**Pocatello/Chubbuck School District**

**Unit Developer Job Description**

**Purpose/Function:**

The purpose of the teacher selected as a unit developer is to ensure high professional standards in curriculum, instructional delivery, and assessment practices by supporting the development of high-quality units of instruction aligned to the Idaho Content Standards (ICS). Unit developers will collaborate with school and district administrators to provide professional development to ensure effective implementation of district curriculum and assessment. Unit developers will receive a stipend, funds permitting.

**Term of Service:**

Unit developers shall be recommended and approved by the Director of Curriculum/Curriculum Coordinator. Due to the high level of expertise/leadership required as a unit developer, ongoing participation will be year to year and based on needs identified by the Curriculum Department including the equalization of team make-up.

**Characteristics of Unit Developers:**

* Strong content knowledge.
* Exemplary classroom experience.
* Exemplary collaboration skills and ability to work well with others.
* Experience in development and/or implementation of ICS-aligned units.
* Ability to incorporate writing across content areas.
* Deep understanding and implementation of the ICS instructional shifts.
* Deep understanding of SBAC Claims and Depth of Knowledge to inform instruction and ongoing assessment.
* Understanding of assessment practices aligned to ICS and the formative assessment process.
* Understanding and ability to coach staff in the implementation of ICS.
* Willingness to adjust professional planning time to collaborate with teaching staff at their convenience.
* Ability to plan and provide professional development at the school/district level.
* Willingness and ability to attend after school professional development to deepen understanding of ICS, ISAT, etc.

**Responsibilities:**

* Assists in the development of units of instruction aligned to the Idaho Content Standards (ICS).
* Attends and participates in summer unit refinement as scheduled.
* Assists the building administration and department chair (secondary) in supporting the implementation of the ICS units and performance tasks.
* Provides training and support to staff inclusive of the ICS instructional shifts.
* Assists in the research of best practices and resources in support of the implementation of the ICS units.
* Participates in required district professional development; *it is highly recommended that unit developers participate in Instruction CAMPs*.
* Facilitates and models the implementation of ICS writing across all content areas.
* Coaches staff on the implementation of the units of instruction.
* Builds and develops a positive relationship and open lines of communication with staff by demonstrating a willingness to assist and support them.
* Anticipates and informs building administration and department chairs (secondary) of professional development and resource needs of staff.
* Provides training to address specific grade level/course professional development needs.
* Collaborates, as needed, with writing and math coaches.