**ATRISCO HERITAGE ACADEMY HIGH SCHOOL**

***Instructional Council Meeting Agenda***

| Date of Meeting | 26 January 2023 |
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| Chair | Caitlin Hein |
| Place: AHA Library | Time: 2:40- 4:00 pm |

***Norms/Rules/Expectations***

| 1. Meetings run w/ openness: everyone encouraged to participate 2. Timely start, productive meetings, please limit cell/electronics use, stay on topic 3. Discussions should be focused and solutions based. Reps are encouraged to workout any issues before the meeting within their groups. |
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|  | * Introduction – Caitlin Hein * Time Keeper – Caitlin Hein * Meeting Minutes – Elizabeth Hill   Walter Scott Trujillo  Valerie Sisneros  Jennifer Hoover  Jessica Chavarria  Jocelyn Carillo Gurrola  Saria Maldonado Cardoza  Cathy Duran  Jessica Babcock (student rep)  Cameron Marquez (student rep) |
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| ***Time*** | ***Topics*** |
| 10 | **Updates:**  **Registration 2023**  **BIG CHANGE!!**  **February 6th** we will not release from 4th period and use passing period & Advisory time to do our 1st live lesson surrounding Course Request for the 2023-2024 School Year. Teachers will simply need to login to the Google Meet Link which will be shared via the Advisory Lesson Plan Document. (Please do not share link with students.) Teachers who do not have 4th period class (ie. Prep or collab) will be assigned a partner teacher to help during this time or to hallway duty to send students to class.  -No passing period after 4th (bell schedule below)  -We will still be using physical cards for registration  -We want to capture all students (Students tend to ditch Advisory)  -We want all students to get an equitable experience  \*Students with IEPs will get to meet with their sponsor teacher during lesson 2  -Seniors will have a separate activity through our activities department (plan forthcoming). Combo classes: teachers release seniors to attend activity.    [**Bell schedules Spring 2023**](https://docs.google.com/document/u/0/d/1-MQSeXQ_FVrveifJa9PWvcRitE8IV7hp2VSJ46s4zQQ/edit) |
| 50 | Hallway [duty data review](https://docs.google.com/spreadsheets/u/0/d/16hEqSAh3NvMx-85TDpPPJdwK2l5nuHhcSZx0Mpz7WL8/edit)  Write action items for 2/2 meeting  IC Discussion: What’s working and what’s not? What do we need from admin? What are specific action items we can ask departments for feedback on?  [Common document](https://docs.google.com/document/d/1j32zEeDqYWOAwTrC-VTqI3XmxReKrqrA1dC1BSLUpW0/edit?usp=sharing) created to share ideas, feedback  Feb. 9 meeting we will decide on next steps before sharing out to departments. |