**Greenwood Lake Union Free School District**

**Annual Professional Performance Review**

**PRE-OBSERVATION DATA FORM**

##### ANNOUNCED OBSERVATIONS

| Teacher: | Today’s Date: |
| --- | --- |
| Observation Date: | Grade Level/Course: |
| Number of Students in Class: | Lesson Duration: |

**Please submit a lesson plan TWO DAYS prior to the pre-observation conference.**

*Please be prepared to address the following during the pre-observation conference (you do not need to submit written responses to the below questions):*

1. Describe the characteristics of your class, including the language, learning and behavioral needs for which you will make modifications when teaching this lesson. [1(b)]

2. What are the outcomes of this lesson? How will you know if they learned it? [1(c)]

3. How will you monitor progress during the lesson and assess whether students met the objective(s)? [1(f)]

4. Describe some ways in which you interact with colleagues. How do you contribute to professional development/inquiry in the school? What school/district activities do you participate in that go beyond your role as classroom teacher? [4(d)]