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**Administration Committee Minutes - October 15, 2019**

**Time: 6 pm – 7 pm**

**Location: Ministry House**

**Attendees: Matt H, Maria, Mark L , Melinda, Lara, Chris Rice, Jessica Parks, Kelsey Humpert, Louis W**

**Opening Prayer: Matt**

**General:** (Group)

* Review previous meeting minutes for approval; Motion to Approve: Matt, Second is Chris; Minutes Approved…
* New member search - update (Maria/Mark)
	+ Chris Rice accepted last month
	+ Alan Schumacher possible additional member – will confirm next month
	+ Brian Miller possible Member – Will attend next month… will potentially confirm next meeting
	+ Openings will be filled if we get all 3 above.
* Break into subcommittee/teams (see assignments below):
* Please Note Team Green is now Green Ribbon; Team Yellow is now Playpark

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| --- | --- | --- | --- |
| Team Yellow: Playpark Area Lighting Assessment / Landscaping Design | Team Blue: MPB Storage / ASE Space Assessment & Planning | Team Brown:  Way finding Reassessment / Cafeteria & Kitchen | Team Green:  Green Ribbon |
| Melinda (Team Leader) | Gary (Team Leader) | Matt (Team Leader) | Louis (Team Leader) |
| Matt | Kevin | Melinda | Gary |
| Maria | Louis | Kevin | Maria |
| Chris | Maria | Chris | Lara Krill |
| Open Spot (TBD) | Open Spot (TBD) | Open Spot (TBD) | Open Spot (TBD) |

* **Campus Updates**
	+ Parking Lot Repaved - Complete
	+ Repaint of MPB – complete
	+ School office painting – complete
	+ Chiller moved into place – final connection to be made on 10/16/19

**Closing Prayer: Mark L**

**Confirm Next Meeting:**

**November 19, 2019 6 pm - 7 pm**