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**Administration Committee Agenda-August 17, 2021**

**Time: 6 pm – 7:00 pm**

**Location: Ministry House**

**Opening Prayer: Matt**

**General:** (Group)

* Review previous meeting minutes for approval **(Group)**
	+ Motion to approve-Chris, 2nd-Matt, Approved by group w/ minor clarifications/changes
* New Business
	+ Cafeteria Kitchen Equipment update **(Matt)**
		- Formal report was reviewed. Matt will make changes/additions and bring to next meeting for approval by group
	+ Campus Wellness update **(Louis)**
		- No update at this time
	+ Parking and Fencing discussion/see Project Information **(Group)**
		- Chris brought Property Line information, including layouts from Lou Metro
		- Layouts were reviewed by group and the property was walked by group
		- Recommendations to include:
			* Gate/fence at ‘postage stamp area’ to secure area and discourage ‘campers’. Also place camera facing that are in case of theft/vandalism
			* Possible fence at entrance from Bardstown Road (on both sides of entrance to discourage foot traffic from entering property)
			* Possibly make entrance from Bardstown Road and first one on Hudson Lane (3) lanes: (1) in, (2) out-one left turn, one right turn
			* Recommendation for Hudson Lane entrance @ back of property, possibly mechanical gate on a timer/button
			* Possible to eliminate the 2nd entrance from Hudson Lane?
			* Possible fence along length of Hudson Lane-from existing Ministry House fence to Bardstown Road (can be small, pretty landscape fence) to discourage foot traffic from entering campus
			* Repair gate at Ministry House to limit traffic in/out
			* Recommend fence @ new rectory along front of house/up to driveway to limit free access to campus (would still leave back fence out to allow easy access from house to campus for Fr.)
			* Question was asked-are the cameras being upgraded to better quality/placement?

**Confirm Next Meeting**

**Closing Prayer: Chris**

**Next Meeting Sept 21, Opening Prayer-Louis, Closing Prayer-Maria**