**Thompson Integrated Early Childhood**

**Families Partnering in Education (“Family PIE”) Minutes**

**October 11th, 2022 Meeting**

Meeting called to order at:\_\_5:11 pm\_\_\_

**Members present**: Caitlin Johnson, Daisy Campos, Debra Wald, Erin Richey, Jennifer Goldman, Joe Goldman, Jaycie Eberling, Mikki Gonzalez, Shirley Fickle, Steven Richey and Sunni Collar

**Members absent**: Lorena Flores, Amanda Lopez, Megan Dunn, Muna McCaughnan, Natalie Ortega, Kortney Perkins, Katie Adler, Amy Gerhard

**Staff/Guests present**: Lamb Caro, Julie Lindsay, Heidi Shukert, Beth Balke, Barb Kruse

**Quorum met**: Yes

**Introductions and Roll Call**: Lamb Caro

**Vision and Mission statement read by:** Lamb Caro

**TRAINING:**

Budget/Federal Monitoring

* Presented by Jenny Linder, TSD Grants Coordinator(pre-recorded). Jenny oversees all federal grants
* Funding Sources: ECPOR (44% SE), HS (19%,) CPP (29%,) Tuition Pay (8%)
* Explanation of cost allocation
* Head Start funds are based on federal allocation for students - currently 139 students.
* CPP funds are based on state allocation for students
* Federal IDEA grant funds special education (specialists, early childhood special education teachers, etc)
* Attendance allocation - take the attendance numbers for two weeks during the school year and average them to determine the number of students enrolled
* Head Start provides more funding than CPP or EPCOR funds despite lower number of students
* Explanation of monthly account budget
* Explanation of how expenses get charged to each program and fiscal policies and procedures to ensure accuracy in purchasing and expenses

Goal Setting Family and Community Engagement

* Explanation of the Head Start Parent, Family & Community Engagement Framework
* Example of the Family Partnership Plan (Goal setting form)

**ACTION ITEMS**

**1. Approval of agenda:**

Discussion: Adjustment made to agenda to remove ERSEA training

**Motion to approve:** First: Joe Goldman Second: Jennifer Goldman

**Approved? Yes**

**2. Approval of Minutes from Prior Meeting:** Discussion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Motion to approve:** First: Erin Richey Second: Debra Wald

**Approved?** Yes

**3. Approval of Budget:**

 Discussion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Motion to approve:** First: Shirley Fickle Second: Sunni Collar

**Approved?** Yes

**4. Approval of New Hires/Resignations:** Lamb Caro

Discussion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Motion to approve:** First: Mikki Gonzales Second: Daisy Campos

**Approved?** Yes

**5. Election of 22/23 Family PIE/Policy Council Members:**

 Discussion:

Chairperson: Steven Richey

Vice Chairperson: Shirley Fickle

Secretary: Daisy Campos

**Motion to approve:** First: Joe Goldman Second: Jennifer Goldman

**Approved?** Yes

**DISCUSSION ITEMS**:

* Agenda adjustment
	+ Moving CLASS training to next month with Education and replacing with ERSEA
* FA2 Audit update: We will not have an audit this year

**Center Updates/Q&A Time**

* Members asked about Hugs Night

**Meeting Adjourned at:** \_\_6:08 pm\_\_\_\_ Motion to approve: Steven Richey Second: Debra Wald

Minutes taken by: Julie Lindsay

**Next Meeting: November 8th, 2022 at 5:00 pm**