**ATRISCO HERITAGE ACADEMY HIGH SCHOOL**

***Instructional Council Meeting Agenda***

| Date of Meeting | 25 August 2022 |
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| Chair | Caitlin Hein |
| Place: AHA Library | Time: 2:40- 4:00 |

***Norms/Rules/Expectations***

| 1. Meetings run w/ openness: everyone encouraged to participate 2. Timely start, productive meetings, please limit cell/electronics use, stay on topic 3. Please keep side conversations to a minimum as it is hard to focus in our meeting space. |
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|  | * Introduction – Caitlin Hein * Time Keeper – Caitlin Hein * Meeting Minutes – Elizabeth Hill   Jennifer English  Robert Jones  Augustine Garcia  Jennifer Brooks  Walter Scott Trujillo  Lorenzo Martinez  Valerie Sisneros  Raquel Medina  Jessica Cano  Sarai Maldonado  Jessica Chavarria  Jessica Krichels  Irene Cisneros  Cameron Marquez  Brooklyn Urioste  Madilyn Munoz |
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| ***Time*** | ***Topics*** |
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| 10 | [**RYG cell phone updates**](https://docs.google.com/presentation/u/0/d/1WfPNznRXbY-SaCbAs1mTBWzhnymQARQ5ocSRLnjws2s/edit)**:**   * PO approved 8/18 * Document sent to APS graphics on 8/19 * Wil be distributed with magnets ASAP to teacher boxes * Optional to use |
| 30 | [**Dress code presentation**](https://docs.google.com/document/u/0/d/1aNzBeZzHBhG5WI52DBzi4mnkD08Pk-mZcq2hoqE1xB8/edit)**/ discussion**  **Please add department feedback ASAP**  Social studies-  Math- none from math  MCNL - No issues regarding dress code.  SpEd - Clarification: Are students allowed to wear pajamas under the dress code? (was already answered yes). Otherwise, no feedback.  Counseling - no feedback from AHA Counseling Dept  PE -  Fine Arts -  English - No feedback. Everything is fine.  Science- Looks good, no edits. One clarification at the end of page 3, stating “These dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events and activities, such as graduation ceremonies, dances and prom.” Students will not be turned away at graduation because their clothing under the gown or shoes aren’t formal?  CTE- At our reading we find the dress code, while quite surprised at some of the declarations we as a group are agreeing with the dress code. It is well written, addressing many of the components of the district dress code and addressing many of the scenarios that could come up during the day. But under section 2 in the “Fine Print” we have a question. Would telling students that they cannot wear spaghetti straps, tank tops, halter tops, in Culinary Arts? IT is a safety hazard. (Rolands notes below) So requiring a certain dress “within the kitchen” under Health Codes, could the teacher side step those requirements and ask for them to be covered. Chef Young may pull in the family center for some help with things such as tee-shirts that could put them in compliance with health codes.  Roland: IC items, dress code input: I am also in the same position as Danielle, I can not have students wearing sandals or flip flops while working in the DECA snack bar. Students need to know that certain working conditions require a dress code for safety reasons.   * **Also what are the procedures for asking for assistance with a dress code issue. How does a teacher discreetly notify the right person that they need help with a dress code issue without "calling out" a student**.   TLF-  ATF-  Admin -  Students-  Community school liason-  Presentation by student council.  IC meeting Q&A:   * Does dress code apply during all AHA events? Yes, except summer school. Graduation - students will still be encouraged to wear more formal attire. Look into the Family Center helping provide graduation clothing. * How do teachers discreetly address dress code concerns? Avoid body shaming and have private conversations. Or, use the discipline referral form which now has an option for reporting a dress code concern. Admin will work with students in a way that is not punitive. Teachers will remain anonymous. * Pajamas are allowed, but not slippers. * Specialty classes (food service/culinary, DECA, science classes, PE, yoga, etc): class-specific dress codes must be followed to ensure adherence to health and safety codes.   + Students will be sent to Family Center for clothing if they are out of dress code.   + Teachers of these classes need to add dress code information to their syllabi. |
| 10 | **Security**   * Dogger keys have been ordered by admin * Action item: Gather feedback in preparation for Sept. 8 meeting regarding safety issues, such as:   + doors/other items needing repair, replacement   + additional security features   + any other security concerns (eg, locking doors, gates being open, etc.)   **IDs**   * Action item: Teachers need to begin checking/enforcing ID wearing **around the neck NOW.** Students not wearing IDs need to [fill out the ID form](https://docs.google.com/forms/d/e/1FAIpQLSfKrO-T420g9CIjiZodpE4S_2RBquBIz7q2PKhphlw48ovo7Q/viewform?usp=sf_link) and may get charged for a new ID. * NEXT WEEK: students can go to Activities Office on Wed & Fri at lunch to get IDs.   + We will develop a schedule for sending grade levels to get IDs ASAP. * ID campaign ideas: awarding prizes, social media campaigns, coupons, raffles, decorate your lanyard, events requiring IDs   + Emphasize the why - security, fights last year, vandalism, campus safety   + Student council: marketing campaign, make a video?   + Open House: make clear there is an ID wearing expectation   + Advisory: Make posters, announcements |
|  | Open House:  Teachers, get your trifold supplies for Open House from Vicky. |
|  | Questions, next steps |