**Apollo Elementary Site Council Meeting Minutes**

**December 7, 2018**

**Call to Order at 8:00 am**

**In attendance: Jane Harris, Kristi Hammond, Amie Ojerio, Regeana Rupard, Laura Ni, Andrea Wolfe,**

 **Jennifer Butler, Christie Loe-Malone, Kathryn Coffin, Megan Ames, and Lauren Suttles**

**Invited Guests: Jody Chandonnet, Andrea Bahr, Todd Johnson**

**Minutes from the Oct 12 2018 meeting were M/S/A**

**Administration’s News**

**Jane and Kathryn shared information about:**

**-Facilities**

* **Fencing: A review of the property was conducted by Dave Montalvo, District Contractors, Jane Harris, and Kathryn Coffin to determine new fencing requirements to help secure the property and to buy more time in a lockdown situation. The fences will be consist of 12ft black fencing around the perimeter with gates added to the side of the building that custodial staff will be in charge of locking/unlocking. Timing for the installation is TBD.**
* **Forest: District Arborist(s) inspected the forest three different times and have concluded that the trees are fine as long as they are limbed and receive water in the warmer months. Timing for the trimming is TBD, but the forest will be closed any time there are high winds.**
* **Playground equipment: Playground experts came out to assess the safety of the playground and the original metal playground equipment will be removed as it is too large for our primary students. The kindergarten equipment in front of the school will be moved to the back. The wood chips will also be replaced with matting and the existing equipment will be lowered as far as possible. Timing on the equipment moves is TBD, creative options for recess activities during this time will be reviewed. Estimates to renovate the playground range from $60,000 to $100,000. The cost to renovate the Briarwood playground was $75,000. Ideas for grants/donations are welcome. There potentially may be more money if there is a STEM aspect to the playground.**
* **Parent pick up: Adjustments/signage changes have been made to the parent pick up lot. Feedback on the changes has been positive. There are still a large # of parents that drive over the sign.**
* **Custodians: Mike Engen has temporarily reassigned to BLMS for health reasons and Jim Smith has been assigned to Apollo as the sub- Lead Custodian.**

**-Title 1/LAP Presentation**

* **Presentation of the Title 1/LAP program was conducted. The process to determine services is by reviewing Student assessment data from SBA, report card grades, Fountas & Pinnell Individual Reading Assessment, teacher referral and parent input are gathered and placed into a matrix. Scores are combined, and a rank ordered list is created. LAP Federal funding only covers Grades K-4. Title 1 funding is provided by the state. In total there are 76 students receiving services at Apollo, of which 22 students are ELL. Three students are assigned to a group, with 9 groups held per day. This is the 6th year using the curriculum and includes poetry and song. A Meet the Teacher night was held a short while ago and it was very successful.**

**-PTA News**

* **Apollo’s Fall Fundraiser had very positive feedback and the Reflections evening went well. The Toy Drive and 5th grade wreath sales also went very well.**
* **Jane Harris relayed messaging from the District on the newer expectation to support our PTSA’s and Apollo will help to cover the cost of the 6-8 evening events conducted through the year.**
* **The Tuta bella fundraiser for 5th grade camp night is Jan. 8th**
* **The 5th Grade skate night is planned for Feb. 8th**
* **The Variety Show is scheduled for Jan. 25th**

**New Business-**

* **Homework: A request to evaluate the amount of homework in the transition from 2nd to 3rd grade was made and to help determine a way manage homework expectations at the end of the 2nd grade year and a scaled increase for assignments at the beginning of 3rd grade year.**
* **Math Club: Trying to determine if a Computer Club would be more beneficial to students in order to provide more keyboarding practice for students to prep for the SBA. The target audience would be 2nd grade students to help them prep for the following year. Jane Harris and Kathryn Coffin mentioned working with the 3rd grade team to determine increased access options for keyboarding.**

**Meeting Adjourned 9:05 am**

**Next meeting is March 1, 2019**