time, on Friday, January 29, 2021**, at which time they will be publicly opened and referred to the Board of Directors for final award/approval.

The work to be performed under this contract is defined as the following: Provide all labor and materials necessary to collect and properly dispose of all refuse and recycling material inside containers located at various Allentown School District properties.

Contract Documents & Specifications may be obtained at the Engineer’s Office, Barry Isett and Associates, Inc. located at 85 South Route 100, Allentown, PA 18106, between the hours of 8:00 AM and 4:30 PM. Primary bidders may secure documents for a non-refundable charge of $25.00 per set and an additional non-refundable charge of $50.00 if sent via FedEx **beginning at 12:00 PM on Monday, January 4, 2021**. Electronic bidding documents may be obtained at no charge by contacting Barry Isett & Associates via phone at (484)-866-4810 or email at [VAdams@barryisett.com](mailto:VAdams@barryisett.com). The charge for the bidding documents should be made payable to Barry Isett and Associates, Inc.

A Pre-Bid Meeting will be held at the Allentown School District Facilities building located at 1301 Sumner Avenue, City of Allentown, PA 18102 at **10:00 AM on** **Tuesday, January 19, 2021.** Prospective bidders are strongly encouraged to attend.Questions may be submitted in writing via email to Mr. William Leitner (wleitner@barryisett.com) at the Engineer’s office no later than **4:00 PM on Thursday, January 21, 2021**.

All bids must be submitted in sealed envelopes, plainly marked on the outside **“ASD – Refuse & Recycling Removal Services”** and mailed or delivered to the undersigned at Allentown School District, Department of Facilities Services, 1301 Sumner Avenue, Allentown, PA 18102 before the hour and date specified above. Bidders and other interested parties may attend the bid opening. Bids shall be accompanied by certified check and/or bond in the amount of **ten percent** of the total base bid, with corporate surety authorized to do business in Pennsylvania.

The Allentown School District reserves the right to accept or reject any or all Bids or portions thereof. Masks are required when entering any School District properties.

OWNER’S CONTACT: ENGINEER CONTACT:

Mr. Kirk Kressly Mr. William Leitner

Assistant Director of Facilities Services Project Manager

1301 Sumner Avenue 85 South Route 100

Allentown, PA 18102 Allentown, PA 18106

Phone: 484-765-4980 Phone: 610-398-0904

Fax: 484-765-4719 Email: wleitner@barryisett.com

# By Order of the Board of Directors

School District of the City of Allentown