**ATRISCO HERITAGE ACADEMY HIGH SCHOOL**

***Instructional Council Meeting Agenda***

| Date of Meeting | 13 October 2022 |
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| Chair | Caitlin Hein |
| Place: AHA Library | Time: 2:40- 3:45 |

***Norms/Rules/Expectations***

| 1. Meetings run w/ openness: everyone encouraged to participate 2. Timely start, productive meetings, please limit cell/electronics use, stay on topic 3. Discussions should be focused and solutions based. Reps are encouraged to workout any issues before the meeting within their groups. |
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|  | * Introduction – Caitlin Hein * Time Keeper – Caitlin Hein * Meeting Minutes – Elizabeth Hill |
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| ***Time*** | ***Topics*** |
| 10 | **Bell schedule Spring 2023 semester-**  Please share and be prepared to discuss and vote on it |
| 10 | **Classroom collab observations**  A list of teachers who have an "open door" for visitors/ observers  This could really help foster some community within the school and help teachers meet other teachers, and learn from each other- which is ultimately the best way....also to foster understanding between the departments.  Please get feedback on the questions below ***for the next meeting (12/8)***. Also share [this form](https://forms.gle/BQcWVe6v78QHTULj6) and encourage teachers that know they have an “open door” policy for visitors/ observers to fill it out. (link to form <https://forms.gle/BQcWVe6v78QHTULj6>)  [Responses to form](https://docs.google.com/spreadsheets/u/0/d/1IhlaVAkvP76eFWRQpQfkBtV-hLXJ9LrXUa9_-MjtXk8/edit)  ***Feedback needed:***  Do teachers / departments think it would be a valuable use of collab time to visit other teachers' classrooms?  What types of classes would your department like to visit?  How often would your department want to do this? (if at all)  Do you have any suggestions for guidelines that we should agree on for these visits/ observations? (ie. observers should leave a note with positives they saw in the classroom) |
| 30 | **Accreditation committee presentation- Katy Hammel** |
|  | Next meeting- semester bell schedule for Spring 2023 semester including holidays, testing dates, etc. |