Sayreville Public Schools

**EMMA L. ARLETH SCHOOL**

3198 WASHINGTON ROAD, PARLIN, N.J. 08859

Office of Telephone (732) 525-5245

**Robert Preston**  Fax (732) 525-5554

Principal Email: [robert.preston@sayrevillek12.net](mailto:robert.preston@sayrevillek12.net)

August 30, 2021

Dear Parents/Guardians,

Welcome back!  
  
 Welcome to the 2021-2022 school year! Although this year will again be different than others, we are excited to work with you and your children once again. The first day of school is Wednesday, September 8th for first through third grade students. Kindergarten students will have orientation on September 8th and begin school on September 9th.

We are excited that your child will be joining us here at Arleth Elementary School. We are very proud of our school and all the wonderful opportunities that are available here for our students. As we get ready for another fabulous school year, here are some items to remember:

* The parent portal opened on August 24th.  Through this portal, you will find information regarding your child's schedule such as room number and teacher assignment. You will also be able to use the portal throughout the year to monitor your child's progress in the various subjects.   If you are new to Sayreville Public Schools please click [here](http://www.sayrevillek12.net/UserFiles/Servers/Server_233762/File/Parents/Student%20Registration%20(New%20and%20Annual)/OnCourse%20Connect%20Parent%20Portal%20First%20Time%20Use%20User%20Guide.pdf) to set up your username and password.  If you are not able to access the portal by following these directions, do not worry.  You can email the helpdesk @ [parent.portal@sayrevillek12.net](mailto:parent.portal@sayrevillek12.net). Once you set up your account, you can access parent portal at [https://www.oncourseconnect.com](https://www.oncourseconnect.com/).
* Also available on the parent portal will be your child’s transportation information. The bus and bus stop will be listed. A student ID tag will be given to your child on the first day of school on September 8th. The tag contains important information including their transportation assignment. Please have your child wear this tag around their neck upon arriving to school. It is important that this tag is clearly visible in order for the teachers of Arleth to help your child upon arrival and throughout the day. This tag also helps us ensure that your child is placed on the correct bus at the end of the day. If this transportation assignment is not correct, please send us an email so we can make the appropriate changes. For parents whose children will not be taking the bus, information regarding arrival and dismissal procedures is attached.
* Each morning you will be required to complete a health screening for your child. All parents must complete the health screening in OnCourse EVERY morning prior to your child starting school. Please complete it by 8:15 am. Each morning we will check the list and if your child is not on it, you will receive a phone call reminding you to complete it. See attached directions for completing the health screening.
* Please remember that Governor Murphy recently signed Executive Order 251, which requires the **wearing of masks for all students, staff, and visitors in school and on school buses** for the start of the 2021-22 school year. Thus, as per our [**Safe Return Plan**](http://track.spe.schoolmessenger.com/f/a/I4v3URtoTyfKx98mk-GUWQ~~/AAAAAQA~/RgRjBpRJP4RPAWh0dHA6Ly90cmFjay5zcGUuc2Nob29sbWVzc2VuZ2VyLmNvbS9mL2EvdFN5eEZGTzM5aHVmNkp1amg2T2MxZ35-L0FBQUFBUUF-L1JnUmlfX2d4UDBSOWFIUjBjRG92TDNkM2R5NXpZWGx5WlhacGJHeGxhekV5TG01bGRDOVZjMlZ5Um1sc1pYTXZVMlZ5ZG1WeWN5OVRaWEoyWlhKZk1qTXpOell5TDBacGJHVXZVMkY1Y21WMmFXeHNaU1V5TUZCMVlteHBZeVV5TUZOamFHOXZiSE1sTWpCVFlXWmxKVEl3VW1WdmNHVnVhVzVuSlRJd1VHeGhiaTV3WkdaWEIzTmphRzl2YkcxQ0NtRWFzY1FlWVpuc3lxcFNIM0pwWTJoaGNtUXViR0ZpWW1WQWMyRjVjbVYyYVd4c1pXc3hNaTV1WlhSWUJBQUFBQUV-VwdzY2hvb2xtQgphJclgJWFQSuoxUiByb2JlcnQucHJlc3RvbkBzYXlyZXZpbGxlazEyLm5ldFgEAAAAAQ~~), which you can access by clicking [**here**](http://track.spe.schoolmessenger.com/f/a/I4v3URtoTyfKx98mk-GUWQ~~/AAAAAQA~/RgRjBpRJP4RPAWh0dHA6Ly90cmFjay5zcGUuc2Nob29sbWVzc2VuZ2VyLmNvbS9mL2EvdFN5eEZGTzM5aHVmNkp1amg2T2MxZ35-L0FBQUFBUUF-L1JnUmlfX2d4UDBSOWFIUjBjRG92TDNkM2R5NXpZWGx5WlhacGJHeGxhekV5TG01bGRDOVZjMlZ5Um1sc1pYTXZVMlZ5ZG1WeWN5OVRaWEoyWlhKZk1qTXpOell5TDBacGJHVXZVMkY1Y21WMmFXeHNaU1V5TUZCMVlteHBZeVV5TUZOamFHOXZiSE1sTWpCVFlXWmxKVEl3VW1WdmNHVnVhVzVuSlRJd1VHeGhiaTV3WkdaWEIzTmphRzl2YkcxQ0NtRWFzY1FlWVpuc3lxcFNIM0pwWTJoaGNtUXViR0ZpWW1WQWMyRjVjbVYyYVd4c1pXc3hNaTV1WlhSWUJBQUFBQUV-VwdzY2hvb2xtQgphJclgJWFQSuoxUiByb2JlcnQucHJlc3RvbkBzYXlyZXZpbGxlazEyLm5ldFgEAAAAAQ~~), with the exception of individuals working and learning in non-air-conditioned spaces on days determined to be **excessively hot**, only students and staff with **accepted documented** (in an individualized education plan, 504 assistance plan, independent health plan) **medical reasons**, will be exempt from wearing masks.
* In addition to wearing masks, we will continue to practice social distancing and hand sanitation practices in accordance with the regulations set forth by the Department of Education.

