**KSD Advisory Board**

**Meeting Minutes**

**Date: October 25, 2022, in Grow Hall**

**6:00 pm EST**

Advisory Meetings occur on a quarterly basis: August, November, February and May

Per KRS 167.037, this Board is to be composed of nine members appointed by KBE upon the recommendation of the Commissioner of Education. The purpose of the Board is to act in an advisory capacity to assist school leadership and make recommendations related to: (1) school goals and objectives; (2) budget requests; (3) student services; (4) public relations; (5) construction and maintenance; and (6) program evaluation. Membership on the board shall be statewide and shall consist of two (2) parents of deaf children, one (1) professional in education of the deaf, one (1) former student of the Kentucky School for the Deaf, one (1) member of the Kentucky Association for the Deaf, two (2) members who shall represent school districts, and two (2) members at large. A majority of the board's membership shall be persons who are deaf or hard of hearing.

**Advisory Board Members**

Scott Haun, Professional; Chair - Present

Jeff Kassinger, Former Student -  Present

Debbie Martin, Member at Large - Present

Dodie Karr, KAD - Absent

Nancy Perry, Member at Large - Present

Bridgette Mann, District Representative - Absent

Joshua Matthews, District Representative - Absent

Toyah Robey, KSD Principal - Present

Vacant, Parent of deaf children

Vacant, Parent of deaf children

**Chair, Scott Haun**

1. Welcome and call to order.
   1. Quorum was met.
2. Approve Minutes – Minutes approval for previous 2 meetings (June and February 2022). Nancy Perry motioned to approve the February 2022 minutes, and approve the June 2022 minutes as revised (last page, section F)

**Toyah Robey**

1. Principal Updates
2. Accreditation Site Visit: site visit will be November 15-16, and 4 team members coming Sunday through Wed. that week. This has been about a year or more in the making and KSD has not had an Accreditation Team site visit since 1995.
3. Curriculum, Instruction and Assessment: Keva Buckley went to Frankfort as a teacher of the year nominee, and we are very proud of her. Gallaudet Academic Bowl is set to occur in March of 2023, and they have said KSD is one of their favorite schools. Also this year have started the equivalent of a FRYSC (resource center for families) under the leadership of Jennifer Brewer. KSD decided to move forward with our own because of the application process requirements. Jennifer is currently working on some backpacks of food to send home with some students. This resource center is currently located in Brady Hall. Continuing to focus on daily data collection on formative assessments. Also continuing to focus on unit plans, and rigorous unit plans. Summative assessments are aligned with heavy hitter targets which keeps us on level. ACT has been administered this fall, and have 4 applications to go out for Governor Scholar.
4. New Staff: We have 15 new staff since last meeting. April Pieper is the new State Schools Director. Adam Mollett and Chris Gray are new to our maintenance team. Doug Sharp is the new HS math teacher. Catie Frumholt is our new KSD Outreach consultant focused on Deaf/Blind, and Maggie Smith as well. Abby Hill starting 11/1/22 new MS MSD Teacher. Dr. Faneshia Jones is new assistant principal. New SRO is officer Todd Davis. Laura McKinney is the new Food Service Director. Lauren Adams is new to student life, as is spouse Dustin Tipton. Betsy Smith is a new administrative assistant to the Finance Dept. Ellen Fisher is new to our cafeteria staff. Eddy Durr is our new woodshop construction teacher.
5. Leadership Professional Development – Approached this year to do the Boyle county leadership program, and in that commitment until May. On a team with 17 other individuals, one of whom did work on campus and ended up coming back to make sure it was done right. Dr. Faneshia Jones and Doug Brewer have been accepted in the CCSD Leadership program and will have a year commitment to a mentor from another deaf school. These are both good PR for our campus. Mr. Kassinger would like to see more PR opportunities for KSD as this is a state school which serves multiple districts. Our PR needs to rebuild itself after dissolving, and would like to see KSD build a good relationship with other public schools. Would like to do some kind of a visibility study to see where our areas of weakness may be in this regard. Some options are the Boyle County Leadership, as well as Centre College, to get the word out about KSD.

