**Admin Council Meeting 7.18.17**

1. Transition of Chairs/Election of Vice Chair

Mike and Maria were nominated as Vice Chairs. We have two open positions (Fisher 2020 term and Miller 2019 term) we need project management skill base. Adrian Warfield is interested in backfilling Marcia’s position in 2018.

Larry Mikesell will be chair this year.

1. Updates

                - Playground – notes sent in advance, progress report weekly. Amanda to follow up on start times with E-Z Construction and Codes & Regulations.

                - Ministry House – progress report provided by Amanda. Soft launch in September, with open house for parish in October in tandem with park.

                - Curb Appeal Project - Wayfinding/Landscaping – All members recommended a third landscaping bid. They requested Alaina to contact Jeff Miller to bid since he is no longer on the committee. We have until January so we prefer the third bid. Carl Ray was also recommended.

                - Long-Term Maintenance and Capital Improvements Plan – As homework, Committee asked to review the document Jeff sent and bring forward any questions for him at the next meeting.

1. Strategic Plan

                - St. Gabriel Park Land Development Strategy and Timeline – reviewed remodeling costs. Shawn will compile a finalized punch list. Larry Mikesell has agreed to act as general contractor on our behalf for work. Amanda to send him contractor insurance and accounting requirements. Main discussion points: Main house: ensure house is up to code, safe from a health and security standpoint. Goal to sell Cottage View rectory to pay for land loan

Mold and mildew remediation necessary

Retain garage for staging, remove door

Code to access house is #195

1. Next Meeting Date
2. New Items