715 US HWY 13 N

WINDSOR, NORTH CAROLINA 27983

PHONE (252) 794-6000 – FAX: (252) 794-9727

***BERTIE COUNTY SCHOOLS***

**SUBSTITUTE VOLUNTEER OBSERVATION LOG**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SCHOOL****BHS, BMS, WES, AES, WBE, CES** | **DATE** | **TIME IN** | **TIME OUT** | **TOTAL HOURS** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

*A total of* ***8******volunteer******hours*** *must be completed prior to hire as part of the pre-employment process. The hours should be done between at least two (2) different locations.*

Signing this document signifies my understanding that the pre-employment hours are **volunteer** hours and no compensation will be given for the work.

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Principal Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_

Principal Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_