**Apollo Elementary Site Council Meeting Minutes**

**October 12, 2018**

**Call to Order at 8:02 am**

**In attendance: Jane Harris, Kristi Hammond, Ami Ojerio, Regeana Rupard, Laura Ni, Andrea Wolfe,**

 **Jennifer Butler**

**Invited Guest: Megan Ames**

**Excused Absence: Christie Loe- Malone, Lauren Suttles, and Kathryn Coffin**

**Minutes from the May 4 2018 meeting were M/S/A**

**The Site Council By-Laws were M/S/A with the following amendments:**

* **Under Membership: add the building’s ISF rep. to the council roster**
* **Under Meetings: cross out meetings to be held once per month to *Meetings will be held up to four times per year*.**
* **Under Self Evaluation- Change will to may in the following portion, *In May of each year, the Site Council may appoint a committee of Site Council members…***

**Administration’s News**

**Jane shared information about:**

**-Facilities**

* **Mr. Julius Carter, Director of Building Support arranged for additional cleaning of the building during a Saturday in September as our facility was not as clean as ISD facilities management supports. The cleaning went well with the exception of older items such as toilet bowls, sinks, and flooring that are older and show wear and tear and need replacing. Mr. Carter will be working with ISD Capital Projects Dept. to request**
* **Eastside Fire and Rescue performed an annual facilities inspection on October 11 and we passed as no violations were sited.**
* **District Arborist inspecting the health of the trees in the playground’s “Apollo Forest”. The forest has been closed for several days since a large maple tree branch broke off and fell between the Rocking Horse Barn and school property. Jane shared that she does expect that some of the trees may need to be removed and at the least limbed up pretty significantly.**
* **The Kelly Gapinski Memorial Kindness Bench will be unveiled on Friday October 19. The Apollo Student Council has made videos, for teachers to show their students, which provides information about why the bench is there and how to use the bench.**

**-New School Resource Officer**

* **Officer Cindy Hale is our SRO for the South Region. Jane and PTA are working together to get Cindy at a PTA event to meet families and be involved with Apollo.**
* **Officer Hale is working with former Apollo SRO Dave Montalvo to improve our exit strategies in case of emergency and one of those improvements would be a larger gate to exit from at the south end of the sand field.**

**-Lunch Time**

* **The adjustment made to how students retrieve their lunch bags/boxes has improved the flow into the lunch room as well as improved the level of noise. Learning the new routine took a little getting used to but now the students are very clear on the routine and student are getting to lunch on time and in a much more pleasant atmosphere!**

**-PTA News**

* **Apollo’s Fall Fundraiser “Rocket Fuel” will run October 22- November 2, 2018. Check out the PTA website for information of how to donate to Apollo PTA. LHS film students are accredited for filming and producing the fundraiser video that provides students with information about how to participate.**
* **It’s Missoula Theater Week! Apollo students and Missoula Theater will be working Oct. 15-19 to perform the “Secret Garden”. There will be auditions October 15 and practices October 16-19.**

**On Friday October 19 the play will be performed in the afternoon for the school and an evening performance for parents and families. Tickets are sold the door.**

* **Reflections Contest Artwork is due October 26 and the reception with student artwork on display is November 16 from 6-7 pm in Apollo’s Library.**
* **Laura Ni is working on the Math competition for Saturday December 1. Jane commented that after the Math tournament might be a good time to solicit student and staff interest in a math club at Apollo.**
* **Currently Apollo PTA membership is 50%.**

**Old Business-**

* **In reviewing the May 4 minutes, the following questions were raised:**
* **Has Apollo secured a Math Club Advisor? See note above under PTA Report**
* **Safety Training for volunteers? Jane and Kathryn are ready to address volunteers and will have volunteer safety binders in the Art room, Art store room, and copy rooms.**

**New Business-**

* **No new business**

**Meeting Adjourned 9:05 am**

**Next meeting is December 7, 2018**