**Apollo Elementary Site Council Meeting**

**Minutes**

**May 4, 2018**

**Call to Order**

Jane Harris called the meeting to order at 8:02 am.

**Attendance**

Laura Ni, Valerie Pfeffer, Amie Ojerio, Jane Harris, Stephanie Naab, Regeana Rupard, Kristi Hammond, Lauren Suttles and Jenise Clausen

Excused: Christie Loe-Malone

**Approval of Minutes from March 2018**

March 2018 minutes approved

**Principal’s News**

Staffing updates

* Marianne Eshom will be moving to Sunset Elementary next year as Dean of Students
* Teacher Interviews have been scheduled for May 16 – 2nd Grade and May 22nd – 1st Grade. Interviews will also soon be conducted for Kristin Sargent’s Kindergarten leave replacement.
* Megan Ames was hired at the District level as Support and PBSES Coach for next year as well as fulfilling her Administrative Internship. She is currently Dean of Students at Briarwood.
* LRC1 will hear soon of an additional hire. All elementary schools will be getting one more LRC1 teacher.
* Cathy Gilbert will transition into a full time Counselor.
* Kathryn Coffin has been hired as Assistant Principal and she was introduced to staff on April 6.
* Kristie Hammond inquired on having an Audiologist on staff. Jane Harris offered to look into the number of students it would require to sustain the position.

Program updates

* Pre-K Summer Program: Jane Harris met with other south end principals to determine the students for the Pre-K Summer program. Selection was based on prior school experience and English as a 1st or 2nd language. The program is moving more towards how to be in school with less academics.
* Preschool and Dual Language Programs: Jodi Bongard is looking into a sustainable Issaquah preschool program and possible future dual language programs at IVE and Clark.
* May 10th is the Title1/ELL Family Night
* Jane is currently taking in proposals for Clubs and potentially adding Math, Library, and Kindness Clubs.

KG committee updates

* The KG memorial was approved by the School Board.

**Dean’s News**

Smarter Balance Testing

* Started Smarter Balance testing, 5th grade is testing away.
* Shortened testing weeks as there are enough laptops this year. Each grade level will have one week to finish and we have until June 8th to get testing done.
* Students can take their time and don’t have to finish a test in one day

3rd/4th Grade lunch

* In the process of reviewing the lunch schedule to try and address concerns with 3rd/4th grade lunch as it is a big lunch with a long line and must be adjusted to allow more time.
* A draft schedule was shown to gather feedback and answer questions on staffing and kitchen layout
* Currently reviewing the schedule with teachers as well and hope to make a decision preferably by the end of the school year.

**PTA News**

* New board elected with Regeana Rupard and Kristi Hammond as Co-presidents, Amita Nair as VP, and Christie Loe-Malone as Secretary
* Orange Ruler Fundraising report provided. Over $40,000 collected with money still coming in. PTA will get to keep 65% of the donations and 100% of the corporate matching donations.
* PTA is in the process of pairing down the budget. There currently isn’t a fundraising chair for next year. Apex is still a go.
* Book Fair will be May 14th-18th and the PTA Spring Family Fun night will be May 18th 6-8pm.
* PTA calendar changes include moving Bingo night to winter, combining Math/Science Fair into STEM night on April 26th and a Math-in-Action tournament on Dec. 1st Laura Ni will need teacher feedback in the fall on how many students would like to participate. Currently planning on opening 50-60 spaces. There is a $20 Student fee to participate. Laura Ni is to send information to Valerie Pfeffer to determine what coaching may be required and if it can be incorporated into Math Club.
* Grant money proposals under review for Todd Johnson, Books for the Bookroom, and 3rd grade STEM activities.
* School supplies: Flyer went home to families, info to also go out in e-news Last day to order is June 22nd. Delivery day will be August 21st to the MPR. Apollo Folders will be given out at Meet the Teacher.
* The new PTA liaison will be Stella Stanfill
* Curriculum night is planned for Sept. 25th (3-5) and Sept. 27th (K-2
* Picture Day is planned for Sept. 13th

**New Business**

* Safety Training for Volunteers needed on Safety Protocols and Student Interactions prior to first day in the classroom or working with students.

**Next meeting is October 2018**