**Apollo Elementary Site Council Meeting**

**Minutes**

**November 17, 2017**

**Call to Order**

The meeting was called to order at 8:00 a.m. by Jane Harris.

**Attendance**

Laura Ni, Valerie Pfeffer, Amie Ojerio, Jane Harris, Jenise Clausen, Christie Loe-Malone, Stephanie Naab, Lauren Suttles, Regeana Rupard, and Kristi Hammond

**Approval of Minutes and By-Laws**

Minutes

* March 24, 2017 minutes were approved with amendments to Call to Order

By-Laws

* A brief discussion of the current by-laws
* Council members approved changes to the by-laws within the Meetings, Record Keeping, and Self-Evaluation Sections of by-laws
* Updated by-laws and Meeting Minutes will be posted on the school website and will be included in the Electronic Newsletter through a link.
* Amie Ojerio will be the chairperson of Site Council this year

**Principal’s News**

Beginning of Year

* 674 students are registered at Apollo as of November 17, 2017

Choir

* 60+ Apollo Rockets in Choir
	+ Margaret Brinkerhoff and Miryam Christensen are co-advising
	+ 1st performance is scheduled for November 18 @ The Landing – 4:30pm

Art Room

* The Art Room conversion is a success
	+ Special thank you to Regeana Rupard for her work with the tracks/curtain installation
	+ The curtains have helped to reduce noise interference.

3rd Grade Salmon Project/Kiln

* Kiln usage for the large 3rd Grade project went well, did not seem to interfere with Music
	+ Kiln needs service, Lauren Suttles and Laurelle Graves to work with Clay Arts Studio for repair

Library

* Jennifer Quimbey is the new Librarian for Apollo
* Jennifer has increased meeting space and allowed more places for instruction
* Lots of new books purchased in support of the School Improvement Plan:
	+ Increased different titles and genres based on children’s’ interests
	+ Increased dual language books
	+ Books labeled with F&P levels so that children can check out books appropriate for their reading level

Technology

* The Computer Lab was converted for SAGE classroom
	+ Laptops and Laptop Carts were added with nice check out system for carts
	+ For the Primary grades, laptops are set up by the teachers in the SAGE room prior to so that Primary students can also have access to the laptops
* ISF Grants:
	+ Bookroom is up and running
	+ Razz-kids subscription renewed for 2 years with PTA assistance
	+ Bee-Bots: Shipment should arrive soon for Kindergarten classes
* Consideration of new technology grants for:
	+ More iPads for ELL
	+ Educational Apps (ex., Lexia Reading & Lyrics to Learn)
	+ Stephanie Naab looking into free Apps like Prodigy

2nd Grade Teacher Interviews

* Interviews to be conducted at the end of the month
* Plan is to hire and keep Mrs. Taylor through conference and Winter Break, allowing the new teacher to acclimate
* Memorial Plans for Kelly Gapinski have been discussed and are in process to be approved by the Superintendent and School Board

**Dean’s News**

Bell Schedule

* Adjustment to new bell schedule has gone well

Ancillary Specialists

* Apollo is a growing school, Ancillary Specialists for Music and PE are teaching M, T, Th, and F

Veteran’s Day Assembly

* 2 short presentations were conducted to allow for Veterans and Families to attend as entire student body and guests cannot fit in the MPR
* Margaret Brinkerhoff, the Boy Scouts, and Student Council did a great job

Martin Luther King, Jr.

* Jenise Clausen, Margaret Brinkerhoff and Lauren Fernandez to meet and form plan for MLK recognition

Testing

* Just finished CogAT Screening for Kindergarten
	+ Kindergarteners who qualify will have more testing in December
* Smarter Balance Testing
	+ Jenise is meeting with the 3rd through 5th grade team leaders to discuss Smarter Balance Testing Schedule
	+ Testing schedule to be posted on website in January, testing most likely to start after Spring Break

ASAP

* ISF Grant funded 3 month program for children identified as Approaching Making Standard
	+ For Grades 3-5, with 4-5 children assigned per teacher
* ASAP will be held before school 2 sessions per week on T and Th mornings starting the 2nd week of January

**PTA News**

Fall Fundraiser

* Raised about $22,500, exceeded goals by $3,000

Wreath Sales

* 5th Grade PTA parents selling wreaths for Camp fundraiser
* Wreaths must be ordered by November 20th

Reflections

* 93 plus 1 special artist entries were turned in
* Reception is scheduled for November 17th
* District is allowing 15 entries plus 1 special artist to advance

Toy Drive

* November 20 – December 1st
* Boxes outside front office

Staff Thanksgiving Lunch

* Scheduled for Tuesday, November 21st

Family Fun Night

* December 8 6pm -8pm
	+ Movie in the gym
	+ Preparing to Launch meeting while children in movie for parents with Principal Jane Harris to present ~30min
	+ Book Fair launches so parents can shop as well

Issaquah Food Bank Donations

* Christi Schumann has offered to drive unopened cafeteria food to Issaquah Food Bank 2 X per week

Geography Bee

* Scheduled for January 17th in the MPR

PTA Grants

* $3000 for Library Scholastic books
* Mr. Burchell’s Classroom scholastic books
* Razz-kids 2 year subscription renewed
* Book carts
* First Lego League Robotics
* Rug in Portable

Meeting adjourned at 9:00

Next meeting is December 15 at 8:00

Recording Secretary

Lauren Suttles