**HINSDALE TOWNSHIP**

**HIGH SCHOOL DISTRICT 86**

May 27, 2020

**Re: Request for Information 21-003, Face Masks**

To Interested Vendors:

Hinsdale Township High School District 86 is requesting information for washable custom logo face masks for the Districts Students, Employees, and Visitors for the 2020-2021 School Year. Please provide the following information:

* Material type
* Style over Ear
* Brand (if applicable)
* Include Sizes (length, width, height)
* Wash ability
* Filter ability
* Custom logo ability
* Colors
* Samples (6) each
* Delivery Times
* Approximate cost
* Any additional information necessary

Responses can be submitted via email to:

Tina Snyder, CPPB,

Procurement Officer

5500 South Grant Street

Hinsdale, IL 60521

Phone 630.570.8003/Cell 630.605.2413

msnyder@hinsdale86.org

Please submit your response and samples by **Wednesday, June 3, 2020 or sooner.**

If you need additional information, please contact me at 630.570.8003 or email msnyder@hinsdale86.org.

Thank you in advance for your response.

Sincerely,

*Tina Snyder*

Tina Snyder, CPPB

Procurement Officer

Hinsdale Township High School District 86

**SUBMISSION FORM**

**HINSDALE TOWNSHIP HIGH SCHOOL DISTRICT 86, DUPAGE COUNTY ILLINOIS**

**Description:**  RFI 21-003 Face Masks

**Submission Date: Wednesday, June 3, 2020**

**Submit to:** Tina Snyder, CPPB

Procurement Officer

msnyder@hinsdale86.org

**Estimated Cost:** Include in submission

Company Name:

Street Address:

City, State, Zip:

Telephone Number:

Email Address:

Name of Authorized Representative:

Title of Authorized Representative:

Signature of Authorized Representative:

Date: