**MEMORANDUM**

**To:** Dr. Douglas Howell, Superintendent

**From:** Jonathan R. Balls, Director of Business Operations

**Date:** August 16, 2022

**RE: Custodial Services – Various District Locations**

On August 9, 2022, bids were opened for Custodial Services at Various District Locations. Six (6) vendors were invited to bid. Two (2) bids were disqualified. One (1) bid was received after the bid opening time and one (1) bid failed to comply with bid specifications. Qualified bids were received from four (4) vendors as shown below.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Contractor** | **KBS, LLC**  **Oceanside, CA** | **Nucleane, LLC Pocatello, ID** | **The Garson Group Champlin, MN** | **Night Owl Janitorial Pocatello, ID** |
| **Term:**  **October 1, 2022 thru June 30, 2023** | **$706,633.92** | **$1,050,000.00** | **$1,192,320.00** | **$704,835.00** |
| **Term:**  **July 1, 2023 thru June 30, 2024** | **$989,287.47** | **$1,359,000.00** | **$1,589,760.00** | **$939,780.00** |
| **Term:**  **July 1, 2024 thru June 30, 2025** | **$1,018,966.09** | **$1,468,000.00** | **$1,689,760.00** | **$939,780.00** |

**Board Action Requested:** Motion to award Custodial Services, to provide cleaning services for the secondary schools, to Night Owl Janitorial. The bid award represents the lowest qualified bid.