**Campus Projects**

1. Capital Projects Update: Jacobs Hall boiler project was completed last spring. The final piece of the sidewalk at the entrance is under way so will get started soon, and will include taking out the side ramp and install a new ADA-compliant ramp. Really trying to get this done prior to the Christmas Tea event, but also are at the mercy of the weather at this time of year. The ramp will be unique because the codes have changed. Will work to protect the brick and will have to look to see if it can be re-incorporated. Perhaps can re-incorporate them as ramp edging. Brady: will be doing HVAC project, hopefully to be completed before the cooling tower breaks down. Thomas gym roofing project has begun, and also beginning HVAC project there as well. This project will include cleaning duct work and new ceiling tile in lobby and pool area, with the biggest change being installation of air conditioning in the gym. All of the HVAC projects have presented back-order and extensive lead times for many supplies. There will be some delays according to the supply chain. Materials in the Kerr parking lot and beside the gym are roofing supplies. 2 contractors working together to ensure HVAC units and roofing are done in conjunction. New roof at Kerr will be in keeping with the metal and the look of Marshall Hall. Middleton dorm will be renovated as well, and are trying to free up money for that. Shout out to Mrs. Robey and Mr. Westerfield: will be doing some painting downstairs in the dorms and we appreciate what they’re doing to accommodate the construction project. 200th year anniversary will be a special time on campus and working very hard to get finished with construction projects before celebrations begin. Meeting with Principal Robey for planning for the Accreditation Team visit and commissioner visit. A lot happening on campus, blacktopping as well as painting the Maintenance storage shed which looks great. Shout out to Robin Kenny and Karen Worth at KDE, for allowing us to access some capital money and fleet flexibility. There will be painting on the outside of Lee Hall, and have been granted funding to do a study of how best to preserve Lee Hall, if it’s doable. Hoping it can be a focal point of campus. A conversation regarding installation of making a theater will be done during the study and need to have conversations about how we can make Lee Hall multi-purpose as a community space which will allow visitors to see how beautiful our campus is. Anticipate the wings of Lee Hall to be removed, and adding a parking lot at MLK Blvd. This way visitors could access campus without being admitted to campus close to students. Mr. Kassinger would like to see the deaf community involved in the planning, and also to be provided the blueprints. Would love to see a collaboration. During the town hall meeting the vision was to see a performance area for KSD students. Want to make sure the first priority is accessibility for KSD students, with KSD Alumni and Deaf community being involved as well. Asking for patience during all of the construction time.

**200th Events Update:**

1. Fundraising for 200th events has gone pretty well. MDO kicked off our 200th celebration in July. Some of those students were from public school districts, and plan to continue this for next year. KSD student Micah Tucker was voted “Mr. Olympian”, and represented KSD very well. KSDAA had 84 participants for the 50th anniversary. Also had several alumni board members present for registration day interacting with families and students. In September the Deaf Fest was phenomenal. City Commissioner and Centre want the event to return in 2 years. The Finke Fun Run/Walk was last weekend, which was also a great success with lots of involvement. Earned 2,050 dollars, with profit at about 1,400 dollars. There was a state-wide 5K race the same weekend, which effected the turn out for this event somewhat. Next year hope to avoid this conflict, and also partner with public schools in the area to get participation from Danville Ind. And Boyle County. Monster Walk will be this Sunday at 6:00 pm and will include a walk from KSD campus to Barbee Hall, then downtown Main St. Luminaries will be set up at Jacobs hall in remembrance of loved ones Shane Hodge, Nancy Mann, Heath McClain, and Abdullah Akhtar. Donations for the luminaries are welcome. Pancake Day will be next Saturday, 11/5/22. Preparations and planning are in effect, and there will be 13 booths. Open 7:30 am – 1:00 pm. Gallaudet Clerc banquet will be 12/8/22 with guest speaker Heather Harbor, deaf graduate of Brown University and president of Gallaudet University. She has her Master’s degree from Harvard and is from Frankfort. The Christmas Tea this year will be canceled due to lack of volunteers. The Christmas Tour will still happen without the Tea portion. Gallaudet Gala – 70 tickets have been sold so far, and we are encouraging people to jump on board with early purchase of tickets. Paula Meckes has been in contact with the community service liaison to organize Arts/Humanities events to promote KSD. Also in contact with Centre College to recruit someone for performing arts. Soon will announce who our special guests for the Gala will be.