Be assured that the staff at Arleth Elementary School will do everything possible to make your child's school experience a positive and satisfying one. We are looking forward to meeting you and your child on the first day of school on September 8th. If you have any questions or concerns please feel free to reach out to me. Once again, welcome to Arleth Elementary School! We look forward to building a wonderful relationship with you over the next couple of years of your child’s school career at Arleth.

Sincerely,

**Robert Preston**

Principal of Arleth Elementary School

Attachments:

Health Screening directions

Arrival and Dismissal Procedures

Birthday Treat Information

Pick-up Notice

Visitor Procedures

**Arleth School Information**

# School Hours

School begins at 9:05 am with students dismissed at 3:20 pm. All students may begin entering the building at **8:50 am**. Any student who arrives after 9:05 am must be signed in by a parent/guardian with our campus monitor at Door #6.

# Early dismissal hours

School begins at 9:05 am with students dismissed at our early dismissal time **1:35 pm**. All students may begin entering the building at 8:50 am. Any student who arrives after 9:05 am must be signed in by a parent/guardian with our campus monitor at Door #6. Our first early dismissal date is September 24th.

# Back to School Night

Our Virtual “Back to School Night” will be held on Wednesday, September 29th. Videos will be posted on school website. We encourage all parents to watch the videos and contact teachers with any questions.

# Breakfast and Lunch Prices

# Both will be free again for this school year. Even though the district is providing free meals to all students the Application for Free and Reduced-Price School Meals is still available and is used to determine eligibility for P-EBT benefits, State & Title One funding. All households are encouraged to complete the meal application. You can use the link below, or pick up an application at your Child’s school.

<https://www.nlappscloud.com/Welcome.aspx?api=99311b1659e07f486c6799aba52bf753#loaded>

# Transportation Information

Information regarding transportation can be found at the district website under Departments, Transportation. We suggest that you arrive ten minutes prior to your pick-up time and verify the bus number before allowing your child(ren) to board the bus. Please direct all questions regarding transportation to the Sayreville Board of Education Transportation Office. Transportation may be reached at 732-316-4050. Any delays in bus departure from the school will be posted on Twitter.

# Drop-Off / Pick-Up Procedures

**For the safety of our students, staff and parents, we ask that you assist us by following the guidelines that have been established. Please see attached.**

**Miscellaneous Information**

* + Please check your child’s schedule and bus number. If for some reason, you feel the bus number we have for your child is incorrect, please contact the school at 732-525-5245 or the Transportation Department at 732-316-4045. The student will be sent home on the bus which is indicated in *OnCourse*.
  + Students should arrive to their bus stop approximately 10 minutes prior to the stop time noted on the district’s website ([www.sayrevillek12.net,](http://www.sayrevillek12.net/) Departments, Transportation).
  + After school, someone must be at the bus stop for drop off. Students will not be released from the bus without someone to pick them up from the bus stop. Students will be brought back to the school if there is no one to receive them.
  + Dismissal may take a little longer on the first few days. We ask for your patience, as we want to make sure that all the students are on the correct buses.