**Minutes: Apollo Elementary Site Council Meeting**

**October 30, 2020**

* **Meeting was called to order at 8:03 m on a Zoom call.**
* **Jane provided Introductions of the following members and their positions–**

 **Parent Rep. K-2: Amie Ojerio**

 **Parent Rep. 3-5: Amita Nair**

 **PTA Rep.: Laurelle Graves**

 **Parent at Large: Kristi Hammond**

 **Teacher Rep. K-2: Jennifer Butler**

 **Teacher Rep. 3 -5: Sharon Wall**

 **Teacher Rep. Specialists: Miryam Christensen**

 **Classified Rep.: Lauren Suttles**

 **Principal: Jane Harris**

* **Due to the COVID school closure starting on March 13, 2020 the most recent Site Council Meeting was held in December 2020. The members reviewed those minutes and motioned, seconded, and without further discussion approved those minutes as written.**
* **Jane provided the current Site Council By-Laws to each member prior to the day’s meeting and asked each member review the By-Laws. Having done so, Jane addressed the points in the By-Laws and how the Council meets the By-Law’s expectations. At this point, Jane asked the Council for a motion to approve the By –Laws as written and the motion was seconded and approved.**
* **Jane recognized that Lauren Suttles will serve as meeting Secretary and asked if there was a member who would like to chair the committee. No volunteers at this time.**
* **PTA News-**

**Amita provided the council members with updates to the PTA’s efforts to continue to provide virtual events for the Apollo Students:**

**October: Pumpkin Contest**

**November: Treat distribution**

 **Book Fair**

**December: Learning Express Fundraiser**

* **School and Administration’s News-**

**COVID Mitigation Planning for In-Person Learning-**

**Jane shared that the night’s meeting agenda will highlight a “Day in the Life” of a K-1 student as the time is determined to return to in person school. Vanessa made a nice power point she and Jane will be sharing that provided pictures along with verbal description of the content. Nov. 4 6:30 Zoom Link in e-news.**

**Emphasis was placed on a different route for a walkers’ entrance, attestations to be completed at home, for parents to utilize the asynchronous learning ability to keep kids home if feeling ill and/or showing any signs of COVID related issues, etc.**

**Hybrid Learning for LRC II-**

**Jane shared that the LRC II program has been in full swing with almost a month in the building. The students are attending in 2.5 hour shifts (K-2 AM and 3-5 PM) and there are approximately 6 students each shift. The staff have a multitude of PPE available to them and the classrooms have been reconfigured to meet socially distanced requirements.**

**Support Secretary-**

**Jane share that district wide our students numbers are about 1,800 -2,000 students less and that equals loss of positions at each school where an added position was opened due to funding based on a higher student FTE. The first position effected was the 4 hour support secretary; which is a tough loss for the office staff.**

**Kim Jarman held this role and we will miss her.**

**Conferences-**

**Jane reviewed that this year’s conference dates are Dec. 2-3 and skyward conference scheduler opened October 26 through Nov.30. Conferences will be virtual.**

**Monthly PBSES assemblies-**

**Jane re-introduced Stephanie Wallace as Apollo PBSES Coach and the work she has been able to put in place during remote learning that is helping the school get more fun and educational messaging about positive and social emotional topics. Jane shared the example of the recognition assembly in October of Apollo’s 50 birthday and how Stephanie crafted a 10 minute learning opportunity for students to learn about the Apollo space missions, the pioneer in space flight logistic Kathrine Johnson, and even a Youtube video to learn the historic dance the moon walk!**

**Materials Distribution**

**The materials distribution has been going well, with much thanks going to our terrific paraprofessionals!**

**Jane also gave a thank you to Mrs. Quimbey for the well-organized library check out and return system.**

**New Business-**

**Jane did share with the committee that the 2020-2021 School Improvement Plan would look much different than in past years; as the school board is very interested to hear how schools are encouraging and monitoring active, productive engagement of students in learning and the school community. 2) What strategies is the school using to monitor academic progress in essential learnings and ensuring students will be prepared for future learning? 3) What has the principal/teams learned from the ISD family and student survey in the fall of 2020? This survey will go live in late Nov. – early Dec. How did your school team respond to family and student feedback?**

**And although schools will be encouraged to review and refer to available qualitative and quantitative data and evidence such as common assessments, grades, attendance and other indicators, response to the above questions should be in a narrative form and should not include data sets, charts and graphs within the SIP document. SIP meetings will be held by level, rather than by feeder pattern, to facilitate a conversation specific to the age group. February 25th or March 4th**

**Old Business-**

**There was no old business to review and the meeting was adjourned at 9:05 am.**

**The committee’s next meeting is scheduled for December 11, 2020**