**Andrew Hourigan**

1. Campus Safety Update: The camera system has been installed and completed at $889,000 in ESSER monies. Currently working to figure out if/how cameras can be installed at Jacobs Hall and be in alignment with the historical society expectations. Important to keep in mind that Jacobs Hall has many valuable pieces, and the people who are working there cannot hear so a camera system would be beneficial. Alertus system will work for Jacobs Hall as well. Mr. Hourigan will plan to do an Alertus test at Jacobs with JHM staff. 6 year capital projects plan has money set aside for safety, can look at this to see if can purchase the camera system for Jacobs Hall. Construction of fence and gate first phase is in the $300,000 price range and will be from MLK to the Farm with gates at Argo and Farm road. The entrance will incorporate stone columns. Had on-site meeting and ordered fence. Main goal is to secure KSD from unwanted traffic, and this is a really good start. Phase 2 will cover the back of campus and is in the proposal phase. SRO Contract was secured, and very thankful that officer Todd Davis came out of retirement to apply for this. Officer Davis is doing a tremendous job with the kids, eats lunch with them, plays on the playground, and is learning sign language with tutoring. We are lucky to have him on campus! Plan to hire 2nd and 3rd shift SRO’s in the future, but currently the state has an officer shortage. Access control for staff to use badges to enter the buildings is in proposal phase. $172,000 has been approved by KDE for this project. Brady Hall is the only issue – with doors being so old, as the doors are replaced will be able to update. Currently working on updating EOP and expect to complete it this school year. Camera system can recognize license plates, and can send an alert on unrecognized plates. The fence is very pretty, and trying to be thoughtful of honoring the iron work at Jacobs Hall. Also confident that 2-way video monitor will be able to be installed for deaf visitors seeking access to campus. Substitute Teachers reporting for work will check in and sign in at the front office and be given a loaner or “sub” key fob. The fobs can be programmed individually to impose time restrictions, so no unauthorized visitors after hours, etc. Gate system is also programmed to admit emergency vehicles automatically.

**Chair**

1. Resolutions: Principal Robey read the resolutions of the Advisory Board.
   1. In recognition of the graduating class of 2022. The advisory board offers its deep appreciation and congratulations to the graduating class of 2022.
   2. In recognition and appreciation for Jerri LaFavers’ service to KSD in speech and language department with distinction for 26 years. The KSD AB hereby honors and extends its deep appreciation to Jerri LaFavers for her fine contribution to KSD, and orders this commendation duly recorded in official minutes of 10/25/22.
   3. In recognition and appreciation of distinguished service of CJ Prater to KSD in the math department with distinction for 17 years. The KSD AB hereby honors and extends its deep appreciation to CJ Prater for her fine contributions to KSD, and orders this commendation duly recorded in the official minutes of 10/25/22.

Debbie Martin motioned to accept the resolutions as read. Jeff Kassinger seconded the motion. Motion passed.

1. Discussion: None
2. Goals, Objectives, and Recommendations of the Advisory Board: Would like to see Commissioner Glass and team to visit more often and interact with the deaf community. Would be nice for them to have sign language class to be able to interact with KSD students so they can see who they are working for.
3. Next Advisory Board Meetings: Next Advisory meetings will be December 6, 2022; February 21, 2023; May 16, 2023; August 15, 2023. All meetings will be at 6:00 pm EST.

Nancy Perry motioned to accept the meeting dates. Jeff Kassinger seconded the motion. All in favor and motion passes.

1. Meeting Adjourned at 7:39 pm EST.